



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE

Meeting Agenda

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3
4 Monday, April 21, 2014; 7:00 PM
5 1652 Gilman Hall
6
7 I. Call to order 7:00 P.M.
8 i. Roll Call
9 ii. Statement of Quorum by Speaker
10 iii. Approval of the Minutes
11 iv. Amendments to the Agenda
12 II. Introduction of new bills and resolutions
13 i. Senate Bill S14-09: Amending the GPSS Standing Rules
14 ii. Senate Bill S14-10: Amending the GPSS By-laws
15 iii. Senate Bill S14-11: GPSS Leadership Award, Eligibility and Review Criteria
16 iv. Senate Bill S14-12: Modifying the PAF Policies and Procedures
17 v. Senate Bill S14-13: New PAF Policies Effective January 1, 2015
18 III. Open Forum
19 i. Provost Jonathan Wickert
20 ii. Erin Zimmerman: Findings of the cross-disciplinary collaboration network session
21 IV. Senate Forum
22 i. None
23 V. Remarks and Reports
24 i. Report of the President - President Prisacari
25 ii. Report of the Vice President and Rules Committee - Vice President Tlach
26 iii. Report of the CIO and Election Committee - CIO Mukherjee
27 a. Nominations for GPSS Executive Board positions: Treasurer, URLA Chair, PAF Chair
28 iv. Report of the Treasurer and Finance Committee - Treasurer Helms
29 v. Report of the URLA Chair - URLA Chair Kleinheksel
30 vi. Report of the PAG Chair - PAG Chair Diddi
31 vii. Graduate and GSB Senator Report
32 VI. Old Business
33 i. Senate Bill S14-06: Amending the GPSS Constitution (2nd read)
34 VII. New Business
35 i. Senate Bill S14-09: Amending the GPSS Standing Rules
36 ii. Senate Bill S14-10: Amending the GPSS By-laws
37 iii. Senate Bill S14-11: GPSS Leadership Award, Eligibility and Review Criteria
38 iv. Senate Bill S14-12: Modifying the PAF Policies and Procedures
39 v. Senate Bill S14-13: New PAF Policies Effective January 1, 2015



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- 1 vi. Executive Elections
- 2 a. Treasurer
- 3 b. URLA Chair
- 4 c. PAF Chair
- 5 VIII. Announcements
- 6 IX. Adjournment
- 7



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Meeting Notes

Monday, March 31, 2013

7:00 PM

South Ballroom, Memorial Union

- I. Call to order 7:10 P.M.
 - a. Roll Call – 55.84 % MET
 - b. Statement of Quorum by Speaker
 - c. Approval of the Minutes
 - i. APPROVED
 - d. Amendments to the Agenda:
 - i. Senator Lois: Add SB-S14-05 to Old Business
 - ii. APPROVED
- II. Introduction of new bills and resolutions
 - a. Senate Bill S14-06 – Amending the GPSS Constitution
 - b. Senate Bill S14-07 – Amending the GPSS By-laws
 - c. Senate Bill S14-08 – Spring 2014 Graduate and Professional Student Senate (GPSS) Allocations
- III. Open Forum
 - a. President Steven Leath
 - i. “Thank you” for your hard work, especially to the leaders.
 - ii. The state of ISU is good
 1. Higher enrollment (both undergraduate and graduate)
 2. Grad Students increased by ~100
 3. International Students >22% of student body – pleased with interest in ISU across the world and many disciplines.
 4. Promised to hire new faculty (+200 in 3 years)
 5. So far, have hired 140, with 100 advertised openings
 6. Not just in one specific area, across the University
 7. Hope to take pressure off of faculty, reduce student to faculty ratio
 8. Only University to cut administration and hire faculty
 9. Tough year last year with funding
 10. This year, on track to have the second largest quantity of grant funding in school history.
 11. Governor plans to increase budget by 4%



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- 1 12. Private fundraising
- 2 13. Part of the reason legislature is increasing funding is a commitment
- 3 on our part to help reduce our costs – raised \$75 million toward
- 4 \$150 million goal for scholarship funds.
- 5 iii. Regents task force
- 6 1. Iowa State only receives 36% of proposed funding, when 40% stated
- 7 by state legislature. Proposed to increase to levels stated by
- 8 legislature – would be the single largest increase in University
- 9 funding.
- 10 iv. Wants to increase efficiency : Any money found through increasing
- 11 efficiency stays on campus.
- 12 v. Athletics : Student Athletes are graduating, have better GPA than student
- 13 body
- 14 vi. Housing
- 15 1. Rapid undergraduate expansion has caused a housing shortage
- 16 2. Frederickson Court – 700 new beds
- 17 3. Permission to add 700 new beds at Buchannan
- 18 4. Breckinridge Apts – 800 at old middle school
- 19 5. Opus – new apartments across from Lake Laverne
- 20 6. The shortage is there, but the community is catching up.
- 21 vii. Dining – complaints of overcrowded facilities
- 22 1. Efficiency improvement – new modern facility is coming
- 23 2. Hub is looking to be expanded
- 24 3. Global Café in Curtis
- 25 viii. Wireless Technology - complaints
- 26 1. Proud of University response – upgrading wireless hardware (100 to
- 27 900 Mbps)
- 28 2. Wireless capacity will increase by 2000% in near future.
- 29 ix. Funding for Graduate Students
- 30 1. Number of Assistantships : 3000 positions funded, now up to
- 31 3,600. Hope to increase substantially in next few years.
- 32 2. Stipends - Next year \$1,700 a month (minimums)
- 33 x. City Council – GSB having a City Council representative, Graduate students
- 34 do not have one.



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1. Suggests invitation of mayor, city council member to our meetings
2. Can always elect graduate student to city council.
- xi. Summary
 1. Things are good!
 2. Biggest challenge is to meet needs of students in attendance
 3. Nobody expected this kind of growth, but it's a good place to be in.
- b. Discussion:
 - i. Wellness Director – what has happened on this front?
New HR head has recently hired a new Wellness Director.
 - ii. What faculty unions, student unions etc. have been involved in the efficiency review?
Nobody as of yet, regents have assured me that this process will be open and efficient. There will be plenty of review once this information comes out.
 - iii. CIO Mukherjee - super computer/big data - our super computer has fallen out of the top tier of big data hardware. Are there any plans to improve this?
Have hired new person to address needs of big data. Plans will be developed once she takes her position.
 - iv. Iowa State Center – construction.
Approached by Ames to renovate conference center – agreed to put 19 million dollars if Ames did the same. There are no plans by us to enlarge Scheman currently. That said, it's tired – looking to renovating that space.
 - v. Senator Rakitan – Housing breakdown?
The two new facilities (Fredrickson and Buchannan) have accommodated about half of need.
 - vi. Campustown project – plethora of bars and tattoo parlors, dearth of everything else. Alumni (Dave Kingland) helped organize partners, a new dorm will be constructed in this area, everything west of Jeff's Pizza will be brought down. First floor of each facility will be retail. University had to agree to take much of that space to make this work. Will help congestion on central, main campus. 18 months, area will look very different.
 - vii. Senator Hollis – BBQ joint is gone?
I didn't say that, but yes it is.
 - viii. Senator Anderson – ethnic foods, any talk of expansion?
Don't know
 - ix. President Prisacari – Thanks President Leath and his office for listening and their aid throughout the year.
- IV. Senate Forum
 - a. Senator Rakitan



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- 1 i. Update on GPSS/GSB Joint Fee Committee
- 2 ii. Student Activity Fee – Largest Income for GPSS
- 3 iii. Currently the split is 50/50 of all SAF derived from Graduate Students
- 4 iv. Categorized spending as overhead or discretionary
- 5 v. Overhead – yearly fixed costs
- 6 vi. GSB Overhead affects all students
- 7 vii. Discretionary – Allocations, etc.,
- 8 V. Remarks and Reports
- 9 a. Report of the President – President Prisacari
- 10 i. MU Student Advisory Committee – need 3 students who will be here in the
- 11 summer
- 12 ii. Graduate Student Climate Survey – please fill it out
- 13 iii. Tomorrow’s seminar - 166 people have registered, 94 are grad/prof.
- 14 students.
- 15 iv. GSB 2014 elections, student participation by numbers:
- 16 1. 2012 – 12 grad/prof. students
- 17 2. 2013 – 22 grad/prof. students
- 18 3. 2014 – 34 grad/prof. students
- 19 4. 2014: 9 write-ins. At this time, we have 2 GSB Senators at Large.
- 20 5. 2014: 3076 total student participation
- 21 v. GPSS Conference – 236 people have registered so far
- 22 vi. Health insurance:
- 23 1. Post-docs are moving from student to employee health plans
- 24 2. Students will see a slight increase in health insurance
- 25 vii. GPSS February Panel
- 26 1. Thank you everyone for attending and helping us to promote the
- 27 event. We had about 85 students in attendance.
- 28 2. Next events:
- 29 a. GPSS Conference
- 30 b. Financial Clinic (lunch will be provided)
- 31 viii. GPSS Conference
- 32 1. 185 student submissions! We only anticipated up to 100.
- 33 2. We need more help on the day of the conference. Please consider
- 34 coming and helping us for 1h. Contact Vy to sign-up for 1h:
- 35 vynguyen@iastate.edu
- 36 ix. Senator Elections
- 37 1. Please remind your departments/programs to elect 2014-2015
- 38 senators by April 21st.



