

IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting Agenda

Monday, September 24, 2012; 7:00 PM
South Ballroom, MU

- I. Call to order 7:00 P.M.
 - a. Roll Call – DONE (73%)
 - b. Statement of Quorum by Speaker - MET
 - c. Approval of the Minutes APPROVED
 - d. Amendments to the Agenda - NONE
- II. Introduction of new bills and resolutions
 - a. Senate Order F12-03 - Nominating Graduate Students to the GSB Senate
 - i. – URLA Chair Tlach introduced the bill
 - b. Senate Order F12-04 - New logo for the Graduate and Professional Student Senate
 - i. – URLA Chair Tlach introduced the bill
- III. Open Forum
 - i. Pam Anthony, Dean of Students, panthony@iastate.edu
 - ii. New dean of students as of August 1st, 2012
 - iii. Solicits feedback from graduate students. She wants to hear about the issues/challenges graduate students are facing today and how Dean of Students Office may help
 - iv. 14 departments report to Dean of Students Office
 1. our responsibilities include: crisis management, student retention, student recruitment, academic life support, career development, judicial and legal support, and much more
 2. we also offer help to students who face some issues with their professors and feel uncomfortable talking to professor/department directly
 - v. Questions/Comments:
 1. Senator Mohd Nor – on behalf of ISU Muslim community raised the concern about praying space. As Muslim students pray five times a day and four of the prayers usually are done on campus, would be possible to request a location where Muslim students could go to pray daily?
 - a. Anthony: It is a common issue. I will follow up on this with Multicultural Student Affairs.
 - b. Senator Kabala – there a chapel space, maybe it could be used for praying/meditation
 2. Senator Dick-Perez – raised the issue on vacation policy. As of today there is no maternity leave policy and vacation policy is up

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- to the adviser. The university manual does not specify if graduate student must work during the holidays.
- a. Anthony: University holiday policies should be applicable to all. If university is closed – no one should work.
3. Senator Anderson – sick policy is unclear, too
 - a. President Kleinheksel – University policies are being currently revised
 - b. Senator Pelzer– it is hard to find one policy that is in accordance to NSF and NIH programs and other granting institutions as many of them require specified number of hours of work per week. It further raises the concern to whom the student needs to report his/her sick days/vacation days.
 - c. Senator Dick-Perez – can this policy be determined by each department as it can best accommodate the requirements of granting agencies?
 - d. Anthony – I am not sure if this could work department-by-department or college-by-college
 4. Ms. Kress-Israel - suggested to add orientation for graduate students who start school in spring semester. Students who come to Ames in winter are not aware of many resources that are available to them.
 - a. Senator Beyer – currently graduate students are offered a 2-day seminar in August. During the first day, students are introduced to new faculty and learn about university’s general policies. During the second day, students learn more about the department.
 - b. PAG Chair Stoehr– the orientation for graduate student is being offered by CELT. It focuses more on new faculty and teaching assistants. If you are interested in graduate orientation, talk to Graduate College, your department, or me.
 - c. Senator Woolcock – emailing about this at the beginning of the semester is a good idea.
 - d. Senator Mohd Nor - some departments have no orientation. In my case I had to take initiative to meet new graduate students.
 5. Senator Gerken – suggested to create Student Success Center for graduate students. This could provide support to graduate student regarding student life balance.
 6. Senator Mamp – mentioned the issue of adding a minor. The current policy regarding adding a minor is not clear. Every DOGE may interpret it differently.

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- a. Anthony - as the large university, it is important to have something centralized. However, most staff likes to be decentralized sadly.
- b. Senator Prechard – asked if a student satisfaction survey exists. This data could serve as key to student retention.

Anthony - it is very important to know about student experience, we cannot satisfy everyone, but it is essential to have this dialogue more frequently

IV. Senate Training Presentation

a. Presented by Executive Officers

- i. Senator Beyer – are professional dinners covered by the special allocations?
 - 1. Treasurer Peters – no, professional dinners are not covered
- ii. Senator Hargreaves - what is the process to report meeting notes from the committee meetings?
 - 1. URLA Chair Tlach – please email your meeting notes and I will report them at the Senate meetings
- iii. Senator Gerken – should we email all meeting notes?
 - 1. URLA Chair Tlach – please email your meeting notes in the form of short summary to me
- iv. CIO Prisacari - point of information, these slides will be posted on the GPSS website under “Senator Information” tab

V. Remarks and Reports

a. Report of the President - President Kleinheksel

- i. Fall social: thanks everyone for attending, lots of feedback
- ii. Presidential Installation President Leath’s objectives:
 - 1. To increase graduate student body by 2000 – let me and/or Vice-President De León know your thoughts. We hear that there is imbalance between PhD students and postdocs in some departments.
 - 2. Graduate tuition will be going up, yet fees will stay the same
- iii. Every year GPSS sponsors five graduate students to attend a teaching summer workshop through CELT. As the fee of this workshop has gone up, GPSS needs to decide whether we are allocating more money or reducing the number of attending students by one.
- iv. Creation of Student Family Services Committee

