



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE

Meeting Agenda

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4 Monday, March 31, 2014; 7:00 PM
5 South Ballroom, Memorial Union
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7 I. Call to order 7:00 P.M.
8 i. Roll Call
9 ii. Statement of Quorum by Speaker
10 iii. Approval of the Minutes
11 iv. Amendments to the Agenda
12 II. Introduction of new bills and resolutions
13 i. Senate Bill S14-06 – Amending the GPSS Constitution
14 ii. Senate Bill S14-07 – Amending the GPSS By-laws
15 iii. Senate Bill S14-08 – Spring 2014 Graduate and Professional Student Senate (GPSS)
16 Allocations
17 III. Open Forum
18 i. President Steven Leath
19 IV. Senate Forum
20 i. Senator Rakitan - Update on GSB/GPSS Fee Split Committee
21 V. Remarks and Reports
22 i. Report of the President - President Prisacari
23 ii. Report of the Vice President and Rules Committee - Vice President Tlach
24 iii. Report of the CIO and Election Committee - CIO Mukherjee
25 a. Nominations for 2014-2015 GPSS Executive Board positions
26 iv. Report of the Treasurer and Finance Committee - Treasurer Helms
27 v. Report of the URLA Chair - URLA Chair Kleinheksel
28 vi. Report of the PAG Chair - PAG Chair Diddi
29 vii. Graduate and GSB Senator Report
30 VI. Old Business
31 i. None
32 VII. New Business
33 i. Senate Bill S14-06 – Amending the GPSS Constitution
34 ii. Senate Bill S14-07 – Amending the GPSS By-laws
35 iii. Senate Bill S14-08 – Spring 2014 Graduate and Professional Student Senate (GPSS)
36 Allocations
37 iv. Executive Elections
38 a. President
39 b. Vice-President



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- 1 c. Treasurer
- 2 d. Chief Information Officer
- 3 e. URLA Chair
- 4 f. PAG Chair
- 5 VIII. Announcements
- 6 i. Senator Hershberger – Graduate Student Climate Survey
- 7 IX. Adjournment
- 8



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Graduate & Professional Student Senate

Meeting Notes

Monday, February 24, 2013

7:00 PM

South Ballroom, Memorial Union

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- 7 I. Call to order 7:10 P.M.
- 8 a. Roll Call – 64.9 % MET
- 9 b. Statement of Quorum by Speaker
- 10 c. Approval of the Minutes
- 11 i. APPROVED – Unanimous Consent
- 12 d. Amendments to the Agenda:
- 13 i. Reminder of 45 minute time limit for Open Forum
- 14 ii. Add Senator Lawan to Senate Forum
- 15 iii. S14-05 (Budget bill) becomes S14-04 and
- 16 iv. S14-04 (PAG Bill) is changed and becomes the new S14-05
- 17 v. APPROVED – Unanimous Consent
- 18 II. Introduction of new bills and resolutions
- 19 a. Senate Bill S14-04 – Graduate and Professional Student Senate (GPSS) Budget for
- 20 Fiscal Year 2015
- 21 i. Discussing the FY 2015 Budget
- 22 b. Senate Bill S14-05 – Consolidation and Reform of PAG Policies
- 23 i. Changes to PAGs based on discussion that occurred this past Fall Semester.
- 24 III. Open Forum
- 25 a. Hillary Kletscher - GSB Presidential Candidate
- 26 i. Student Government impacts every student: CyRide, Student Legal Services,
- 27 Financial guidance, etc. Please vote in upcoming GSB elections.
- 28 ii. Big Picture Platforms:
- 29 1. Recycling available to all students.
- 30 2. Iowa State Student only exchange site – textbooks, sublets, etc.
- 31 3. Parking
- 32 b. Khayree Fitten - GSB Presidential Candidate
- 33 i. Would like to implement cabinet member to represent non-traditional
- 34 students.
- 35 ii. GSB Capital projects account investment into Student Groups to ease stress
- 36 on student groups wanting to hold events.



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1 iii. Free E-Books for students. Would like to empower graduate students, please
2 contact for feedback/suggestions.

3 c. Discussion:

4 i. Senator Hershberger: E-Books for 100-200 level courses – how would they
5 impact TAs in that course?

6 ii. Senator Rakitan – what specific parking issues would be addressed?

7 iii. Hillary – Looking to reduce 24 hour restricted spots in large lots, open
8 parking spaces starting at 5:30 PM, not 5:00.

9 iv. URLA Chair Kleinhexel – GSB proposed an increase in student fees for next
10 year, what will they use it for?

11 v. Hillary – increased enrollment means higher demand on services provided.
12 Increases in expenses – GSB now covers insurance for student vehicles,
13 increases in costs of services for the big items.

14 vi. Kahyree – GSB ended FY2014 with deficit. Student fee will help address
15 some of the causes behind it.

16 vii. President Prisacari – What’s your stance on International Student fee
17 increase?

18 viii. Kahyree – we’d rather see those services that the fee would provide there
19 and available to students rather than not.

20 ix. Hillary – the students said “we want these services without the fee.” We
21 should identify the services that are wanted and build from there. I want to
22 help provide better services, but I don’t want to do that if they’re not willing
23 to pay it.

24 x. Senator Lois – (directed toward Kahyree) For clarification, you intend to
25 take Graduate Student fees and pay for text books in undergraduate classes?

26 xi. Kahyree – Remember that ~90% of GSB funding is collected from
27 undergraduate students. When we make decisions regarding benefits for the
28 student population we have to take this into account and appeal to the
29 majority of the student population.

30 xii. President Prisacari – GSB Senators at Large – we have discussed possibly
31 redefining the role

32 xiii. Hillary – Senators at Large have done an exemplary job this year. Excused
33 absences are allowed at the discretion of the VP.

34 xiv. Kahyree – service is important, GSB Senators at Large are there to represent
35 Graduate Students on the government of the entire student body.

36 IV. Senate Forum

37 a. Senator Lawana

38 i. Conference Update – 4th April 2015. Schedule almost finalized. After the
39 conference there will be a social event sponsored by GPSS. We need
40 volunteers to help run the various events through the day.



