

IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE

Meeting Agenda

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4 Monday, January 30, 2012; 7:00 PM
5 South Ballroom, MU
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- 7 I. Call to order 7:00 P.M.
 - 8 a. Roll Call
 - 9 b. Statement of Quorum by Speaker
 - 10 c. Approval of the Minutes
 - 11 d. Amendments to the Agenda
 - 12 II. Introduction of new bills and resolutions
 - 13 a. Senate Order S12-01 - Appointing A New Adviser To The Graduate And
 - 14 Professional Student Senate
 - 15 b. Senate Order S12-02 - Nominating A Graduate Student To The GSB Senate
 - 16 c. Senate Bill S12-03 - Special Allocations For Two Social Events In Spring 2012
 - 17 d. Senate Order S12-04 - Call For Proposals For Graduate Student Improvements In
 - 18 Success And Overall Experience
 - 19 III. Open Forum
 - 20 a. Michael Giles, Director of Rec Services, ISU
 - 21 IV. Senate Forum
 - 22 a. OPEN
 - 23 V. Remarks and Reports
 - 24 a. Report of the President - President Smith
 - 25 b. Report of the Vice President and Rules Committee - Vice President Fateh
 - 26 c. Report of the Treasurer and Finance Committee - Treasurer Gross
 - 27 d. Report of the CIO and Election Committee - CIO Sarkar
 - 28 e. Report of the URLA Chair - URLA Chair Pelzer
 - 29 f. Report of the PAG Chair - PAG Chair Brgoch
 - 30 g. Graduate and GSB Senator Report
 - 31 VI. Old Business
 - 32 a. NONE.
 - 33 VII. New Business
 - 34 a. Senate Order S12-01 - Appointing A New Adviser To The Graduate And
 - 35 Professional Student Senate
 - 36 b. Senate Order S12-02 - Nominating A Graduate Student To The GSB Senate
 - 37 c. Senate Bill S12-03 - Special Allocations For Two Social Events In Spring 2012
 - 38 d. Senate Order S12-04 - Call For Proposals For Graduate Student Improvements In
 - 39 Success And Overall Experience
 - 40 VIII. Announcements
 - 41 IX. Adjournment

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GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting Minutes

Monday, November 28, 2011; 7:00 PM
Sun Room, MU

- I. Call to order 7:00 P.M.
 - a. Roll Call – DONE (50/83)
 - b. Statement of Quorum by Speaker - DONE
 - c. Approval of the Minutes - Approved
 - d. Amendments to the Agenda – NONE

- II. Introduction of new bills and resolutions
 - a. Senate Bill F11-08 - Special Allocation for Social Events in Spring 2012
CIO Sarkar introduced the bill.
 - b. Senate Resolution F11-03 - Recognition of Service for President Gregory
Geoffroy and wife, Kathy Geoffroy
URLA Chair Pelzer introduced the bill.

- III. Open Forum
 - a. Anna Pringnitz and Julio Espada from Dance Marathon
 - i. The presenters introduced themselves; they are undergraduates, doing recruitment for the past 4 years. Encourage people to get interested in Dance Marathon, graduate students could be spirit dancers, and they don't need to participate in whole day. This event is largest of its kind in ISU, 15 hour event, for helping Children Miracle network hospital in Iowa City by raising money to help build hospital. Funds from the last year went to library hospital.
 - ii. Everyone can raise \$100, can ask them for how-to tips, get to attend Jan 21st. There will be games, interaction with the kids. It's a big socialized event and for a great cause.
 - iii. How to sign up? – go to "D" for Dance Marathon under ISU home page, go to webpage, hit register and signup, it is an easy process. Morale captain to answer questions, enough time to raise money.
 - iv. Open to questions.

- IV. Senate Forum
 - a. Senator Yeninas – On behalf of Physics department, he is currently 5th year PhD student now, there was salary increase in the department once. Among the top 100 1st tier departments, they dropped to position 94. Requesting for stipend increases, but have met with resistance from the chair and Ames Lab Head of the Department. Believes this is a reasonable request. Craig Ogilvie is on their side, assimilated last 6 years' worth of data. He also got data from the AI Handbook for Physics and compared among the top 100 fellow land grant universities, the other big XII, regent schools. However there are

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1 interdepartmental programs with the Physics department, other stem programs,
2 AMES lab departments, and other NSF depts. – there is no easy way to get the
3 overall information related to salary. He wants to pass around a page, where he
4 requested interested senators to write their department name, write the main
5 source of funding, TA/RA monthly stipend before taxes. He will also go to
6 Shelley Lott for more information. Final Comment is that \$50 increase for over 5
7 years was definitely not at parity with other life increases.