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2. Invite 2014-2015 senators to our next and last Senate meeting on Monday, April 21st.
- x. Childcare
 1. ISU offers childcare at three locations. The capacity of all three locations is 232.
 2. There is currently a waiting list of about 450 children for childcare now. However, some of the requests may be duplicated as parents may sign up at all three locations at once.
 3. To meet the demand, there is a conversation taking place this month to possibly open a new location at the Research Park
 4. University Human Resources is considering to initiate a support group for all parents. Parents will be contacted soon.
- xi. Fall 2014 Student Enrollment
 1. ISU projects enrollment to continue grow
 2. In February 2014, the Board of Regents granted permission to plan construction of a new residence hall and a dining renovation in Friley Hall.
- xii. 2014-2015 Graduate College Emerging Leader Academy
 1. Nominations are due April 15th, 2014
 2. More information can be found: http://www.grad-college.iastate.edu/current/professional_development/writing_seminars/leaders_academy.php
- xiii. ISU recently hired a Wellness Awareness coordinator. She will start on April 15th. This person will be responsible to investigate and promote ISU healthy living.
- xiv. Public Form
 1. President Leath encourages everyone to attend this forum. Topic of discussion: how ISU can better serve its students, faculty, and staff by maximizing its resources, improving efficiencies, and containing rising costs?
 2. Tuesday, April 1st, 10am, in the Howe Hall auditorium.
- xv. Purchase of parking permits
 1. Any grad student that qualifies as a 1/2C or above pay base may go online to purchase a commuter-parking permit for lots 29, 68 and 119 on Wednesday, July 16, 2014 at 9am.
 2. In town commuters can purchase a commuter permit beginning August 5, 2014
- xvi. Change in parking fees
 1. Illegal parking changed from \$30 to \$40



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2. Parking without an appropriate permit in a reserved lot or space changed from \$25 to \$30
3. Additional changes in campus parking rates
4. Additional changes in MU Parking rates
5. Additional revenue will be used for renovations and maintenance

Type	Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
Permit Basis				
Memorial Union Employee ¹	\$498.00	\$510.00	\$12.00	2.4%
Annual ²	498.00	510.00	12.00	2.4%
Fall ²	214.00	220.00	6.00	2.8%
Winter ²	214.00	214.00	0.00	0.0%
Spring ²	214.00	220.00	6.00	2.8%
Summer ²	172.00	177.00	5.00	2.9%
Hourly Rate Basis				
First ½ hour only ³	\$0.75	\$1.00	\$0.25	33.3%
1 hour	1.75	2.00	0.25	14.3%
2 hours	1.25	1.25	0.00	0.0%
3 hours	1.25	1.25	0.00	0.0%
4 hours	1.25	1.25	0.00	0.0%
5 hours	1.00	1.00	0.00	0.0%
6 hours	1.00	1.00	0.00	0.0%
7 hours	0.75	1.00	0.25	33.3%
8 hours +	0.50	0.50	0.00	0.0%
Maximum Daily Rate	10.00	11.00	1.00	10.0%
Church Rate (per car) ⁴	1.50	n/a	--	--
Specialized Fee Basis				
Illegal Exit	\$50.00	\$65.00	\$15.00	30.0%
Lost Ticket Fee	30.00	30.00	0.00	0.0%
Delayed Payment	10.00	10.00	0.00	0.0%
Lost Permit Replacement	10.00	10.00	0.00	0.0%

Permit Type	Actual FY 2014	Proposed FY 2015	Proposed Increase	Percent Increase
Annual Fee Basis¹				
24-Hour Reserved	\$866.00	\$878.00	\$12.00	1.4%
Reserved	491.00	503.00	12.00	2.4%
Vendor	191.00	197.00	6.00	3.1%
General Staff (includes Residence Hall & Ames Lab staff)	152.00	158.00	6.00	3.9%
Departmental	152.00	158.00	6.00	3.9%
Motorcycle (staff)	50.00	53.00	3.00	6.0%
Academic Year Basis²				
Schilletter and University Villages				
•First Car	\$131.00	\$137.00	\$6.00	4.6%
•Second Car	131.00	137.00	6.00	4.6%
Commuter Student	131.00	137.00	6.00	4.6%
Residence Halls	131.00	137.00	6.00	4.6%
Student Accessible	131.00	137.00	6.00	4.6%
Student Government	131.00	137.00	6.00	4.6%
Stadium	91.00	97.00	6.00	6.6%
Motorcycle (student)	50.00	53.00	3.00	6.0%
Hourly Rate Basis				
Parking Meters	\$0.50	\$0.50	\$0.00	0.0%
Metered Parking Lots	0.75	0.75	0.00	0.0%

Commuter parking at the Iowa State Center and the CyRide Orange Route shuttle remain free.



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- 1 b. Report of the Vice President and Rules Committee – Vice President Tlach
- 2 i. Graduate/Professional Student Social at Perfect Games: Friday April 4th
- 3 2014 7:00-9:00 PM.
- 4 ii. Review of Consitution / By-laws is done
- 5 iii. Review of Standing Rules will take place in April
- 6 c. Report of the CIO and Election Committee - CIO Mukherjee
- 7 i. URLA Chair Kleinheksel resigned as Treasurer Elect and nominated himself
- 8 for PAF Chair
- 9 ii. Senator Rakitan resigned as URLA Chair and nominated himself for
- 10 Treasurer
- 11 iii. April meeting to elect Treasurer, URLA Chair and PAF Chair
- 12 iv. Please nominate yourself / others.
- 13 v. Results of the Poll for Career Fair attached. 87% students supported the idea.
- 14 vi. GSB has supported us by passing Resolution supporting a Graduate and
- 15 Professional Career Fair.
- 16 d. Report of the Treasurer and Finance Committee - Treasurer Helms
- 17 i. Allocations: The Allocations deadline has passed and the bill is up for
- 18 passage and will be presented during the March meeting. Overall the
- 19 participation was excellent! We received 39 applications total, bringing our
- 20 total Allocations requests to 50 on the year (10 more total than last year).
- 21 Finance Committee met and made their recommendation. Requests totaled
- 22 >\$27,000, but once the guidelines were applied, Finance Committee found
- 23 \$18,722 of allowable funding. Total funding provided to student
- 24 organizations for FY2014 will be \$25,331.15 assuming passage of the
- 25 Spring Allocations Bill.
- 26 ii. Several organizations were “denied” funding, or their funding was reduced
- 27 for the following reasons:
- 28 1. Organizations were requesting funds for social events with no
- 29 academic component, which are not deemed fundable by current
- 30 allocations guidelines.
- 31 2. Funding requested would otherwise be covered by PAGs.
- 32 3. Several organizations retained GPSS funding from prior years. These
- 33 organizations are asked to spend their current funding down on items
- 34 approved either by the Finance Committee or the GPSS Treasurer.
- 35 iii. Allocation Revisions: Due to the extraordinary quantity of applications
- 36 received, Finance Committee and the Treasurer have yet to meet with the
- 37 express purpose of revising the guidelines. Several ideas have been put forth



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- 1 and are up for consideration. Please let me, or a member of the Finance
2 Committee know if you have certain changes you would like to see made.
- 3 iv. GPSS/GSB Student Fees ratio discussion: This committee has come to a
4 conclusion regarding the current GPSS/GSB Student Fee ratio split. Senator
5 Rakitan will discuss this during Open Forum of the March meeting.
- 6 v. Finances/Budget – No updates.
- 7 vi. Please email me if you have any questions/concerns
8 (GPSS Treasurer@iastate.edu)
- 9 e. Report of the URLA Chair - URLA Chair Kleinheksel
- 10 i. Financial Counselling Clinic Lunch Seminar
11 Oak Room, ISU Memorial Union
12 Wednesday, April 16th @ 12:00pm
13 Primary seminar topic: "Comparing job offers"
14 Secondary topics: "purchasing homes/mortgage loans", "investing/retirement
15 plans" "private and federal student loan repayment"
16 "tax planning (incoming taxes, tax deductions and credits)"
17 Free lunch will be provided sponsored by GPSS at 11:30 AM.
18 Please RSVP (<http://goo.gl/dNFhvm>) so that we can estimate head count!
- 19 ii. BFAC Meeting:
- 20 1. Committee members had prioritized University Budget items,
21 starting with public safety spending (dispatch, officers), Risk
22 Management staffing, space scheduling/management (hire an extra
23 planner), EH&S safety training for students (as requested by
24 departments), and custodial/grounds staff as the highest priority.
- 25 2. Of issues most immediately relevant to the grad student population,
26 child care support (for on-campus childcare provision) was listed in
27 3rd priority (of 4 tiers, 1=high, 4=low); also, the campus may be
28 looking at expanding onto the block defined by Sheldon Ave, N
29 Hyland Ave and West St., but no timeline was given.
- 30 3. The Regents are currently discussing inter-university cash transfers,
31 with ISU likely on the receiving end (this from VP Madden). No
32 word on new State funding for the colleges yet.
- 33 iii. VEISHEA sought input on how to best connect and market to graduate
34 students.
- 35 f. Report of the PAG Chair - PAG Chair Diddi
- 36 i. PAG funds still available for approximately 40 applications.
- 37 ii. Please encourage constituents to email if they have not yet received PAG
38 funds.



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- 1 iii. Peer teaching and research award applications received.
- 2 g. Report of the GSB Senator-at Large
- 3 i. None
- 4 VI. Old Business
- 5 a. SB-S14-05
- 6 i. Bill Read by Senator Lois
- 7 ii. Allow apply any time
- 8 iii. Change \$200 to \$150
- 9 iv. Simpler and good for Vet Med
- 10 v. Discussion:
- 11 1. A person with priority 2 can receive in one month and a priority 1
- 12 not in another
- 13 2. Apply only once?
- 14 3. What if I only have a specific conference of interest?
- 15 4. Keep it similar to current method of only once and not increase
- 16 random drawing benefit
- 17 5. When should someone apply? Early or later? Which is better?
- 18 6. Suggesting to apply as soon as possible
- 19 7. But what about peaks that would result in Priority 2 receiving and
- 20 Priority 1 not
- 21 8. Can we know when others apply? I want to apply during the lowest
- 22 application month
- 23 9. Think about from our constituent shoes, how can we make this so
- 24 they can understand why #2 got it when another month #1 did not
- 25 10. Concerns (email)
- 26 a. Conferences bunch up by month
- 27 b. Need to be registered during the summer
- 28 i. Fall comes from fall fees, spring same, so summer
- 29 should be
- 30 ii. What about the work they did during the fall / spring
- 31 that is being presented during the summer
- 32 iii. PAG chairs in the past denied such applications in the
- 33 past
- 34 11. Are there peaks in the Application?
- 35 a. No pattern, peak months August, October, March
- 36 12. Amendment to allow spring enrollment and not graduated receive
- 37 PAG in summer