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- 1 ii. Senator Rakitan – how many abstracts? President Prisacari – 82 for
- 2 everything – aiming for 100, need 20 more.
- 3 iii. Senator Rakitan – how many abstracts? Prisacari – 82 for everything –
- 4 aiming for 100, need 20 more.
- 5 iv. Senator Mantilla Perez – How many people do you expect to come to the
- 6 poster presentations when it is the first item on the agenda?
- 7 v. Senator Lawana – there is a special judging system set up, should make
- 8 things interesting.
- 9 vi. Senator Mantilla – students will be presenting to other students, there should
- 10 be an event prior to help draw the interest of students to attend.
- 11 vii. Senator Hershberger – 0 of my constituents would be interested in attending
- 12 poster session first thing in the morning.
- 13 viii. President Prisacari – should we swap seminars (cover letters and cvit)?
- 14 ix. There was interest.
- 15 x. Senator Mantilla – point stands, maybe provide breakfast.
- 16 xi. Senator Rakitan – are volunteers open to non GPSS personnel?
- 17 xii. Senator Lawani – yes
- 18 xiii. Senator Lawana – we will consider it. Unsure about funding for breakfast.
- 19 xiv. Senator Anderson – because the event’s at ISU it’s problematic to have
- 20 vendors at all. Can we find a department to fund donuts and coffee?

V. Remarks and Reports

a. Report of the President – President Prisacari

- 23 i. Leadership and Service awards – Pres. Leath and Dr. Hill want to help
- 24 facilitate – similar to teaching and research awards administered by graduate
- 25 college. Recipients will have awards mentioned on transcripts and
- 26 mentioned during graduation ceremonies.
- 27 ii. Graduate College E-newsletter
- 28 1. Survey results
- 29 a. How often do you open and read the Graduate E-
- 30 newsletter? (always – 20%; most of the time – 17%;
- 31 sometimes – 47%; rarely – 7%; never – 10%)
- 32 b. Top three means of communication (receive monthly e-
- 33 newsletter – 66%; get email from my graduate secretary –
- 34 59%; get email from GPSS – 48%)
- 35 c. How would you recommend GPSS to update all
- 36 graduate/professional students? (via GPSS Senators – 28%;
- 37 via graduate/professional secretaries – 83%; via officers of
- 38 the grad/prof. student orgs – 21%; via GPSS Facebook – 25%;
- 39 other – 14%)



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- 1 d. Plan of action – continue with the Graduate e-newsletter.
- 2 Please recommend your constituents to read e-newsletter
- 3 every month as it will contain important announcements
- 4 from the Graduate College and GPSS.
- 5 iii. GSB
- 6 1. I've asked GSB to consider minimizing requirements for GSB
- 7 Senator-at-large.
- 8 2. GSB elections are March 4th and 5th
- 9 iv. MU Awards and Recognitions
- 10 1. MU offers 3 awards to recognize a student/student
- 11 organization/faculty/staff
- 12 2. Consider nominating someone whose contributions have had an
- 13 impact upon a specific area, department, unit or goal of the MU
- 14 3. [http://www.mu.iastate.edu/en/about_the_mu/awards_recognition](http://www.mu.iastate.edu/en/about_the_mu/awards_recognition_s/)
- 15 [s/](http://www.mu.iastate.edu/en/about_the_mu/awards_recognition_s/)
- 16 4. Deadline for award nominations is March 15th, 2014.
- 17 v. MU Ramp Renovations – as the ramp has exceeded the estimated lifespan,
- 18 it will undergo a 2-phase renovation over 2014 and 2015 at a cost of
- 19 \$680,000. The first phase will begin this April following VEISHEA.
- 20 vi. Scheman proposal updates - <http://amesgatheringplace.com/>
- 21 vii. Recently, one faculty member was found to have engaged in research
- 22 misconduct. I encourage you to familiarize with ISU's policies for reporting,
- 23 investigating, and resolving allegations of research misconduct. The policy
- 24 is available at: <http://www.policy.iastate.edu/policy/research/misconduct>.
- 25 viii. All graduate assistants will soon receive an email to complete Annual
- 26 Conflicts of Interest and Commitment disclosure in AccessPlus. This
- 27 disclosure will consist of two questions you'll need to answer with a yes/no.
- 28 ix. State appropriations – the task committee has met 3 times already and
- 29 plans to provide its recommendations to the Board of Regents later this
- 30 spring.
- 31 x. I will be visiting University of Oregon (March 6 – 12) for my research.
- 32 During my stay, I will meet with Oregon's graduate student leaders and the
- 33 Graduate College; visit their Graduate Career Center and Graduate Student
- 34 Lounge, and attend their annual Graduate Research Forum.
- 35 xi. Please consider to volunteer 1h for the research conference
- 36 b. Report of the Vice President and Rules Committee – Vice President Tlach
- 37 i. 3 bills – all approved by rules committee
- 38 ii. Budget procedure – 3 options
- 39 1. Accept as is



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- 1 vii. Allocation Revisions: During budget discussions members of the Finance
2 Committee briefly discussed changes they would like to see to the
3 Allocations Guidelines. The following changes have been proposed and
4 seemed to have favor from the committee:
 - 5 1. Reduce the guidelines from 4 pages to a more reasonable number.
6 The current bullet-point format lacks clarity and is frequently more
7 confusing than helpful.
 - 8 2. Untie food from the maximum 50% of the event cost requirement.
9 Student groups are put in the position of creating costs for an event
10 just to provide the one element that serves as a good method to
11 attract interest to the event. For example, a group that gets a
12 speaker for free is technically unable to provide food for their event
13 due to food being >50% of the total cost of the event.
- 14 viii. **GPSS/GSB Student Fees ratio discussion:** This committee has met two
15 times. The discussion has so far involved data collection for the committee
16 to begin to establish metrics for determining the ratio.
- 17 ix. **Finances/Budget** – No updates for current FY2014 other than funding for
18 Awards being transferred to PAGs (transfer occurred 2/14/2014).
- 19 x. **FY2015 Budget** – Please see the attached budget prepared as bill S14-05.
20 While there was no Senate discussion of the proposed FY2015 budget,
21 there were two relevant discussions that occurred after its presentation.
22 Finance Committee met, reevaluated the proposed budget, and made
23 significant changes to certain line-items. Please read the new budget
24 proposal and bring your questions and comments to the meeting next
25 Monday.
- 26 xi. Please email me if you have any questions/concerns
27 (GPSSTreasurer@iastate.edu)
- 28 e. Report of the URLA Chair - URLA Chair Kleinheksel
 - 29 i. Information is up on the VEISHEA website. VEISHEA would like feedback
30 how they can best reach out to students and student orgs.
 - 31 ii. BFAC
 - 32 1. Wants to hire on more dispatchers and take a hard look at how
33 nighttime safety escort services are administered
 - 34 2. The breakdown of ISU contributions to CyRide was discussed (Off-
35 campus students' property taxes contribute to City of Ames' share
36 in addition to the bus fees they pay as ISU students)
 - 37 iii. PBAC