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1. To provide a mechanism of interaction and information for graduate students and their family members such as childcare, and parent network
 2. Voting on committee creation:
 - a. Yes: 57
 - b. No: 0
 - c. Abstain: 0;
 3. PASS
- b. Report of the Vice President and Rules Committee - Vice President De León
 - i. Just a reminder, allocations are due this Friday
 - ii. I need more students to serve on the Rules Committee. Please contact me if interested
 - c. Report of the Treasurer and Finance Committee - Treasurer Peters
 - i. Fall social was within the budget
 - ii. Senator Harischandra is representing GPSS on GSB Finance Committee
 - iii. Please consider serving on GPSS Finance Committee and since allocations are due this Friday, I need Finance Committee members be available to meet soon
 - d. Report of the CIO and Election Committee - CIO Prisacari
 - i. If you think your department has submitted the forms but you don't see your name on GPSS website and/or you don't have the placard, please see me after the meeting
 - e. Report of the URLA Chair - URLA Chair Tlach
 - i. Graduate Council Report
 1. Increase graduate student enrollment by 40%
 2. Increase degrees awarded with more focus on multidisciplinary programs
 3. Increase available funds and 1st year assistantships especially for active programs
 4. Residency requirements for PhD
 - a. Must take 24 credit hours in 2 consecutive semesters or be on assistantship 1 year
 - b. Complete a total of 36 graduate credit (includes research and coursework) at ISU
 - ii. Provost Budget Advisory Committee:
 1. State Allocations Request
 - a. 2.6% flat increase
 - b. special allocations

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- i. \$7.5 million for bio-economy
 - ii. \$4 million for the next 3 years
 2. Tuition (create merit and need-based scholarships)
 - a. More focus on Iowa residents, keep recruiting in-state students
 - b. \$39.5 million for need-based and \$150 million initiative to fund merit based (private) scholarships
 - c. tuition for ISU undergraduates will remain flat for 2013-2014 and will go down in 2014-2015
 - d. tuition for out-of-state undergraduates will remain flat for the next 2 years, to be approved in December
 - iii. Student Health Advisory Committee
 1. Looks for ways to improve health services for students,. Currently works on expediting students check-in process (check-in kiosk)
 - iv. Questions
 1. Senator Gerken – how can we find out who is serving on what committee?
 - a. URLA Chair Tlach – check GPSS Website, Committees Tab.
 - b. CIO Prisacari – the page is updated: <http://www.grad-college.iastate.edu/gpss/committees/index.html>
 - f. Report of the PAG Chair - PAG Chair Stoehr
 - i. PAG 101 tips and guidelines is available online. <http://www.grad-college.iastate.edu/gpss/PAG/index.html>
 - ii. If you want to know if you got funded, ask your department secretary or who is in charge of travel first
 - iii. All PAG applications must be typed and submitted to graduate college
 - iv. PAG application has been updated. Please do not use the old application.
 - v. No more funding is available for fall 2012
 - vi. Needs people to serve on the Committee of the Election for Teaching and Research awards. Please contact, if interested
 - vii. Questions
 1. Senator Anderson – if you know you are presenting, but don't have the confirmation letter yet, can you still apply?
 - a. PAG Chair Stoehr - It is better to include confirmation letter with your application.
 - g. Graduate and GSB Senator Report - Senator Del Real

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- i. Department of Residence Halls
 - 1. Discussions about graduate housing
 - 2. Building new facilities
- ii. City of Ames begins to offer funding for activities that fulfill a public purpose for the Ames community. Grant application criteria as well as the grant application itself can be found online: <http://www.cityofames.org/index.aspx?page=1505>
- iii. www.cityofames.org/index.aspx?page=1505
- iv. Student Legal Services (SLS)
 - 1. Free services include: administrative law, criminal law, consumer issues, employment issues, family law and divorce, landlord-tenant issues, wills and power of attorney and notary services
 - 2. PAG Chair Stoehr – SLS offers advise, but will not represent you in court
- v. University acquires recreational land to be available for student groups retreats
- vi. Office Hours on Mondays
 - 1. 10:00am – 11:00am in Lagomarcino Hall N0221 Computer Lab
 - 2. 5:00pm - 6:00pm in West Student Office Space
 - 3. CIO Prisacari - office hours will be added to GPSS website
- VI. Old Business
- VII. New Business
 - a. Senate Order F12-03 - Nominating Graduate Students to the GSB Senate
 - i. Presented by URLA Chair Tlach
 - ii. Vote:
 - 1. Yes - 57
 - 2. No - 0
 - 3. Abstain - 4
 - iii. PASSED
 - b. Senate Order F12-04 - New logo for the Graduate and Professional Student Senate
 - i. Presented by URLA Chair Tlach
 - ii. Vote:
 - 1. Yes - 59
 - 2. No - 4
 - 3. Abstain: 3
 - iii. PASSED
- VIII. Announcements
 - a. GPSS Social Events Survey - https://atrial.qualtrics.com/SE/?SID=SV_0wDs3RjNiomtMZ7

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- b. Free Russian Lessons by RSSA -
<https://docs.google.com/a/iastate.edu/spreadsheet/viewform?formkey=dDZuTmxoLVR5cFN4di04WgzYRXAxU2c6MQ#gid=0>
 - c. PAG Chair Stoehr- see me if you have any questions about PAG
 - d. URLA Chair Tlach - looking for 1 student to serve on Transportation Advisory Council
- IX. Adjournment @9pm

PASSED