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- 1 13. VOTE on Amendment:
- 2 a. YES : 96%
- 3 b. NO : 2%
- 4 c. ABSTAIN : 2%
- 5 d. PASSED
- 6 14. PAF name is disliked
- 7 15. Suggestion to send back to committee rather than pass a bill that we
- 8 don't fully agree
- 9 a. There has been enough time to talk to constituents
- 10 16. Call to Question - Objected
- 11 17. VOTE on Call to Question:
- 12 a. YES : 65%
- 13 b. NO : 31%
- 14 c. ABSTAIN : 4%
- 15 d. PASSED
- 16 18. VOTE
- 17 a. YES : 64%
- 18 b. NO : 36%
- 19 c. ABSTAIN : 0%
- 20 d. PASSED
- 21 VII. New Business
- 22 a. Senate Bill S14-06 – Amending the GPSS Constitution
- 23 i. Bill Read
- 24 ii. Each GSB Graduate Senator will have 1 vote in the Senate
- 25 iii. Treasurer higher seniority than CIO
- 26 iv. Only seated senators need attend summer sessions
- 27 v. Changing Exec duties
- 28 vi. Broaden who can be an exec
- 29 vii. Empower committee chairs
- 30 viii. Add new standing committees
- 31 ix. Amendment to make URLA Chair Co-Chair of GPSRC
- 32 x. VOTE on Amendment:
- 33 1. YES : 85%
- 34 2. NO : 9%
- 35 3. ABSTAIN : 6%
- 36 4. PASSED
- 37 xi. VOTE:



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1. YES : 91%
 2. NO : 9%
 3. ABSTAIN : 0%
 4. PASSED
- b. Senate Bill S14-07 – Amending the GPSS By-Laws
- i. Bill Read
 - ii. Vice President Tlach points out to the change in process of dealing Budget bills where the Senate can now make simple amendments.
 - iii. Senator Hollis : What does simple amendment mean?
 - iv. Senator Zenko : left open as currently debate will be limited to 10 minutes and call to question. The rationale for this it gave power back to the senate, provides a simple tool to senate to make that simple fix. It has the ability to still get the bill back to the committee.
 - v. Senator Hollis: if the finance committee feels that the amendment is simple then the changes can be approved and can get passed.
 - vi. 4 minutes to technically decide if we want to extend the debate
 - vii. What constitutes simple, can you give examples?
 - viii. If not simple, the finance committee members can make a motion that this amendment is not simple and will go back to the committee
 - ix. CIO Mukherjee – 2/3 of Senate has to agree
 - x. Senator Lois: This amendment is being discussed for more than 4 minutes, its motion to strike through line c
 - xi. VOTE:
 1. YES : 58%
 2. NO : 42%
 3. ABSTAIN : 0%
 4. PASSED
 - xii. What is the “primarily” mean in context of allocations and student groups?
 - xiii. Senator Santos : Student group leaders can get member list for ISU Website.
 - xiv. Motion to amend By-laws so that general allocations is available to student groups that “primarily” consist of graduate students
 - xv. VOTE:
 1. YES : 90%
 2. NO : 2%
 3. ABSTAIN : 8%
 4. PASSED
 - xvi. Senator Jaramillo: PAG to PAF friendly amendments



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- 1 xvii. Call to question
- 2 xviii. VOTE:
- 3 1. YES : 100%
- 4 2. NO : 0%
- 5 3. ABSTAIN : 0%
- 6 4. PASSED
- 7 c. Senate Bill S14-08 – Spring 2014 Graduate and Professional Student Senate (GPSS)
- 8 Allocations
- 9 i. Read by Senator Ramezani
- 10 ii. Motion to move the excess money to PAF at the discretion of the PAF Chair
- 11 iii. Senator Zenko : I recommend to move excess to Wakonse
- 12 iv. Senator Anderson – there was a lot of disagreement regarding Wakonse. I
- 13 propose to allocate \$2,500 to Wakonse and the remaining of surplus to go to
- 14 PAF.
- 15 v. Senator Lois – amendment to sponsor 10 students
- 16 vi. President Prisacari – there is an additional cost associated with Wakonse
- 17 candidates. CELT covers lunches and transportation for all participants.
- 18 vii. PAG Chair Diddi – we are discussing the cost of CELT. We first need to
- 19 consult CELT if it can accommodate more students.
- 20 viii. VOTE on Amendment to send 10 students to Wakonse Vote
- 21 1. YES : 35%
- 22 2. NO : 65%
- 23 3. ABSTAIN : 0%
- 24 4. FAILED
- 25 ix. VOTE on Amendment to allocate additional \$2500 to Wakonse Vote
- 26 1. YES : 70%
- 27 2. NO : 30%
- 28 3. ABSTAIN : 0%
- 29 4. PASSED
- 30 x. VOTE on final amended version of the bill
- 31 1. YES : 82%
- 32 2. NO : 18%
- 33 3. ABSTAIN : 0%
- 34 4. PASSED
- 35 xi. VOTE
- 36 1. YES : 96%



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- 2. NO : 4%
 - 3. ABSTAIN : 0%
 - 4. PASSED
- d. Executive Elections (2014 – 2015)
- i. President
 1. Candidate : CIO Mukherjee
Keep GPSS Holistic – not partial to few things – the more ways we can reach out to students, the better we can serve them. Help whoever is interested in technical aspects of GPSS (clickers, etc.) along. Encourage General Allocations funding. Career Fair – want to encourage organization to arrange for it. Need to create ISSO accountability.
 2. Senator Lois nominated Senator Helmich – declines.
 3. VOTE:
 - a. YES : 88%
 - b. NO : 8%
 - c. ABSTAIN : 4%
 4. CIO Mukherjee is President Elect
 - ii. Vice-President
 1. Candidate : Senator Zenko
Senator for 2 years, have been involved in every facet of GPSS with exception of Finance Committee. Has helped lead the GPSSRC. Interested in position last year, was nominated for President by current President Prisacari, felt like VP was a better fit. Will work well with President Elect.
 2. Candidate : Senator Lois
I want to chair senate meeting, I can make meetings run smoother, faster and overall, better. Is knowledgeable about parliamentary procedure. Has had influence over current meeting structure.
 3. Questions:
 - a. To Senator Zenko: What do you mean by good job of Vice-President?
Already clarified
 - b. PAF Chair Diddi to Senator Lois – In your speech, you said you’d like to efficiently run the meetings. What else would you want to accomplish?
That is ultimately the goal. I had to volunteer for my



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1 Senator's position due to reputation of GPSS meetings, a lot
2 of this falls to the chair.

3 c. Senator Ramezani to Senator Lois - What have you done in
4 your role as a Senator?

5 PAF Bill (authored), served on all the major standing
6 committees this year.

7 4. Discussion:

8 a. Senator Helmich – Supports senator Lois due to goals and
9 delegated responsibilities of the VP.

10 b. PAG Chair Diddi - Supports senator Zenko due to
11 involvement with GPSS RC and past volunteering.

12 c. Senator Hollis – Lois is very well versed in parliamentary
13 procedure.

14 d. Senator Rakitan – Knows Lois from serving on several
15 committees, knows Lois has been polarizing figure, but he is
16 very capable and also very capable of compromise and
17 holding tongue.

18 e. CIO Mukherjee - CIO – Vote who is the better character in
19 terms of relationship ability with administration. Both
20 candidates are qualified.

21 f. President Prisacari – need someone who can help show a
22 unified front.

23 g. Senator Santos to CIO Mukherjee – Who do you prefer to
24 work with?

25 No preference. But Senator Zenko will be better with
26 administration relationship building.

27 5. VOTE :

28 a. Senator Zenko : 69%

29 b. Senator Lois : 31%

30 c. Abstain : 0%

31 6. Senator Zenko is Vice-President Elect

32 iii. CIO

33 1. Candidate : Senator Singh

34 Technical Background – have been working with Arko to help bring
35 PAG online.

36 2. Senator Ramezani nominated URLA Chair Kleinheksel – declines.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

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3. Questions : Senator Zenko – When can we expect PAG online
Expect by Fall
 4. VOTE
 - a. YES : 93%
 - b. NO : 7%
 - c. ABSTAIN : 0%
 5. Senator Singh is CIO Elect
- iv. Treasurer
1. Candidate : CIO Mukherjee nominates URLA Chair Kleinheksel
Role requires good knowledge of Finances, as well as guiding Senate
Discussion, etc
 2. Candidate : Senator Rakitan
Service on Finance Committee, was an integral part of the budget
proposal, part of BFAC committee, Joint Fee committee resolution
was largely guided by my input. Will not hold opinion, or agenda,
but will help guide senate as to how to make things happen
 3. Discussion :
 - a. CIO Mukherjee : Nominated URLA Chair Kleinheksel as
technical help is needed to port finance forms online.
 - b. Senator Ramezani – Senator Rakitan has had significant
experience on the committee this year.
 4. VOTE
 - a. Senator Rakitan : 50%
 - b. URLA Chair Kleinheksel : 50%
 - c. ABSTAIN : 0%
 - d. Senator Goswami – motion to reconsider
 5. VOTE on motion
 - a. YES : 81%
 - b. No : 19%
 - c. ABSTAIN : 0%
 - d. PASSED
 6. Revote
 - a. Senator Rakitan : 49%%
 - b. URLA Chair Kleinheksel : 49%
 - c. ABSTAIN : 2%
 7. URLA Chair Kleinheksel is Treasurer Elect by tie-break by CIO
Mukherjee



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 v. URLA Chair
- 2 1. Vice-President Tlach nominates Senator Rakitan – declines.
- 3 2. Senator Zenko nominates Senator Pritchard – declines
- 4 3. Senator Rakitan volunteers
- 5 4. Candidate : Senator Rakitan
- 6 5. VOTE :
- 7 a. YES : 96%
- 8 b. NO : 2%
- 9 c. ABSTAIN : 2%
- 10 6. Senator Rakitan is URLA Chair Elect
- 11 vi. PAF Chair
- 12 1. CIO Mukherjee nominates Senator Lois – declines
- 13 2. Senator Ramezani – declines
- 14 3. Senator Jaramillo nominates Senator Mantilla Perez – declines
- 15 4. Vice President Tlach nominates Senator White – declines
- 16 5. Mantilla Perez – nominates President Prisacari – declines
- 17 6. PAF Chair elections to be held in April.
- 18 VIII. Announcements
- 19 IX. Adjournment @ 12:10 am
- 20 X. Voting Record
- 21 a. <http://www.gpss.iastate.edu/senate/meetings/13-14/March/Vote/Question.html>
- 22 b. <http://www.gpss.iastate.edu/senate/meetings/13-14/March/Vote/Participant.html>
- 23



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SENATE BILL S14-06

SENATE MEETING March 31, 2014

TITLE: Amending the GPSS Constitution

WHEREAS: The rules committee is charged with reviewing the Graduate and Professional Student Senate (GPSS) Constitution each year, and

WHEREAS: The current Constitution in place for GPSS does not accurately represent the proceedings of the of the Senate, and

WHEREAS: The duties of the Executive Council could be more clearly defined, and

WHEREAS: New GPSS activities and responsibilities require the creation of new committees, be it therefore

ENACTED: The GPSS Constitution be amended as attached.