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1. Increased revenues from non-resident, graduate, and professional student tuition increases, also projecting increased enrollments by at least 1000 more students
 2. 4MM going to students, scholarships, orientations, advisor training
 3. 4-5MM More money going into GAs, more money for compliance and multidisciplinary research – attract new research then invest in infrastructure to keep it here
 4. Proposed new costs 29MM before any new compensation plan
 5. Compensation plan is the HIGHEST priority -> 2.5% (6.5MM)
 6. Second priority is year two, round two of presidential hires, 29 searches last year (4.1MM last year [recurring] + 3MM one time startup money), looking for at least another 1.5MM this year [recurring].
 7. Money has been set aside to demolish Davison Hall
 8. Hired Deloitte as an efficiency expert 2.5MM/annually promise to cut 12MM
- f. Report of the PAG Chair - PAG Chair Diddi
- i. 165 PAG applications approved.
 - ii. PAG's still available from GPSS Peer Teaching and Research Awards (\$4000).
 - iii. Nominations for Peer Teaching and Research Awards and Wakonse Fellowship – Please encourage your constituents to apply.
 - iv. Leadership award should be similar to GPSS peer teaching/research awards
- g. Report of the GSB Senator-at Large – Senator Burch
- i. I encourage you to participate in GSB election
 - ii. Graduate Student Career Fair – we are discussing to pass a similar resolution in GSB
- VI. Old Business [NONE]
- VII. New Business
- a. Senate Bill S14-04 Graduate and Professional Student Senate (GPSS) Budget for Fiscal Year 2015
 - i. Bill read by Senator Hollis
 - ii. Senator Der Herder suggested to add the budget of last year to the bill
 - iii. CIO Mukherjee: last meeting GPSS passed a resolution to continue its support for Wakonse. This bill goes against the spirit of that resolution.



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- 1 iv. President Prisacari: I would like Treasurer Helms to walk us through the
- 2 changes. How is this bill differ from the budget bill that was proposed last
- 3 month?
- 4 v. Treasurer Helms:
- 5 1. after speaking to the accounting office, I adjusted our revenue from
- 6 138,000 to 142,000 next year
- 7 2. PAG, office communications, and allocations increased
- 8
- 9 3. Wakonse and exec. Scholarships were reduced
- 10 4. Speaker/programming was added
- 11 vi. Sub for Senator Zenko: why the Wakonse funding was reduced? I propose
- 12 to amend this budget so it reflects the former amount.
- 13 vii. Senator Rakitan: this budget is not against the resolution. The resolution
- 14 only suggested to continue funding. It did not specify the amount.
- 15 viii. Senator Mantilla: motion to send back to the committee (withdrew the
- 16 motion)
- 17 ix. PAG Chair Diddi: GPSS is not just about PAGs.
- 18 x. Motion to extend Debate failed.
- 19 xi. Motion to send back with Wakonse funding for 5 full students (failed)
- 20 xii. Motion to vote on the bill as is
- 21 xiii. VOTE:
- 22 1. YES : 32
- 23 2. NO : 15
- 24 3. ABSTAIN : 1
- 25 4. PASSED
- 26 b. Senate Resolution S14-05 Consolidation and Reform of PAG Policies
- 27 i. Bill read by Senator Lois
- 28 ii. Lottery every month
- 29 iii. priority to those that have not received in past two years
- 30 iv. leftovers roll over
- 31 v. procedure complications may lead to much more confusion and more PAG
- 32 work
- 33 vi. Waiting until right before conference to decide funding impacts
- 34 vii. Costly flights
- 35 viii. Sold out hotels



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- 1 ix. missed opportunities for early registration
2 x. \$200 is not a lot of money, it should not be a decision maker
3 xi. this was completely designed to help those that happen at the end of the
4 semester that allows them a chance when it would typically run out.
5 xii. Maybe the funding about should be cut?
6 xiii. Maybe should just eliminate previous recipients from eligibility
7 xiv. Motion to send back bill to PAG Committee revisit in March meeting
8 xv. VOTE
9 1. YES : 42
10 2. NO : 3
11
12 3. ABSTAIN : 2
13 4. PASSED
14 VIII. Announcements
15 a. CIO Mukherjee:
16 i. Senators can now check voting records through GPSS website. Links will be
17 provided in the meeting notes of every Senate meeting as long as clickers
18 are used.
19 b. President Prisacari:
20 i. The Graduate College, President Leath, and Dr. Hill support GPSS initiative
21 to install new leadership awards. I encouraged senators to help PAG Chair
22 Diddi work on award guidelines and expect a bill next month.
23 IX. Adjournment @ 10:05 pm
24 X. Voting Record
25 a. <http://www.gpss.iastate.edu/senate/meetings/13-14/February/Vote/Question.html>
26 b. <http://www.gpss.iastate.edu/senate/meetings/13-14/February/Vote/Participant.html>
27
28



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Graduate & Professional Student Senate

1

SENATE BILL S14-06

2

SENATE MEETING March 31, 2014

3

TITLE: Amending the GPSS Constitution

4

5

WHEREAS: The rules committee is charged with reviewing the Graduate and Professional Student Senate (GPSS) Constitution each year, and

6

7

8

WHEREAS: The current Constitution in place for GPSS does not accurately represent the proceedings of the of the Senate, and

9

10

11

WHEREAS: The duties of the Executive Council could be more clearly defined, and

12

13

WHEREAS: New GPSS activities and responsibilities require the creation of new committees, be it therefore

14

15

16

ENACTED: The GPSS Constitution be amended as attached.

17

18

Sponsors:

19

Lois, B. Rakitan, T. White, A. Hollis, C. Zenko, Z.

20

21

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23

Anna Prisacari, President

Brian Tlach, Chair of the Senate



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GRADUATE AND PROFESSIONAL STUDENT SENATE CONSTITUTION

The Graduate and Professional Student Senate of Iowa State University is an elected body through which graduate and professional students express their concern for the welfare of graduate and professional students at the University, develop and disseminate ideas for the improvement of graduate and professional education, and contribute to the formation of relevant University policy. The Graduate and Professional Student Senate (GPSS) is the representative, deliberative, and administrative organization of the graduate and professional student body of Iowa State University, and is a duly constituted independent collegiate organization within the University.

ARTICLE I. THE GRADUATE AND PROFESSIONAL STUDENT SENATE

- X. Representation. Each graduate department, interdepartmental and professional program may elect one Senator for each fraction of one-hundred (100) graduate or professional students enrolled with a maximum of four (4) Senators per department, where enrollment in a department, interdepartmental and professional program major is defined in <http://www.registrar.iastate.edu/enrollment/statsmajor>.
- XI. Eligibility. Any student enrolled at least halftime (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) in a graduate department, interdepartmental, or professional program at Iowa State University may be elected as a Senator. Each graduate/professional program may create more restrictive rules for electing Senators if they choose. Iowa State University and the GPSS do not discriminate on the basis of race, color, age, ethnicity, religion, national origin, pregnancy, sexual orientation, gender identity, genetic information, sex, marital status, disability, or status as a U.S. veteran.
- XII. Definitions
 - i. Senators. A Senator is an elected representative registered in good standing with the Graduate College or any of the professional colleges within the University. Each Senator will have one vote in the Senate.



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- 1 ii. Senators-at-large. The following positions carry the status of Senator-at-large. Status as a
- 2 Senator-at-large shall not count against a departmental quota (ARTICLE 1, section 1,
- 3 representation), and is not subject to departmental election procedures as otherwise defined in
- 4 the By-laws or the Standing Rules.
- 5 a. Officers of the Senate. The Officers of the Senate shall represent the Senate as a whole and
- 6 shall not carry a vote.
- 7 b. Vice-President. The Vice-President shall represent the Senate as a whole. The Vice-President
- 8 shall only vote in the occurrence of a tie.
- 9 c. Graduate GSB Senators. They shall represent the graduate student body as a whole. They shall
- 10 also act as a liaison between GSB and GPSS to facilitate efficient and productive legislation by
- 11 the two bodies and to strengthen representation of student concerns to administration. GSB
- 12 Senators who represent the Graduate College shall be elected to GSB by the graduate student
- 13 body or, in the case of a vacancy or special circumstances, appointed to GSB by GPSS as
- 14 defined in the GSB Constitution and By-laws. Each graduate GSB senator will have one vote in
- 15 the Senate.
- 16

17XIII. Terms. Members of the Senate are elected by graduate or professional students for one year terms
 18 that begin in August or January and may be re-elected for as long as they continue to be in good
 19 standing with the Graduate College or College of Veterinary Medicine.
 20

21XIV. Officers. The officers of the Senate are the President, Vice-President, Treasurer, Chief Information
 22 Officer, University Relations and Legislative Affairs Chair, and Professional Advancement Grant Chair.
 23 Henceforth, this order shall be known as the order of seniority.
 24

25

26 XV. Sessions. A scheduled meeting of the seated Senate
 27

28 i. The Graduate and Professional Student Senate meets once per month during the fall and spring
 29 semesters, except in the months of December and May. Summer sessions may be held at the
 30 discretion of the Executive Council for seated Senators who are present at Iowa State University.
 31

32 ii. The Vice-President shall call additional sessions as directed by the Senate or a written petition of 30% of the
 33 Senate.
 34

35

36XVI. Powers and Duties.
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- 1 i. The Senate may discuss and take a position on any subject of concern to the graduate and
2 professional student body. The Senate may discuss and make policies within its jurisdiction. The
3 Senate may also allocate funds by Senate Bill or through an approved budget. Allocation of funds
4 shall never exceed the actual funds possessed by the Senate.
- 5 ii. Issues must be referred to a vote of the graduate and professional student body upon receipt of a
6 petition of two percent (2%) of the graduate and professional student body (as determined by the
7 Office of the Registrar), or may be referred by the Senate. The vote shall be through a process
8 approved by the Senate and the voting process shall be open for not less than one regular class
9 day (9am to 5pm).
- 10
- 11 iii. The Senate may call general meetings of the graduate and professional student body.
- 12
- 13 iv. The Senate is the judge of its membership.
- 14
- 15 v. The existence of the Senate shall not preclude other means of communication between the
16 graduate or professional student and the University.
- 17

18 ARTICLE II. THE EXECUTIVE COUNCIL

- 19
- 20 1. Membership. The Executive Council consists of the Senate officers.
- 21
- 22 2. The duties and responsibilities of the officers shall be defined and be limited to:
- 23
- 24 i. President:
 - 25 a. Preside over the GPSS Executive Council meetings.
 - 26 **b. Set agenda for GPSS Executive Council meetings.**
 - 27 c. Preside over any general meetings of the graduate and professional student body.
 - 28 d. Supervise normal internal operations of the Senate.
 - 29 e. Attend annual President's training in compliance with Student Organization regulations.
 - 30 f. Coordinate and direct the activities of the operating committees as defined in article III.
 - 31 g. Assume risk management officer responsibilities for acts of the organizations or events
32 produced by the organization.
 - 33 1. The role of risk management officer is [a] to recommend risk management policies or
34 procedures to the GPSS, [b] to submit documentation to ISU's risk management office and
35 [c] to ensure that risk management procedures are implemented at all the organization's
36 events.