Sponsors:

Lois, B. Rakitan, T. White, A. Hollis, C. Zenko, Z.

Anna Prisacari, President

Brian Tlach, Chair of the Senate



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Graduate & Professional Student Senate

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IOWA STATE UNIVERSITY

GRADUATE AND PROFESSIONAL STUDENT SENATE

CONSTITUTION

The Graduate and Professional Student Senate of Iowa State University is an elected body through which graduate and professional students express their concern for the welfare of graduate and professional students at the University, develop and disseminate ideas for the improvement of graduate and professional education, and contribute to the formation of relevant University policy. The Graduate and Professional Student Senate (GPSS) is the representative, deliberative, and administrative organization of the graduate and professional student body of Iowa State University, and is a duly constituted independent collegiate organization within the University.

ARTICLE I. THE GRADUATE AND PROFESSIONAL STUDENT SENATE

- X. Representation. Each graduate department, interdepartmental and professional program may elect one Senator for each fraction of one-hundred (100) graduate or professional students enrolled with a maximum of four (4) Senators per department, where enrollment in a department, interdepartmental and professional program major is defined in <http://www.registrar.iastate.edu/enrollment/statsmajor>.
- XI. Eligibility. Any student enrolled at least halftime (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) in a graduate department, interdepartmental, or professional program at Iowa State University may be elected as a Senator. Each graduate/professional program may create more restrictive rules for electing Senators if they choose. Iowa State University and the GPSS do not discriminate on the basis of race, color, age, ethnicity, religion, national origin, pregnancy, sexual orientation, gender identity, genetic information, sex, marital status, disability, or status as a U.S. veteran.
- XII. Definitions
 - i. Senators. A Senator is an elected representative registered in good standing with the Graduate College or any of the professional colleges within the University. Each Senator will have one vote in the Senate.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 ii. Senators-at-large. The following positions carry the status of Senator-at-large. Status as a
- 2 Senator-at-large shall not count against a departmental quota (ARTICLE 1, section 1,
- 3 representation), and is not subject to departmental election procedures as otherwise defined in
- 4 the By-laws or the Standing Rules.
- 5 a. Officers of the Senate. The Officers of the Senate shall represent the Senate as a whole and
- 6 shall not carry a vote.
- 7 b. Vice-President. The Vice-President shall represent the Senate as a whole. The Vice-President
- 8 shall only vote in the occurrence of a tie.
- 9 c. Graduate GSB Senators. They shall represent the graduate student body as a whole. They shall
- 10 also act as a liaison between GSB and GPSS to facilitate efficient and productive legislation by
- 11 the two bodies and to strengthen representation of student concerns to administration. GSB
- 12 Senators who represent the Graduate College shall be elected to GSB by the graduate student
- 13 body or, in the case of a vacancy or special circumstances, appointed to GSB by GPSS as
- 14 defined in the GSB Constitution and By-laws. **Each graduate GSB senator will have one vote in**
- 15 **the Senate.**
- 16

17XIII. Terms. Members of the Senate are elected by graduate or professional students for one year terms
 18 that begin in August or January and may be re-elected for as long as they continue to be in good
 19 standing with the Graduate College or College of Veterinary Medicine.
 20

21XIV. **Officers. The officers of the Senate are the President, Vice-President, Treasurer, Chief Information**
 22 **Officer, University Relations and Legislative Affairs Chair, and Professional Advancement Fund Chair.**
 23 Henceforth, this order shall be known as the order of seniority.
 24

25

26 XV. Sessions. A scheduled meeting of the seated Senate
 27

28 i. The Graduate and Professional Student Senate meets once per month during the fall and spring
 29 semesters, except in the months of December and May. Summer sessions may be held at the
 30 discretion of the Executive Council for seated Senators who are present at Iowa State University.
 31

32 ii. The Vice-President shall call additional sessions as directed by the Senate or a written petition of 30% of the
 33 Senate.
 34

35

36XVI. Powers and Duties.
 37



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 i. The Senate may discuss and take a position on any subject of concern to the graduate and
2 professional student body. The Senate may discuss and make policies within its jurisdiction. The
3 Senate may also allocate funds by Senate Bill or through an approved budget. Allocation of funds
4 shall never exceed the actual funds possessed by the Senate.
- 5 ii. Issues must be referred to a vote of the graduate and professional student body upon receipt of a
6 petition of two percent (2%) of the graduate and professional student body (as determined by the
7 Office of the Registrar), or may be referred by the Senate. The vote shall be through a process
8 approved by the Senate and the voting process shall be open for not less than one regular class
9 day (9am to 5pm).
- 10
- 11 iii. The Senate may call general meetings of the graduate and professional student body.
- 12
- 13 iv. The Senate is the judge of its membership.
- 14
- 15 v. The existence of the Senate shall not preclude other means of communication between the
16 graduate or professional student and the University.
- 17

18 ARTICLE II. THE EXECUTIVE COUNCIL

- 19
- 20 1. Membership. The Executive Council consists of the Senate officers.
- 21
- 22 2. The duties and responsibilities of the officers shall be defined and be limited to:
- 23
- 24 i. President:
 - 25 a. Preside over the GPSS Executive Council meetings.
 - 26 **b. Set agenda for GPSS Executive Council meetings.**
 - 27 c. Preside over any general meetings of the graduate and professional student body.
 - 28 d. Supervise normal internal operations of the Senate.
 - 29 e. Attend annual President’s training in compliance with Student Organization regulations.
 - 30 f. Coordinate and direct the activities of the operating committees as defined in article III.
 - 31 g. Assume risk management officer responsibilities for acts of the organizations or events
32 produced by the organization.
 - 33 1. The role of risk management officer is [a] to recommend risk management policies or
34 procedures to the GPSS, [b] to submit documentation to ISU’s risk management office and
35 [c] to ensure that risk management procedures are implemented at all the organization’s
36 events.



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Graduate & Professional Student Senate

- 1 h. Shall be seated on the Special Student Fee and Tuition Committee and the Memorial Union
2 Board of Directors.
- 3 i. Such other responsibilities as authorized by the Senate. Authorization may be reviewed by the
4 Senate as necessary.
- 5
- 6 ii. Vice-President:
 - 7 a. Assume the responsibility of the President in the case of the President's absence.
 - 8 b. Preside over sessions of the Senate or designate the chair with the approval of the Senate.
 - 9 c. Conduct the Senate sessions according to the rules of procedure set by the Rules Committee.
 - 10 d. Determine whether or not a quorum is present.
 - 11 e. Chair the Rules Committee.
 - 12 f. Reserve monthly meeting venue through university's room reservation request.
 - 13 g. Invite and schedule Open Forum speakers for Senate meetings.
 - 14 h. Set the agenda including speakers, bills, reports of the Executive Council, and announcements
15 for the GPSS meetings and send to Senators at least seven days prior to the Senate meeting.
 - 16 i. Organize fall graduate orientation, fall social, and spring social.
- 17
- 18 iii. Treasurer:
 - 19 a. Collect, keep a record of, and arrange for the safekeeping of such monies as the Senate may obtain.
 - 20 b. Disburse such monies as the Senate approves through a Senate Bill unless other procedures are outlined
21 in the By-laws or Senate Bill.
 - 22 c. Report to the Senate for approval at all regular sessions, all income and expenses and maintain records of
23 all transactions.
 - 24 d. Maintain financial records for inspection at any time by members of the Senate.
 - 25 e. Attend annual Treasurer's training in compliance with Student Organization regulations.
 - 26 f. Chair the Finance Committee.
 - 27 g. Shall be seated on the Special Student Fee and Tuition Committee.
- 28
- 29 iv. Chief Information Officer:
 - 30 a. Record and file records of activities of the Senate and its agencies.
 - 31 b. Keep a record of attendance at Senate sessions.
 - 32 c. Handle and maintain a record of all Senate correspondence.
 - 33 d. Conduct roll call votes.
 - 34 e. Maintain the GPSS webpage and email listservs.
 - 35 f. Be responsible for preparing and developing presentation for GPSS meetings and for accurate
36 display during the GPSS meetings.
 - 37 g. Have a functional knowledge of GPSS rules and proceedings.
 - 38 h. Chair the Elections Committee.
- 39
- 40 v. URLA Chair:
 - 41 a. Coordinate graduate and professional student body representation on university committees, collects
42 feedback from those committees as well as legislative affairs.
 - 43 b. Organize professional development activities or speaker/programming.
 - 44 c. Record meeting notes during GPSS meetings.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 d. Shall be seated on the Provost Budget Advisory Committee and Faculty Senate
- 2
- 3 vi. PAF Chair:
- 4 a. Review and allocate professional advancement funds according to guidelines set by the Senate GPSS
- 5 awards and scholarships.
- 6 b. Review nominations for all student awards in accordance with the guidelines of the Senate.
- 7 c. Review all nominations for Margaret Ellen White Faculty award and forward top
- 8 nominations to the Graduate College.
- 9
- 10 3. The duties and responsibilities of the officers shall be limited and defined by Article II, Section 3 to
- 11 maintain division of power. Responsibilities may be temporarily modified at the discretion and
- 12 consent of the Executive Council.
- 13
- 14 4. Terms. The term of office for Executive Council members shall expire upon the adjournment of the
- 15 April session.
- 16
- 17 5. Eligibility. The Executive Council members are elected by the Senate.
- 18
- 19 i. All current or previous members of the Senate are eligible to serve as Executive Council members.
- 20 In the occurrence that no previous or current Senators are willing to serve in a vacant Executive
- 21 Council position(s), the Senate may nominate a graduate or professional student(s) providing they
- 22 meet the requirements to serve on the Executive Council. All nominees who have not served or
- 23 are not currently serving on GPSS must be approved by a simple majority vote of the Senate.
- 24
- 25 ii. Members of the Executive Council or nominees to be elected to the Executive Council must meet
- 26 and maintain the following requirements throughout their term:
- 27
- 28 a. Have a minimum cumulative grade point average (GPA) of 3.00 and meet that minimum
- 29 cumulative GPA in the semester immediately prior to the election/appointment, the semester
- 30 of election/appointment and semesters during the term of office. In order for this provision
- 31 to be met, at least six hours (half-time credits) must have been taken for the semester under
- 32 consideration.
- 33 b. Be in good standing with the University and enrolled: at least half-time (six or more credit
- 34 hours), unless fewer credits are required in the final stages of their degree as defined by the
- 35 Continuous Registration Requirement during their term of office.
- 36



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1 iii. The Senate may recall, if necessary, any of the members of the Executive Council by a two-thirds
2 vote of elected Senators. Election of a new Executive Council member shall proceed through
3 special election procedures.
4

5 6. Meetings. The President shall call meetings of the Executive Council at the request of any member of
6 the Council or as is necessary. These meetings will be advertised appropriately before the Council
7 meeting. Each member of the Executive Council shall have one vote.
8

9 7. Powers and Duties.

10 i. The Executive Council represents the Senate while the Senate is not in session.
11
12

13 ii. The Executive Council is responsible directly to the Senate for all its activities and decisions.
14

15 iii. The Executive Council may act on behalf of the Senate only on issues requiring action prior to the
16 next Senate session and a quorum for a special Senate session cannot be attained.
17

18 iv. The Executive Council must report all its activities, actions and decisions to the Senate at the next
19 Senate session.
20

21 ARTICLE III. COMMITTEES

22 I. Permanent Standing Committees.

23 A. Membership. Permanent standing committees consist of Senators who volunteer at either the
24 August or January Senate meetings. Any additional members that request to become part of the
25 committee outside of these times must be approved by the chair of the committee. Committee
26 members may be removed at the discretion of the chair due to lack of participation.

27 B. Terms. The term of the members of the permanent standing committees shall expire upon
28 adjournment of the April Senate Meeting.
29

30 C. Finance Committee. The Finance Committee prepares the budget and makes recommendations
31 for allocations of the funds of the Graduate and Professional Student Senate. The Treasurer
32 serves as the Chair for the Finance Committee. In addition, the Finance Committee will compose
33 bills of guidelines for regular and special allocations during the spring semester to be used for the
34 following year.
35



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 D. Rules Committee. The Rules Committee prescribes all general and special rules of
2 procedure necessary for the orderly consideration of Senate business. All questions of a
3 procedural or legal nature are directed to the Rules Committee. The Vice President
4 serves as the Chair of the Rules Committee.
5
- 6 E. Elections Committee. The Elections Committee is responsible for ensuring that all Senate
7 positions are filled. All questions regarding GPSS membership are directed to the Elections
8 Committee. The Chief Information Officer is the Chair of the Elections Committee, which:
9 1. Supervises elections of Senators and Executive Council members.
10 2. Supervises special elections needed to fill vacancies.
11 3. Maintains a record of attendance at all Senate sessions and notifies Senators as well as their
12 departments or professional programs of their nonattendance.
13
- 14 F. University Relations and Legislative Affairs Committee. Questions regarding public and university
15 policy on graduate and professional students shall be referred to this committee. The University
16 Relations and Legislative Affairs chair is the chair of this committee, which:
17 1. Advocates graduate and professional student concerns to local, state, and federal officials.
18 2. Monitors governmental actions affecting graduate and professional students.
19 3. Coordinates Senate actions to influence public policy on graduate and professional student
20 concerns.
21 4. Recruits graduate and professional students to serve on University Committees.
22 5. Serves as an investigative committee for the Senate when the occasion arises.
23 6. Works closely with the Senators-at-large to GSB on issues that concern both Senates.
24 7. Serves as a liaison to the GPSS regarding Board of Regents activities.
25
- 26 G. Professional Advancement Fund Committee. The Professional Advancement Fund Chair is the
27 chair of this committee and will work with a representative from the Graduate College for travel
28 awards, and form a committee to review PGSS awards and scholarships.
29
- 30 H. Operations and Marketing Committee. The Chief Information Officer is the chair of this
31 committee, which:
32 1. Makes policy decisions on website design and content.
33 2. Updates GPSS website and social media accounts.
34 3. Designs all publicity materials for GPSS.
35 4. Advises GPSS on processes to streamline and simplify Senate activities.
36



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1 I. Graduate and Professional Student Research Conference (GPSRC) Committee. The Senate shall
2 appoint the Chair of the committee. This committee is in charge of all planning and executing of
3 the GPSRC. The URLA Chair will at least be the co-chair of this committee.
4

5 II. Other Committees. The Senate may establish such other standing or ad hoc committees as its
6 business requires.
7

8 III. Committee Chairpersons. All committees shall have a chairperson. If a committee does not have a
9 chairperson, the President of the Graduate and Professional Student Senate or the Senate shall
10 appoint one.
11

12 ARTICLE IV. ADVISER

13
14 1. The duties of the Adviser(s) shall include:

- 15 A. Be available to provide advice to Senators and Executive Council members.
- 16 B. Act as a liaison with the University Administration and in any other situation where a non-student
17 spokesperson is needed.
- 18 C. Maintain confidentiality on any information given or when advice is sought, except in the occasion
19 of law or University policy violations.
- 20 D. Attend annual Advisor's training in compliance with Student Organization regulations.
- 21 E. Sign all expenditures made by the organization.
22

23 2. Selection. The Adviser shall be selected through consultation between the President of the Senate, the
24 Office of the Senior-Vice President for Student Affairs and the Office of the Senior-Vice President and
25 Provost. A majority vote of the Senate shall be required to confirm the appointment of the Adviser.
26

27 3. Term. The term of the Adviser shall be ongoing until resignation or removal by a two-thirds vote of the
28 Senate. Selection of a new advisor shall proceed through procedures outlined in Article IV, paragraph
29 2.
30

31 ARTICLE V. SUPREMACY OF RULES

32

33 1. The following shall be the order of supremacy of rules and policies of the Graduate and Professional
34 Student Senate:

- 35 i. Constitution
- 36 ii. Articles of Cooperation



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 iii. By-laws
- 2 iv. Acts of the Senate as passed through Senate Bill
- 3

- 4 2. All acts and rules of the Senate shall be in accordance with applicable federal, state, and local laws as
- 5 well as Iowa State University rules and regulations.
- 6

7 ARTICLE VI. FINANCES

- 8
- 9 1. All monies belonging to this organization shall be deposited and disbursed through a bank account
- 10 established for this organization at the Campus Organizations Accounting Office and/or approved
- 11 institution/office (must receive authorization via Campus Organizations Accounting Office). All funds
- 12 must be deposited within 48 hours after collection. The Adviser to this organization must approve
- 13 and sign each expenditure before payment.
- 14

- 15 2. No dues shall be required for membership as a Senator.
- 16

17 ARTICLE VII. BY-LAWS, AMENDMENTS, AND RATIFICATION

- 18 a. By-laws. A set of By-laws shall be written and maintained to specify the rules for elections and rules of
- 19 procedure for the Senate and the Executive Council. Amendments to the By-Laws shall require
- 20 approval from two-thirds of all Senators present, where those two-thirds are also a majority of all
- 21 Senators currently elected and verified.
- 22

- 23 b. Amendments. Amendments to the Constitution may be initiated by the Senate, or by a petition to the Senate of at
- 24 least one hundred (100) combined graduate and professional students. An amendment must be approved at two
- 25 Senate sessions that are at least two weeks apart. At each Senate session, approval must be by two-thirds of all
- 26 Senators present, where those two-thirds are also a majority of all Senators currently elected and verified.
- 27

- 28 c. Ratification. This Constitution shall be ratified upon approval of three-fourths of the Senate.
- 29

30 If the Constitution or By-Laws are amended, the Chief Information Officer shall send an updated copy of

31 both to the Student Activities Center within ten days of the amendment.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

SENATE BILL S14-09

SENATE MEETING March 31, 2014

TITLE: Amending the GPSS Standing Rules

WHEREAS: The current language “The vote given by each Senator must be recorded” may be unclear to some, and

WHEREAS: The word “majority” means more than half, and

WHEREAS: Further modification of the current Standing Rules would improve the efficiency of the Senate meetings, be it therefore

ENACTED: That items 11 c) and 14 c) in the Graduate and Professional Student Senate (GPSS) Standing Rules be amended to read “If a vote is taken by clicker system or roll call, the results of the vote indicating how each Senator voted shall be part of the meeting notes for that Senate meeting”, be it further

ENACTED: That anywhere the phrase “two-thirds majority” appears, the word “majority” be stricken and the word “vote” be inserted, be it further

ENACTED: That an additional clause 15c) be inserted to read “Open Forum shall be limited to 45 minutes and Senate Forum limited to 30 minutes”, be it further.

ENACTED: The GPSS Standing Rules be amended as attached.

Sponsors:

White, A. Lois, B Rakitan, T. Zenko, Z. Hollis, C.