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- 1 h. Shall be seated on the Special Student Fee and Tuition Committee and the Memorial Union
- 2 Board of Directors.
- 3 i. Such other responsibilities as authorized by the Senate. Authorization may be reviewed by the
- 4 Senate as necessary.
- 5
- 6 ii. Vice-President:
- 7 a. Assume the responsibility of the President in the case of the President's absence.
- 8 b. Preside over sessions of the Senate or designate the chair with the approval of the Senate.
- 9 c. Conduct the Senate sessions according to the rules of procedure set by the Rules Committee.
- 10 d. Determine whether or not a quorum is present.
- 11 e. Chair the Rules Committee.
- 12 f. Reserve monthly meeting venue through university's room reservation request.
- 13 g. Invite and schedule Open Forum speakers for Senate meetings.
- 14 h. Set the agenda including speakers, bills, reports of the Executive Council, and announcements
- 15 for the GPSS meetings and send to Senators at least seven days prior to the Senate meeting.
- 16 i. Organize fall graduate orientation, fall social, and spring social.
- 17
- 18 iii. Treasurer:
- 19 a. Collect, keep a record of, and arrange for the safekeeping of such monies as the Senate may obtain.
- 20 b. Disburse such monies as the Senate approves through a Senate Bill unless other procedures are outlined
- 21 in the By-laws or Senate Bill.
- 22 c. Report to the Senate for approval at all regular sessions, all income and expenses and maintain records of
- 23 all transactions.
- 24 d. Maintain financial records for inspection at any time by members of the Senate.
- 25 e. Attend annual Treasurer's training in compliance with Student Organization regulations.
- 26 f. Chair the Finance Committee.
- 27 g. Shall be seated on the Special Student Fee and Tuition Committee.
- 28
- 29 iv. Chief Information Officer:
- 30 a. Record and file records of activities of the Senate and its agencies.
- 31 b. Keep a record of attendance at Senate sessions.
- 32 c. Handle and maintain a record of all Senate correspondence.
- 33 d. Conduct roll call votes.
- 34 e. Maintain the GPSS webpage and email listservs.
- 35 f. Be responsible for preparing and developing presentation for GPSS meetings and for accurate
- 36 display during the GPSS meetings.
- 37 g. Have a functional knowledge of GPSS rules and proceedings.
- 38 h. Chair the Elections Committee.
- 39
- 40 v. URLA Chair:
- 41 a. Coordinate graduate and professional student body representation on university committees, collects
- 42 feedback from those committees as well as legislative affairs.
- 43 b. Organize professional development activities or speaker/programming.
- 44 c. Record meeting notes during GPSS meetings.



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- 1 d. Shall be seated on the Provost Budget Advisory Committee and Faculty Senate
- 2
- 3 vi. PAG Chair:
- 4 a. Review and allocate professional advancement grants according to guidelines set by the Senate GPSS
- 5 awards and scholarships.
- 6 b. Review nominations and award Peer Teaching, Peer Research, and Peer Leadership awards in
- 7 accordance with the guidelines set by the Senate.
- 8 c. Review all nominations for Margaret Ellen White Faculty award and forward top
- 9 nominations to the Graduate College.
- 10
- 11 3. The duties and responsibilities of the officers shall be limited and defined by Article II, Section 3 to
- 12 maintain division of power. Responsibilities may be temporarily modified at the discretion and
- 13 consent of the Executive Council.
- 14
- 15 4. Terms. The term of office for Executive Council members shall expire upon the adjournment of the
- 16 April session.
- 17
- 18 5. Eligibility. The Executive Council members are elected by the Senate.
- 19
- 20 i. All current or previous members of the Senate are eligible to serve as Executive Council members.
- 21 In the occurrence that no previous or current Senators are willing to serve in a vacant Executive
- 22 Council position(s), the Senate may nominate a graduate or professional student(s) providing they
- 23 meet the requirements to serve on the Executive Council. All nominees who have not served or
- 24 are not currently serving on GPSS must be approved by a simple majority vote of the Senate.
- 25
- 26 ii. Members of the Executive Council or nominees to be elected to the Executive Council must meet
- 27 and maintain the following requirements throughout their term:
- 28
- 29 a. Have a minimum cumulative grade point average (GPA) of 3.00 and meet that minimum
- 30 cumulative GPA in the semester immediately prior to the election/appointment, the semester
- 31 of election/appointment and semesters during the term of office. In order for this provision
- 32 to be met, at least six hours (half-time credits) must have been taken for the semester under
- 33 consideration.
- 34 b. Be in good standing with the University and enrolled: at least half-time (six or more credit
- 35 hours), unless fewer credits are required in the final stages of their degree as defined by the
- 36 Continuous Registration Requirement during their term of office.
- 37



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 iii. The Senate may recall, if necessary, any of the members of the Executive Council by a two-thirds
2 vote of elected Senators. Election of a new Executive Council member shall proceed through
3 special election procedures.
4
- 5 6. Meetings. The President shall call meetings of the Executive Council at the request of any member of
6 the Council or as is necessary. These meetings will be advertised appropriately before the Council
7 meeting. Each member of the Executive Council shall have one vote.
8
- 9 7. Powers and Duties.
- 10
- 11 i. The Executive Council represents the Senate while the Senate is not in session.
12
- 13 ii. The Executive Council is responsible directly to the Senate for all its activities and decisions.
14
- 15 iii. The Executive Council may act on behalf of the Senate only on issues requiring action prior to the
16 next Senate session and a quorum for a special Senate session cannot be attained.
17
- 18 iv. The Executive Council must report all its activities, actions and decisions to the Senate at the next
19 Senate session.
20

21 ARTICLE III. COMMITTEES

22

23 I. Permanent Standing Committees.

24 A. Membership. Permanent standing committees consist of Senators who volunteer at either the
25 August or January Senate meetings. Any additional members that request to become part of the
26 committee outside of these times must be approved by the chair of the committee. Committee
27 members may be removed at the discretion of the chair due to lack of participation.

28 B. Terms. The term of the members of the permanent standing committees shall expire upon
29 adjournment of the April Senate Meeting.
30

31 C. Finance Committee. The Finance Committee prepares the budget and makes recommendations
32 for allocations of the funds of the Graduate and Professional Student Senate. The Treasurer
33 serves as the Chair for the Finance Committee. In addition, the Finance Committee will compose
34 bills of guidelines for regular and special allocations during the spring semester to be used for the
35 following year.



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Graduate & Professional Student Senate

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D. Rules Committee. The Rules Committee prescribes all general and special rules of procedure necessary for the orderly consideration of Senate business. All questions of a procedural or legal nature are directed to the Rules Committee. The Vice President serves as the Chair of the Rules Committee.