Anna Prisacari, President

Brian Tlach, Chair of the Senate



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

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GRADUATE AND PROFESSIONAL STUDENT SENATE

STANDING RULES

The following rules are guidelines for the Senate. They may be revised, suspended, or discontinued by the approval of the appropriate motion by a simple majority of Senators voting at the meeting of the Senate.

- 1) These rules shall be reviewed by the Executive Council, under the direction of the Vice President, and the Rules Committee at least once each year and shall be presented for adoption, with any revisions made, to the Senate no later than the first meeting after the seating of the new Senate.
- 2) The Senate shall meet on the last Monday of each month at 7:00 PM, unless otherwise arranged.
- 3) The Chair of the Senate takes roll call of all Senators at the start of the Senate session. The CIO records the attendance of all present Senators.
- 4) Senators who miss the roll call must announce to the Senate and CIO their presence before they are allowed to vote on any measure.
- 5) All seated Senators, including the author of the bill are eligible to vote on Senate bills, orders, and resolutions during the Senate session as long as they have registered their attendance with the CIO.
- 6) The Chair of the Senate shall strive to follow the guidelines for assigning the floor to speakers as stated in Robert's Rules of Order, so as to provide balance and order to the debate.
- 7) The Chair shall recognize the first request from the floor. The right to the Senate floor is open to all persons attending the Senate session. Each speaker's right to the floor shall not exceed five minutes for each issue at the meeting, except for committee reports.



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- 8) The Senate may not take final action on a bill or resolution until a sponsor presents the final version to all Senators present at the meeting.

- 9) Procedure for the submission of bills, orders and resolutions to the Senate:
 - a) All bills, orders, and resolutions to be proposed must be submitted to the Vice President ten (10) calendar days before the regular Senate meeting.

 - b) The Vice President and the Rules Committee will review the proposed bills, orders, and resolutions and provide feedback to the sponsors.
 - i. The chairperson of the Rules Committee can state an opinion of the Rules Committee during their committee report. This opinion from the committee on any legislation will be reported back to the Senate as being favorable, unfavorable, or no-bias. This decision by the Rules Committee must be supported by the current constitution and/or By-laws.

 - ii. If the proposed legislation is of a financial nature the Rules Committee shall forward the bill to the Finance Committee. The Finance Committee’s opinion will be reported to the Senate by its chair person. The opinion of the Finance Committee will be reported as favorable, unfavorable, or no-bias. This decision by the Finance Committee must be supported by the current Constitution and/or By-laws.

 - c) If there is an urgent situation and these deadlines cannot be met, legislation can still be brought before the Senate provided the following:



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Graduate & Professional Student Senate

- 1 i. The sponsor is able to show legitimate urgency, and the Senate votes to allow
- 2 an addition to the agenda. A majority vote from the Senate is needed.

- 3 ii. The sponsor provides copies of the legislation to the CIO for distribution to
- 4 each Senator and Executive Council officer.

5

6

7 10) Introduction of new legislation:

8

- 9 a) A sponsor of a bill, order, or resolution must read the document aloud at the Senate
- 10 meeting. Once the document is read, the author can present any pertinent information
- 11 about the proposed legislation to the Senate.

12

- 13 b) Once the proposed legislation has been introduced, the Senate is able to debate the
- 14 proposed legislation in question.

15

16

17 11) Debate following a motion will be limited to a maximum of thirty (30) minutes, with each

18 speaker allotted a maximum of five (5) minutes speaking time.

19

- 20 a) The question may be called during debate and requires a second. At that time a vote to
- 21 call the question must be taken. A **two-thirds vote** is required to call the question.

22 If two-thirds approval is not met, then debate continues.

23

- 24 b) To end debate the Senate must either:

- 25 i. Vote on the issue.
- 26 ii. Vote to postpone the debate until a specified time (or indefinitely).
- 27 iii. Vote to send the issue to committee for further study.
- 28 iv. Vote to table according to Robert's Rules of Order.

29



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 c) If a vote is taken by clicker system or roll call, the results of the vote indicating how
2 each Senator voted shall be part of the meeting notes for that Senate meeting.
3
- 4 d) If the bill, order, or resolution is passed, the sponsor has the responsibility to ensure that
5 the action mandated by the legislation occurs.
6
- 7 12) General discussion of a particular subject can be held by passing a Motion to Discuss.
8
- 9 a) No action aside from debate is possible under this motion, but it is appropriate to make
10 a motion calling for action after debate under the Motion to Discuss has ended.
11
- 12 b) Any Senator may make a Motion to Discuss during the Senate Forum or the
13 Committee reports.
14
- 15 c) The Motion to Discuss is non-debatable, requires a second, has the rank of a main
16 motion, and is passed by a simple majority of the Senators present at the meeting of the
17 Senate.
18
- 19 d) Discussion will be limited to a maximum of forty-five (45) minutes, with each speaker
20 allotted a maximum of five (5) minutes speaking time.
21
- 22 e) The Chair will remind Senators of the maximum speaking and discussion time after the
23 Motion to Discuss has been passed.
24
- 25 f) The discussion period ends:
26



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Graduate & Professional Student Senate

- 1 i. When forty-five (45) minutes have elapsed, unless a motion is made to
2 extend the time limit of debate for an allotted period of time, which requires
3 a second and a **two-thirds vote** of present Senators.
4
- 5 ii. When a motion is made to end the debate. This motion requires a second and
6 a **two-thirds vote** to pass. If **two-thirds vote** is not met, then debate
7 continues.

8

9 13) Two (2) types of amendments can be made to a bill, order, or resolution:

10

11 a) Friendly Amendments (minor changes which do not change the original intent of the bill
12 or resolution): spelling errors, punctuation, word usage, and short clarification. The Chair
13 will call for anyone opposed to the amendment. If no one is opposed, it passes by silent
14 consent.

15

16 b) Other Amendments (major changes which might change the original intent of the
17 proposed legislation): striking portions of the document, large additions, or long
18 clarifications.

19

20 14) These amendments must be communicated to the Chair and accurately displayed by the CIO
21 for the Senate.

22 a) After the amendment is made, there will be a total of four (4) minutes of debate on the
23 amendment. The proponent of the amendment will be given two (2) minutes to explain
24 and support the amendment. There will be two (2) minutes for rebuttal of the
25 amendment. These four (4) minutes of debate count against the total thirty (30)
26 minutes allowed for debate for the given bill/resolution.

27



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Graduate & Professional Student Senate

- 1 b) Major amendments are passed by a simple majority vote.
- 2 c) If a vote is taken by clicker system or roll call, the results of the vote indicating how
- 3 each Senator voted shall be part of the meeting notes for that Senate meeting.
- 4
- 5 15) Open Forum will be limited to 45 minutes and Senate Forum limited to 30 minutes. Time
- 6 limits on either forum are enforced at the discretion of the Chair. A motion to extend either forum
- 7 may be approved by a 2/3 vote of the Senate.
- 8



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Graduate & Professional Student Senate

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SENATE BILL S14-10

SENATE MEETING April 21, 2014

TITLE: Amending the GPSS By-laws

WHEREAS: The current By-laws do not provide a mechanism to resolve conflict of interest in the executive council elections, be it therefore

ENACTED: The GPSS By-Laws amended as attached.

Sponsors:

Zenko, Z. Hollis, C. Rakitan, T. White, A. Goswami, R. Lois, B.

Anna Prisacari, President

Brian Tlach, Chair of the Senate



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IOWA STATE UNIVERSITY

GRADUATE AND PROFESSIONAL STUDENT SENATE

BY-LAWS

ARTICLE I. PROCEDURES OF THE SENATE

- 1. Elections. The Chief Information Officer shall:
 - i. Call for Senator elections by the respective department, interdepartmental, and professional program by February 1 for Senators to be elected for the following term. Senators elected by the April Senate are invited to the April meeting to allow for a transition period for new incoming Senators.
 - ii. Calculate the number of representatives allotted to each department according to the rules given in the Constitution and based upon the enrollment of graduate and eligible professional students for each department, interdepartmental, and professional program given by the University Registrar for the immediately previous fall semester. Any information used in this calculation must be made available to any interested parties upon request.
 - iii. Be responsible for disseminating information of the number of Senators and time of election to all graduate and eligible professional students.
 - iv. Investigate all complaints concerning elections which were registered by the last day of March. Each department, interdepartmental, or professional program will be responsible for their own elections, but is subject to review by the Elections Committee in response to complaints.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1 v. Verify the proper election of Senators as they are received. An election is considered
2 verified upon receipt of the proper verification in the Graduate and Professional
3 Student Senate Office.

4

5 vi. Be notified of any special elections held by departments.

6

7 2. Meeting rules

8

9 i. Unless otherwise specified, meetings of the Senate shall operate in compliance with the
10 GPSS Constitution, the GPSS By-laws, Robert's Rules of Order, and the GPSS Standing
11 Rules.

12

13 ii. In the event of the Vice-President's absence the presiding officer for the Senate
14 session will be appointed by the President (or officer with the highest seniority) and is
15 subject to a majority vote of the Senators in attendance.

16 iii. A quorum shall consist of a majority of elected and verified Senators unless otherwise
17 stipulated in the Constitution or By-laws. A quorum during the summer sessions shall
18 consist of 35% of the elected and verified Senators.

19

20 iv. No motion may be made nor a vote be binding unless a quorum is present with the
21 exceptions of the motions to adjourn, fix a time to which to adjourn, recess, or modify
22 the agenda.

23

24 v. The proposed agenda for a session of the Senate shall be prepared and distributed no
25 later than one week before the session. This agenda shall enumerate items to be
26 discussed under Unfinished and New Business. Copies of bills, resolutions, and orders to
27 be considered along with the previous meeting's notes will be appended to the agenda.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1 This agenda may be amended at the beginning of the meeting by a majority vote of the
2 Senate.

3

4 vi. The order of business shall be:

5 a. Call to Order

6 b. Roll Call

7 c. Statement of a Quorum by the Vice-President

8 d. Approval of Meeting Notes

9 e. Amendments to the agenda

10 f. Open Forum

11 g. Senate Forum

12 h. Introduction of New Bills

13 i. President's Remarks

14 j. Rules Committee report

15 k. Finance Committee report

16 l. Elections Committee report

17 m. University Relations and Legislative Affairs Committee report

18 n. Professional Advancement Committee report

19 o. Graduate GSB Senator report

20 p. Unfinished Business

21 q. New Business

22 r. Announcements

23 s. Adjournment

24



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1 vii. The Open Forum and the Senate Forum shall follow normal Graduate and
2 Professional Student Senate procedures with discussion directed from the chair, who
3 will recognize each request from the Senate floor.