E. Elections Committee. The Elections Committee is responsible for ensuring that all Senate positions are filled. All questions regarding GPSS membership are directed to the Elections Committee. The Chief Information Officer is the Chair of the Elections Committee, which:

1. Supervises elections of Senators and Executive Council members.
2. Supervises special elections needed to fill vacancies.
3. Maintains a record of attendance at all Senate sessions and notifies Senators as well as their departments or professional programs of their nonattendance.

F. University Relations and Legislative Affairs Committee. Questions regarding public and university policy on graduate and professional students shall be referred to this committee. The University Relations and Legislative Affairs chair is the chair of this committee, which:

1. Advocates graduate and professional student concerns to local, state, and federal officials.
2. Monitors governmental actions affecting graduate and professional students.
3. Coordinates Senate actions to influence public policy on graduate and professional student concerns.
4. Recruits graduate and professional students to serve on University Committees.
5. Serves as an investigative committee for the Senate when the occasion arises.
6. Works closely with the Senators-at-large to GSB on issues that concern both Senates.
7. Serves as a liaison to the GPSS regarding Board of Regents activities.

G. Professional Advancement Grant Committee. The Professional Advancement Grant Chair is the chair of this committee and will work with a representative from the Graduate College for travel awards, and form a committee to review PGSS awards and scholarships.

H. Operations and Marketing Committee. The Chief Information Officer is the chair of this committee, which:

1. Makes policy decisions on website design and content.
2. Updates GPSS website and social media accounts.
3. Designs all publicity materials for GPSS.
4. Advises GPSS on processes to streamline and simplify Senate activities.



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Graduate & Professional Student Senate

1 I. Graduate and Professional Student Research Conference (GPSRC) Committee. The Chair of the
2 committee shall be appointed by the Senate. This committee is in charge of all planning and
3 executing of the GPSRC.
4

5 II. Other Committees. The Senate may establish such other standing or ad hoc committees as its
6 business requires.
7

8 III. Committee Chairpersons. All committees shall have a chairperson. If a committee does not have a
9 chairperson, the President of the Graduate and Professional Student Senate or the Senate shall
10 appoint one.
11

12 ARTICLE IV. ADVISER

- 13 1. The duties of the Adviser(s) shall include:
 - 14 A. Be available to provide advice to Senators and Executive Council members.
 - 15 B. Act as a liaison with the University Administration and in any other situation where a non-student
 - 16 C. Maintain confidentiality on any information given or when advice is sought, except in the occasion
 - 17 D. Attend annual Advisor’s training in compliance with Student Organization regulations.
 - 18 E. Sign all expenditures made by the organization.

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23 2. Selection. The Adviser shall be selected through consultation between the President of the Senate, the
24 Office of the Senior-Vice President for Student Affairs and the Office of the Senior-Vice President and
25 Provost. A majority vote of the Senate shall be required to confirm the appointment of the Adviser.
26

27 3. Term. The term of the Adviser shall be ongoing until resignation or removal by a two-thirds vote of the
28 Senate. Selection of a new advisor shall proceed through procedures outlined in Article IV, paragraph
29 2.
30

31 ARTICLE V. SUPREMACY OF RULES

- 32
- 33 1. The following shall be the order of supremacy of rules and policies of the Graduate and Professional
34 Student Senate:
 - 35 i. Constitution
 - 36 ii. Articles of Cooperation



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 iii. By-laws
- 2 iv. Acts of the Senate as passed through Senate Bill

- 4 2. All acts and rules of the Senate shall be in accordance with applicable federal, state, and local laws as well as Iowa State University rules and regulations.

7 ARTICLE VI. FINANCES

- 9 1. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

- 14 2. No dues shall be required for membership as a Senator.

16 ARTICLE VII. BY-LAWS, AMENDMENTS, AND RATIFICATION

- 17 a. By-laws. A set of By-laws shall be written and maintained to specify the rules for elections and rules of procedure for the Senate and the Executive Council. Amendments to the By-Laws shall require approval from two-thirds of all Senators present, where those two-thirds are also a majority of all Senators currently elected and verified.

- 22 b. Amendments. Amendments to the Constitution may be initiated by the Senate, or by a petition to the Senate of at least one hundred (100) combined graduate and professional students. An amendment must be approved at two Senate sessions that are at least two weeks apart. At each Senate session, approval must be by two-thirds of all Senators present, where those two-thirds are also a majority of all Senators currently elected and verified.

- 28 c. Ratification. This Constitution shall be ratified upon approval of three-fourths of the Senate.

30 If the Constitution or By-Laws are amended, the Chief Information Officer shall send an updated copy of both to the Student Activities Center within ten days of the amendment.



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Graduate & Professional Student Senate

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SENATE BILL S14-07

SENATE MEETING March 31, 2014

TITLE: Amending the GPSS By-laws

WHEREAS: The rules committee is charged with reviewing the Graduate and Professional Student Senate (GPSS) By-laws each year, and

WHEREAS: The current By-laws in place for GPSS does not accurately represent the proceedings of the of the Senate, and

WHEREAS: GPSS could benefit from improvement and clarification in the By-laws, be it therefore

ENACTED: The GPSS By-Laws amended as attached.

Sponsors:

Lois, B. Rakitan, T. White, A. Hollis, C. Zenko, Z.

Anna Prisacari, President

Brian Tlach, Chair of the Senate



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Graduate & Professional Student Senate

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IOWA STATE UNIVERSITY

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GRADUATE AND PROFESSIONAL STUDENT SENATE

3

BY-LAWS

4

ARTICLE I. PROCEDURES OF THE SENATE

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1. Elections. The Chief Information Officer shall:

7

i. Call for Senator elections by the respective department, interdepartmental, and professional program by February 1 for Senators to be elected for the following term.

8

9

Senators elected by the April Senate are invited to the April meeting to allow for a transition period for new incoming Senators.

10

11

12

ii. Calculate the number of representatives allotted to each department according to the rules given in the Constitution and based upon the enrollment of graduate and eligible professional students for each department, interdepartmental, and professional program given by the University Registrar for the immediately previous fall semester. Any information used in this calculation must be made available to any interested parties upon request.

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iii. Be responsible for disseminating information of the number of Senators and time of election to all graduate and eligible professional students.

20

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iv. Investigate all complaints concerning elections which were registered by the last day of March. Each department, interdepartmental, or professional program will be responsible for their own elections, but is subject to review by the Elections Committee in response to complaints.