4

5 3. Budget procedure.

6

7 i. Budget development.

8 a. The Finance Committee shall be responsible for preparing a preliminary budget
9 proposal. This proposal shall be submitted to the Executive Council for review
10 and comment no later than the January Executive Council meeting.

11 b. The Treasurer will present the reviewed budget to the Senate at the January meeting.

12 A discussion period will then follow with the Senate sitting as a committee of the
13 whole, with the time for this discussion limited to fifteen minutes. Acting
14 informally as a committee of the whole, the Senate can make suggestions to the
15 finance committee for the final budget proposal.

16 c. The budget proposal will be sent to the Finance Committee for consideration
17 of suggestions from the January Senate meeting. The final budget proposal
18 will be presented to the Senate for approval at the February meeting.

19

20 ii. Budget approval

21 a. The Senate has three options available for consideration of the budget:

22 1. Approval of original or amended budget proposal (simple majority).

23 2. Rejection.

24 3. Referral back to the finance committee with specific concerns.

25 b. Friendly amendments to the budget are allowed.

26 c. In the event of Senate rejection, the Finance Committee will prepare a new
27 proposal for submission to the Senate by the March meeting.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

1

2 iii. Budget Maintenance. Once a budget is approved for a given fiscal year, the
3 Executive Council may approve any expenditures that are in accordance with that
4 budget unless otherwise mandated.

5

6 4. Allocations

7

8 i. Requirements for organizations requiring funds.

9 a. The Organization shall be recognized by the Student Activities Center, including
10 probationary status, as determined by the SORB, or recognized by an ACT of the
11 Senate as providing service available to the University community.

12 b. Social, religious, and political groups are not funded by GPSS.

13 c. Products purchased through GPSS funds are considered property of GPSS and
14 need to be returned upon request of the Senate.

15

16 ii. Regular Allocations

17 a. Organizations that primarily benefit graduate and/or professional students qualify
18 to apply for regular allocations.

19 b. Qualified organizations may only received funding through regular allocations
20 once per academic year.

21 c. Requests for funding student conference attendance should be applied through a
22 Professional Advanced Fund (PAF) and will not be considered through regular
23 allocations.

24

25 iii. Special Allocations



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 a. The primary beneficiaries of funding requested through special allocations must
- 2 be graduate and/or professional students.

- 3 b. Funding requests that are eligible for regular allocations, but are not submitted by
- 4 the deadline should not be accepted for special allocations funding.

- 5 c. It is the responsibility of the recipient receiving GPSS funding to communicate to
- 6 the Treasurer on how the money was spend and the treasure will report back to
- 7 the Senate.

8

9

10 5. Delinquency, Resignation and Removal of Senators

11

12 i. Senators are required to attend all Senate meetings.

- 13 a. Attendance is required from the beginning of Statement of Quorum through the
- 14 end

15 of adjournment. If a Senator is not present during this entire time, he or she may be

16 counted absent unless prior arrangements have been made with the chair of the

17 meeting. If a Senator must leave the meeting early, the Senator must notify the CIO

18 and provide a reason before leaving the room.

- 19 b. Two absences, without a substitute, from regular meetings shall warrant notification
- 20 by the Elections Committee to the Senator in question, stating the rules of
- 21 attendance and delinquency.

- 22 c. Missing three regular meetings without a substitute during the entire academic year
- 23 constitutes resignation.

- 24 d. A substitute should be a graduate or professional student in the same department,
- 25 interdepartmental, or professional program who is able to relay information back to
- 26 the Senator’s program.

27



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

- 1 ii. Removal of a Senator from the Senate for misconduct or nonfeasance shall be carried
2 out by a roll call vote requiring a two-thirds vote for approval. A resolution for removal
3 may be brought to the floor only if it is in written form.

4

5 ARTICLE II. THE EXECUTIVE COUNCIL

6

7 1. Elections

8

- 9 i. Election Procedures. The Chairperson of the Elections Committee shall chair any election
10 unless he or she is running or elected to any Executive Council position for the upcoming
11 academic year, in which case he or she shall delegate the chair during that election to a
12 member of the Elections Committee not running or elected to any position on the new
13 Executive Council or to an appropriate GPSS member. Nominations for each position
14 shall be closed immediately preceding the elections for that position by a majority vote
15 of the Senate. Executive Council members shall be elected by a majority. A run-off
16 election will be held between the persons receiving the two highest vote totals should a
17 majority fail to be reached on the initial vote.

18

- 19 ii. General Election. The Elections Committee shall call for nominations for the Executive
20 Council positions, at the regular February meeting of the Senate, and again at the
21 March regular meeting of the Senate. The Executive Council members will be elected
22 at the March regular meeting of the Senate. A transfer of information between the old
23 Executive Council and the new Executive Council will occur from the close of the
24 March meeting through the close of the April Senate meeting.

25

- 26 iii. Term of Office. The terms of the retiring Executive Council members shall expire at the
27 adjournment of the April meeting; and concurrently, the President-Elect and Vice
28 President-Elect will assume the offices of President and Vice-President, respectively,
29 and other incoming Executive Council members will assume their respective positions.

30



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Graduate & Professional Student Senate

- 1 iv. Vacancies. Vacancies resulting from impeachment, resignation, or other causes shall
2 be filled by a special election conducted by the Elections Committee.
- 3
- 4 2. Meeting Rules. The Executive Council shall meet at least two weeks prior to the regular
5 Senate meeting. The Presiding Officer at Executive Council meetings shall be the
6 President of the Senate. In the event of the President’s absence, the Presiding Officer will
7 be chosen in the order of seniority. The Council cannot conduct business unless four of the
8 six members are present.
- 9
- 10 3. Delinquency, Resignation, Impeachment and Removal of Executive Officers.
- 11
- 12 i. An Executive Officer will be allowed two excused absences from regular Executive
13 Council or Senate meetings due to professional or personal conflicts providing
14 they secure another officer to relay any committee reports and additional
15 communication at Executive Council meetings or regular meetings of the Senate.
- 16
- 17 ii. One absence from either GPSS Executive Council or regular Senate meetings that are
18 not excused shall warrant notification by the Elections Committee stating the rules of
19 attendance and delinquency.
- 20
- 21 iii. Missing two meetings without an excused absence constitutes a resignation from the
22 executive board position. The Chief Information Officer will advise the election
23 committee of the need for a special election to fill the position left vacant.
- 24
- 25 iii. Executive Council members may be impeached by a written presentation of charges, in
26 the form of a senate order, sponsored by a minimum of 25% of the seated Senate. A
27 vote to recall an impeached Executive Council member from office must be approved
28 by two-thirds of a 60% quorum Senate.



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ARTICLE III. COMMITTEES

1. Ad hoc committees may be formed by the Senate to carry out duties assigned to them by the Senate. The powers of the committee will be clearly defined by the Senate.
2. The Chairperson of the committee appoints the members. Committee members must be graduate or professional students. Committees, other than those defined by the Constitution, may not have less than three members.
3. Committees, other than those defined by the Constitution, shall be dissolved after two years unless re-formed by the Senate.

ARTICLE IV. ACCESS TO INFORMATION

The Senate and all of its organized bodies, through its officers, shall follow the rules and regulations outlined in the Iowa Open Meetings Open Records Act.



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Graduate & Professional Student Senate

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SENATE BILL S14-10

SENATE MEETING April 21, 2014

TITLE: GPSS Leadership Award, Eligibility and Review Criteria

WHEREAS: There are several graduate/professional students involved in leadership activities on ISU campus that are beyond their academic requirements, and

WHEREAS: Outcomes of leadership activities of these students have a positive impact on the experience of graduate/professional student at Iowa State, and

WHEREAS: There are currently no awards that recognize Iowa State graduate/professional student leaders for exemplary leadership benefiting graduate/professional students and whose influence and achievements have made a significant impact on university life and beyond, and

WHEREAS: Recognizing involvement and impact of Iowa State graduate/professional student leaders will provide a distinct advantage to Iowa State graduates when seeking employment upon completion of their program, be it therefore

ENACTED: That the Graduate and Professional Student Senate (GPSS) institutes the “GPSS Leadership Award” to recognize the contribution of graduate/professional students to Iowa State student community, be it further

ENACTED: That the attached document provides purpose, guidelines, and review criteria for “GPSS Leadership Awards”

Sponsors:

Goswami R. Zenko Z. Lawana V. Hollis C. Ghalachyan A. Anderson A. Mantilla M.

Anna Prisacari, President

Brian Tlach, Chair of the Senate



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

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2

GPSS Leadership Award

Purpose of the award

The purpose of this award is to recognize ISU graduate/professional student leaders for exemplary leadership benefiting graduate/professional students and whose influence and achievements have made a significant impact on university life and beyond. Such leadership includes, but is not limited to:

Enhancing graduate/professional student life, graduate/professional development, and program; mentoring ISU students; serving as a student officer of a graduate/professional student organization; serving on university committee, etc.

Eligibility

To be eligible for nomination, student must meet the following criteria:

- Be a current ISU graduate or professional student in good academic standing
- Demonstrate excellence in leadership that exemplifies “going above and beyond” for at least two semesters

Nomination

Students cannot self-nominate. Nominations may be submitted by an ISU graduate or professional student, faculty, staff, adviser, or student group. Previous winners are not eligible. Nominations should include the following:

- A completed nomination form
- A narrative statement that clearly identifies and provides supporting evidence for outstanding qualities of the nominee relevant to the purpose of the award.

As nominations are received, nominees will be contacted by the GPSS PAF Chair and asked to submit their CVs.



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Deadline	Nominations must be submitted by email to the PAF Chair of the Graduate and Professional Student Senate by March 1 st .
Selection Process	The Awards Review Committee, chaired by the GPSS PAF Chair will review final applications and will select the recipients. Winners will be notified by the end of March and recognized at the Graduate and Professional Student Research Conference.
Award	The award recipients will receive a certificate of achievement signed by the ISU President and the GPSS President and an honor cord to be worn at graduation. If the student is graduating in a future semester, it will be the student’s responsibility to keep the honor cord and wear it during his or her graduation ceremony. In addition, a citation will be listed by their name in the ISU Commencement Program. The award will also be noted on the student’s transcript.
Total number of awards in a fiscal year	20

1

2



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

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NOMINATION FORM

2

GPSS Leadership Award

3

Submit nomination via email attachment to gpsspag@iastate.edu

4

(Subject line: GPSS Leadership Award)

5

6 **Nominee's Information**

7

8 Name:

9 College:

10 Home Department:

11 Major:

12 Email:

13

14 **Nominator's Information**

15

16 Name:

17 Nominator's relationship to student:

18 Faculty

19 Staff

20 Advisor

21 Student Organization/Group



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Graduate & Professional Student Senate

1 Colleague

2 Other

3

4 **Brief statement (please type 300 words or less):**

5 Describe the nominee including his/her leadership activities or abilities and why s/he deserves
6 this award.

7



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Graduate & Professional Student Senate

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SENATE BILL S14-12

SENATE MEETING April 21st, 2014

TITLE: Modifying the PAF Policies and Procedures

WHEREAS: The amount of the PAG/PAF has been \$200 since the 1980's, and

WHEREAS: The amount was changed in committee as part of a larger reform without sufficient discussion in the senate, and

WHEREAS: The current method of unused PAF distribution has the potential to earmark current Graduate and Professional Student Senate (GPSS) funds for future fiscal years, and

WHEREAS: If there is a shortage in the number of PAF applications needed to use up the PAF allocation for that month there will likely be an increase in number of PAF applications in the next month, be it therefore

ENACTED: The Professional Advancement Funds Policies and Procedures Section VI and all relevant sections be amended so the amount of the PAF is \$200, be it further

ENACTED: The Professional Advancement Funds Policies and Procedures Section II. e) be amended so all unused PAF funds for a month are rolled over into the immediately proceeding month, be it further

ENACTED: The GPSS Professional Advancement Funds Policies and Procedures be amended as attached.

Sponsors:

Hershberger, M.

Anna Prisacari, President

Brian Tlach, Chair of the Senate



Professional Advancement Funds Policies and Procedures

I. Purpose

Professional Advancement Funds (PAF) are provided to graduate and professional students by the Graduate and Professional Student Senate (GPSS) to help defray expenses related to professional meetings and conferences.

II. Monthly Cycle

- PAF shall be awarded on a monthly cycle.
- The applications for a given month are due at 5:00 pm on the 15th day of the preceding month.
- The total amount of funds budgeted for PAF for the fiscal year shall be divided equally among the twelve months.
- The month in which a conference occurs shall be determined by the first day on which the conference occurs regardless of when travel takes place.
- If in a given month there is unspent money, all of the extra money will be added to the immediately preceding month.



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Graduate & Professional Student Senate

1 **III. Awarding PAFs by Lottery**

2

3 a) After the 15th and before the 22th of each month, the PAF committee shall determine
4 which applications to fund by conducting a lottery. This lottery shall be conducted using
5 RANDOM.ORG. The PAF chair and at least 1 additional member of the PAF committee or
6 executive board must be present. (Instructions on how to use RANDOM.ORG can be found
7 in the appendix.)

8

9 b) Each PAF application shall receive a priority number for the lottery. Anyone who has not
10 previously received a PAG will have priority 1. Anyone who has previously received at least
11 one PAG will have priority 2. Anyone who has already received a PAF during the current
12 fiscal year shall be ineligible for a second PAG in the same fiscal year.

13

14 c) If the available funds for the month are insufficient to fund every application with priority
15 1, then an equal chance drawing shall be conducted among the applications that have
16 priority 1 to determine which are funded. If the available funds are sufficient to fund all of
17 the priority 1 applications but not all of the priority 2 applications, then an equal chance
18 drawing shall be conducted among the applications with priority 2.

19 **IV. Student Eligibility**

20

21 a) In order to receive PAF, the applicant must be a graduate or professional student at Iowa
22 State University (ISU).

23

24 i. The applicant must be registered for the Fall Semester to receive funding for a trip
25 which occurs in August through December.

26

27 ii. The applicant must be registered for the Spring Semester to receive funding for a trip
28 which occurs in January through May.

29

30 iii. The applicant must be registered for either of the 2 Summer Sessions or the previous
31 Spring semester to receive funding for a trip which occurs during June or July as long
32 as the application does not graduate in Summer.



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- b) Students are only eligible for one PAF per fiscal year; however, students may apply more than once, but the applications must be for different conferences.

For example, if a student is denied a PAF for a conference, she can apply again for a *different* conference.

V. Trip Eligibility

- a) Applicants may receive funding to attend a professional meeting as both a presenter and non-presenter.
- b) Applicants may receive funding to attend a professional workshop that provides experience not available at ISU.
- c) Applicants will not receive funding for required academic activities.

VI. Amount of Support

The amount of a PAF award shall be \$200.

VII. Application

- a) Application forms and instructions are the responsibility of the PAF chair and are posted on the GPSS website.



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Graduate & Professional Student Senate

- 1 b) Documentation of registration is required at the time of application.
- 2
- 3 c) Incomplete or late applications will not be considered for funding.
- 4
- 5 d) The deadline for an application is the 15th of the month prior to the month of the
- 6 conference.
- 7
- 8 e) An individual may apply at any time prior to the deadline in d) and be entered into that
- 9 month's lottery; however, an individual may only apply once for a given conference.
- 10
- 11 As an example, if one has a conference in December, the PAF application must be
- 12 submitted before November 15th. If the applicant knows about the conference in
- 13 October, he may apply before October 15th and be entered into the October drawing.

VIII. Reimbursement

- 14
- 15
- 16 a) The applicant should contact his or her department for information on the reimbursement
- 17 process.
- 18
- 19 b) Documentation of registration is required for reimbursement.
- 20
- 21 c) Dispersal of funds will conform to ISU policies.
- 22
- 23 d) Reimbursements must be completed within 1 month from the last date of travel.
- 24
- 25 e) Reimbursements will only be approved for actual expenses incurred.
- 26
- 27 f) All lodging receipts and all receipts for items \$75 or greater must be retained in the
- 28 traveler's academic department. The Graduate College will not be responsible for the
- 29 retention of traveler's receipts.
- 30



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- 1 g) It is the applicant's responsibility to approve travel reimbursement through AccessPlus
2 prior to the 1-month deadline.

3 **IX. Cancellation**

- 4
5 a) If a student is funded to attend a conference and does not attend, the student must notify
6 the Graduate College in writing to cancel their PAF for that conference no later than 2
7 weeks after the conference.

- 8
9 b) Students who do not follow the procedure to cancel will not qualify for an additional PAF
10 within the same fiscal year.

- 11
12 c) Funds awarded for travel to one conference cannot be transferred to a different
13 conference.

14 **X. Appendix**

15 First number the PAG applications in the lottery from 1 to m . From the RANDOM.ORG homepage,
16 click on Random Integer Set Generator. In the box for the number of unique random integers,
17 type the number of available PAF awards. In the boxes for the range of values, type 1 and the
18 number of applications (m). Then click "Get Sets." The numbers in the set are the numbers of PAF
19 applications that get funded.



RANDOM.ORG

Search RANDOM.ORG
Google™ Custom Search

True Random Number Service

Do you own an iPhone, iPad or iPod Touch? [Check out our new app!](#) Android version coming soon.

Random Integer Set Generator

This form allows you to generate random sets of integers. The randomness comes from atmospheric noise, which for many purposes is better than the pseudo-random number algorithms typically used in computer programs.

Step 1: The Sets

Generate set(s) with unique random integer(s) in each.

Number of available PAGs goes here

Each integer should have a value between and (both inclusive; limits $\pm 1,000,000,000$).

The total number of integers must be no greater than 10,000.

Number of applications goes here

Step 2: Display Options

Each set will be printed on a separate line. You can choose from the following extra options:

- Number the sets sequentially
- Use commas to separate the set members
- Sort the members of each set in ascending order

You can select the order in which the sets are printed:

- Print the sets in the order they were generated

Order the sets by the values that occur in them (in this case, you should also consider sorting the members of each set)

- Print the sets in random order

Step 3: Go!

Be patient! It may take a little while to generate your sets...



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

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SENATE BILL S14-13

2

SENATE MEETING April 21, 2014

3 TITLE: New PAF Policies Effective January 1, 2015

4 WHEREAS: A paramount first step in the implementation of new PAF policies is the education
5 of the graduate student body regarding these policies, and

6 WHEREAS: The amount of time necessary to ensure a seamless process of transition is not
7 certain, and

8 WHEREAS: As the body responsible for implementing and stewarding new PAF policies, it is
9 GPSS's responsibility to undertake the effective communication of these policies to
10 the graduate and professional student community on campus, and

11 WHEREAS: Clarity in promulgating the new PAF policies is crucial to ensuring the fairness of
12 their impact on graduate and professional students, and

13 WHEREAS: The original start date of July 1 retroactively affects Summer Session II PAF
14 applicants who have already submitted their applications under prior policies, and

15 WHEREAS: An effective date of January 1, 2015 allows the PAF Chair and PAF Committee
16 time to develop educational materials, educate the Senate, update the website,
17 update the PAF form and allow students sufficient time to understand the changes
18 and plan accordingly, and

19 WHEREAS: An effective date of January 1, 2015 falls at a natural coincidence of the start of a
20 PAF period and the Spring Semester of 2015, be it therefore

21 ENACTED: That the new PAF policies shall go into effect on January 1, 2015

22 Sponsors: Zenko, Z Rakitan, T. Ghalachyan, A. Lawana, V. Mantilla-Perez,
23 B. Gillette, M.

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Anna Prisacari, President

Brian Tlach, Chair of the Senate