23

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v. Verify the proper election of Senators as they are received. An election is considered



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1 verified upon receipt of the proper verification in the Graduate and Professional
2 Student Senate Office.

3
4 vi. Be notified of any special elections held by departments.

5
6 2. Meeting rules

7
8 i. Unless otherwise specified, meetings of the Senate shall operate in compliance with the
9 GPSS Constitution, the GPSS By-laws, Robert's Rules of Order, and the GPSS Standing
10 Rules.

11
12 ii. In the event of the Vice-President's absence the presiding officer for the Senate
13 session will be appointed by the President (or officer with the highest seniority) and is
14 subject to a majority vote of the Senators in attendance.

15 iii. A quorum shall consist of a majority of elected and verified Senators unless otherwise
16 stipulated in the Constitution or By-laws. A quorum during the summer sessions shall
17 consist of 35% of the elected and verified Senators.

18
19 iv. No motion may be made nor a vote be binding unless a quorum is present with the
20 exceptions of the motions to adjourn, fix a time to which to adjourn, recess, or modify
21 the agenda.

22
23 v. The proposed agenda for a session of the Senate shall be prepared and distributed no
24 later than one week before the session. This agenda shall enumerate items to be
25 discussed under Unfinished and New Business. Copies of bills, resolutions, and orders to
26 be considered along with the previous meeting's notes will be appended to the agenda.
27 This agenda may be amended at the beginning of the meeting by a majority vote of the
28 Senate.



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vi. The order of business shall be:

- a. Call to Order
- b. Roll Call
- c. Statement of a Quorum by the Vice-President
- d. Approval of Meeting Notes
- e. Amendments to the agenda
- f. Open Forum
- g. Senate Forum
- h. Introduction of New Bills
- i. President’s Remarks
- j. Rules Committee report
- k. Finance Committee report
- l. Elections Committee report
- m. University Relations and Legislative Affairs Committee report
- n. Professional Advancement Committee report
- o. Graduate GSB Senator report
- p. **Unfinished Business**
- q. New Business
- r. Announcements
- s. Adjournment

vii. The Open Forum and the Senate Forum shall follow normal Graduate and Professional Student Senate procedures with discussion directed from the chair, who will recognize each request from the Senate floor.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

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2 3. Budget procedure.

3

4 i. Budget development.

5 a. The Finance Committee shall be responsible for preparing a preliminary budget
6 proposal. This proposal shall be submitted to the Executive Council for review
7 and comment no later than the January Executive Council meeting.

8 b. The Treasurer will present the reviewed budget to the Senate at the January meeting.

9 A discussion period will then follow with the Senate sitting as a committee of the
10 whole, with the time for this discussion limited to fifteen minutes. Acting
11 informally as a committee of the whole, the Senate can make suggestions to the
12 finance committee for the final budget proposal.

13 c. The budget proposal will be sent to the Finance Committee for consideration
14 of suggestions from the January Senate meeting. The final budget proposal
15 will be presented to the Senate for approval at the February meeting.

16

17 ii. Budget approval

18 a. The Senate has three options available for consideration of the budget:

19 1. Approval of original or amended budget proposal (simple majority).

20 2. Rejection.

21 3. Referral back to the finance committee with specific concerns.

22 b. Friendly amendments to the budget are allowed.

23 c. Simple amendments (excluding friendly amendments) may be made
24 to the budget proposal and must be approved by a 2/3 vote of
25 Senators present.

26 c. In the event of Senate rejection, the Finance Committee will prepare a new
27 proposal for submission to the Senate by the March meeting.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

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- iii. Budget Maintenance. Once a budget is approved for a given fiscal year, the Executive Council may approve any expenditures that are in accordance with that budget unless otherwise mandated.

3

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4. Allocations

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- i. Requirements for organizations requiring funds.

9

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11

- a. The Organization shall be recognized by the Student Activities Center, including probationary status, as determined by the SORB, or recognized by an ACT of the Senate as providing service available to the University community.

12

- b. Social, religious, and political groups are not funded by GPSS.

13

14

- c. Products purchased through GPSS funds are considered property of GPSS and need to be returned upon request of the Senate.

15

16

- ii. Regular Allocations

17

18

- a. Organizations that **consist primarily** of graduate and/or professional students qualify to apply for regular allocations.

19

20

- b. Qualified organizations may only received funding through regular allocations once per academic year.

21

22

23

- c. Requests for funding student conference attendance should be applied through a Professional Advanced Grant (PAG) and will not be considered through regular allocations.

24

25

- iii. Special Allocations



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 a. The primary beneficiaries of funding requested through special allocations must
- 2 be graduate and/or professional students.
- 3 b. Funding requests that are eligible for regular allocations, but are not submitted by
- 4 the deadline should not be accepted for special allocations funding.
- 5 c. It is the responsibility of the recipient receiving GPSS funding to communicate to
- 6 the Treasurer on how the money was spend and the treasure will report back to
- 7 the Senate.

8
9

10 5. Delinquency, Resignation and Removal of Senators

11

- 12 i. Senators are required to attend all Senate meetings.
 - 13 a. Attendance is required from the beginning of Statement of Quorum through the
 - 14 end
 - 15 of adjournment. If a Senator is not present during this entire time, he or she may be
 - 16 counted absent unless prior arrangements have been made with the chair of the
 - 17 meeting. If a Senator must leave the meeting early, the Senator must notify the CIO
 - 18 and provide a reason before leaving the room.
 - 19 b. Two absences, without a substitute, from regular meetings shall warrant notification
 - 20 by the Elections Committee to the Senator in question, stating the rules of
 - 21 attendance and delinquency.
 - 22 c. Missing three regular meetings without a substitute during the entire academic year
 - 23 constitutes resignation.
 - 24 d. A substitute should be a graduate or professional student in the same department,
 - 25 interdepartmental, or professional program who is able to relay information back to
 - 26 the Senator’s program.

27



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Graduate & Professional Student Senate

- 1 ii. Removal of a Senator from the Senate for misconduct or nonfeasance shall be carried
2 out by a roll call vote requiring a two-thirds vote for approval. A resolution for removal
3 may be brought to the floor only if it is in written form.

4

5 ARTICLE II. THE EXECUTIVE COUNCIL

6

7 1. Elections

8

- 9 i. Election Procedures. The Chairperson of the Elections Committee shall chair any election
10 unless he or she is running for that position, in which case he or she shall delegate the
11 chair during that election to a member of the Elections Committee not running for that
12 position or to an appropriate GPSS member. Nominations for each position shall be
13 closed immediately preceding the elections for that position by a majority vote of the
14 Senate. Executive Council members shall be elected by a majority. A run-off election will
15 be held between the persons receiving the two highest vote totals should a majority fail
16 to be reached on the initial vote.

17

- 18 ii. General Election. The Elections Committee shall call for nominations for the Executive
19 Council positions, at the regular February meeting of the Senate, and again at the
20 March regular meeting of the Senate. The Executive Council members will be elected
21 at the March regular meeting of the Senate. A transfer of information between the old
22 Executive Council and the new Executive Council will occur from the close of the
23 March meeting through the close of the April Senate meeting.

24

- 25 iii. Term of Office. The terms of the retiring Executive Council members shall expire at the
26 adjournment of the April meeting; and concurrently, the President-Elect and Vice
27 President-Elect will assume the offices of President and Vice-President, respectively,
28 and other incoming Executive Council members will assume their respective positions.

29

- 30 iv. Vacancies. Vacancies resulting from impeachment, resignation, or other causes shall
31 be filled by a special election conducted by the Elections Committee.



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Graduate & Professional Student Senate

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- 2 2. Meeting Rules. The Executive Council shall meet at least two weeks prior to the regular
- 3 Senate meeting. The Presiding Officer at Executive Council meetings shall be the
- 4 President of the Senate. In the event of the President’s absence, the Presiding Officer will
- 5 be chosen in the order of seniority. The Council cannot conduct business unless four of the
- 6 six members are present.
- 7
- 8 3. Delinquency, Resignation, Impeachment and Removal of Executive Officers.
- 9
- 10 i. An Executive Officer will be allowed **two excused absences from regular Executive**
- 11 **Council or Senate** meetings due to professional or personal conflicts providing
- 12 they secure another officer to relay any committee reports and additional
- 13 communication at Executive Council meetings or regular meetings of the Senate.
- 14
- 15 ii. One absence from either GPSS Executive Council or regular Senate meetings that are
- 16 not excused shall warrant notification by the Elections Committee stating the rules of
- 17 attendance and delinquency.
- 18
- 19 iii. Missing two meetings without an excused absence constitutes a resignation from the
- 20 executive board position. The Chief Information Officer will advise the election
- 21 committee of the need for a special election to fill the position left vacant.
- 22
- 23 iii. Executive Council members may be impeached by a written presentation of charges, in
- 24 the form of a senate order, sponsored by a minimum of 25% of the seated Senate. A
- 25 vote to recall an impeached Executive Council member from office must be approved
- 26 by two-thirds of a 60% quorum Senate.

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28 ARTICLE III. COMMITTEES



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- 1. Ad hoc committees may be formed by the Senate to carry out duties assigned to them by the Senate. The powers of the committee will be clearly defined by the Senate.
- 2. The Chairperson of the committee appoints the members. Committee members must be graduate or professional students. Committees, other than those defined by the Constitution, may not have less than three members.
- 3. Committees, other than those defined by the Constitution, shall be dissolved after two years unless re-formed by the Senate.

ARTICLE IV. ACCESS TO INFORMATION

The Senate and all of its organized bodies, through its officers, shall follow the rules and regulations outlined in the Iowa Open Meetings Open Records Act.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1

SENATE BILL S14-08

2

SENATE MEETING March 31, 2014

3

TITLE: Spring 2014 Graduate and Professional Student Senate (GPSS) Allocations

4

5

WHEREAS: The GPSS allocates funds to graduate and professional student organizations twice a year, and

6

7

WHEREAS: The GPSS Finance Committee has reviewed all Spring 2014 allocation requests and heard appeals for the recommendations made by the GPSS Finance committee, let it be therefore

8

9

10

11

ENACTED: That the GPSS allocates funding to the graduate student organizations as follows:

STUDENT ORGANIZATION	AMOUNT
Student Chapter of the American Association of Equine Practitioners	800.00
ab(Terris) Graduate Landscape Architecture Club	682.16
American Animal Hospital Association	790.00
American Association of Swine Veterinarians	450.00
Agronomy Graduate Student Club	625.11
Apparel, Mechandising, and Design Graduate Student Association	800.00
Committee for International Veterinary Opportunities	150.00
Community and Regional Planning Graduate Student Club	496.40
Entemology Graduate Student Organization	800.00
Fish Enthusiast Club	640.00
Genetics Graduate Group	510.00



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Geology Graduate Student Organization	372.00
ISU Graduate Meteorology Club	734.00
Graduate Student Association of Hospitality Management	272.84
Graduate Students of Psychology	501.45
Graduate Students of Social Psychology	721.00
Human Computer Interaction Student Group	185.38
Iota Sigma Phi	758.00
ISU College of Veterinary Medicine Integrative Medicine Club	400.00
Language Assessment Diffusion Organization	600.00
Molecular Cellular and Developmental Biology	278.00
Mathematics Graduate Student Organization	791.50
Microbiology Graduate Student Organization	249.59
Ophthalmology Club	800.00
Plant Pathology Graduate Student Organization	800.00
Sustainable Agriculture Student Organization	800.00
Student Chapter of the American College of Veterinary Pathologists	764.92
Student Chapter of the American Veterinary Dental Society	361.20
Student Chapter of the Veterinary Emergency and Critical Care Society	773.00
Veterinary Business Management Association	500.00
Veterinary Public Health Club	799.70
Zew, Exotics, and Wildlife Club	516.35
TOTAL SPRING ALLOCATION	\$18722.60



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1 Let it also be therefore

2 ENACTED: That the excess funding from the Fiscal Year 2014 Regular Allocations fund be
3 rolled into the GPSS Surplus account.

4

FY2014 REGULAR ALLOCATIONS BUDGET	
TOTAL BUDGETED	32,000
Fall Regular Allocations	6,608.55
Spring Regular Allocations	18,722.60
Regular Allocations Excess	6,668.85

5

6

7 Sponsors:

8 Ramezani, M.

Rakitan, T.

Hollis, C.

Goswami, R.

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Anna Prisacari, President

Brian Tlach, Chair of the Senate

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