8 b. Open to questions:

9 i. CIO Sarkar – Only Physics or other departments involved also?
10 NOT really, as of yet, only dealing with Physics dept. However, Craig wants to
11 ensure that all students get fair share, there is an annual pay increase for inflation
12 for professors, not for students. Food services get 3.5% increase, but not students
13 – this is an irking issue.

14 ii. President Smith – This can't really be a joint effort, if it gets big,
15 joint effort would be very difficult, if anyone feels that something needs to be
16 done about their salary, they should look at peer institutions, then pursue it, but
17 joint coalition might not be very helpful. Also, the salary varies from program to
18 program, and also from funding sources – so begin by asking department chair,
19 graduate person in charge, etc.

20 iii. Treasurer Gross – within a time period, there was pay freeze,
21 important to make sure the source of the data. However looking at the general
22 trend, \$1500-1700 vs. \$1700-3100 per month is widely disparate.

23 V. Remarks and Reports

24 a. Report of the President - President Smith

25 i. Elaine from Ombuds office had come last year to give a small
26 presentation to GPSS, the Ombuds office helps in addressing conflicts between
27 different people on campus, and she presented the 2011 year short snapshot about
28 how its resources were used. (ask for details from Erica)

29 ii. The MU has some new facilities, a bill was passed to fund
30 renovations, make it more handicap friendly [few door comes out and hits you],
31 GSB put further money, improve ramps, Bowling alley is being removed, the
32 space for pool tables is being redesigned and will make room for more seating to
33 accommodate overflow for lunch hours – this issue will go to GSB before any
34 final decision is made. Investigation is being done so as to what to do with the
35 MU hotel (4th-6th floors), looking at all possible ways, it is outdated, how to
36 remodel, nothings definitive, couple of committees are formed, there is exchange
37 of information now.

38 iii. Green roof, it is a GSB issue – ask Senator at Large Smazal for
39 more details.

40 iv. Open to Question:-

41 1. Anderson – why is overflow an issue? PLAN is to get rid of
42 bowling alley, increase space for recruitment office space, and have tables
43 and chairs for overflow problem. Station for board games etc. might be
44

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- 1 added to compensate, more concrete decisions will be known by next
2 semester.
- 3 v. About the graduate college task force – its purpose is to better meet
4 needs for women student experience betterment, there are 6 people interested as
5 of yet, requested them to meet her after the meeting, and also out fill remaining
6 positions.
- 7 vi. About the proposal exploration committee – got many responses,
8 they are meeting on Wednesday at 5 pm, where they will be appointing the chair
9 person, Erica will send out mail to all about it.
- 10 b. Report of the Vice President and Rules Committee - Vice President Fateh
- 11 i. Current bills were Ok with constitution
- 12 ii. The nominations for MEW graduate faculty award - submit to
13 Benazir by Dec 15th, passing around sheet to form committee, there will be
14 meeting in January and they need to send their recommendations by Feb 1, 2012.
- 15 iii. The next Pizza social is this coming Thursday – new system of
16 ticket issue for better regulation, spread out the pizza delivery times.
- 17 c. Report of the Treasurer and Finance Committee - Treasurer Gross
- 18 i. There is 1 financial bill, reported favorably.
- 19 d. Report of the CIO and Election Committee - CIO Sarkar
- 20 i. CIO Updates
- 21 e. Report of the URLA Chair - URLA Chair Pelzer
- 22 i. Graduate college reports that there might not be enough room for
23 graduating folks at the convocations; last year they had ticketing system, etc. The
24 graduate is currently in discussions to have it in Hilton, need to talk to LAS
25 College as they have the same time; there will be a resolve to bring family
26 members.
- 27 ii. The next graduate council meeting will have discussion about sick
28 leave policy, the process is rolling again - why were we stuck in library council?
29 Because there are some federal agencies like NSF, NIH, etc. with special
30 requirements.
- 31 iii. There is 1 committee opening in Grad council, from arts and
32 humanities, requested senators to join that committee, it will be good to have full
33 representation.
- 34 f. Report of the PAG Chair - PAG Chair Brgoch
- 35 i. No PAG money, Dec 23rd to Jan 2nd, 2 weeks min before
36 conference required.
- 37 ii. The peer RA/TA awards in Jan meeting.
- 38 g. Graduate and GSB Senator Report – Senator Smazal
- 39 i. Remodeling MU, green roof project , step in greening the
40 university
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- 42 VI. Old Business
- 43 a. Senate Bill F11-05 - Graduate And Professional Student Senate
44 (GPSS) Budget For Fiscal Year 2013

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- i. Gross read, call to questions. Seconded
 - ii. Vote: -
 1. Yes – 56
 2. No – 0
 3. Abstain – 0
- VII. New Business
- a. Senate Bill F11-08 - Special Allocation for Social Events in Spring 2012
 - i. CIO Sarkar read the bill.
 - ii. Post some debate, the bill was decided to be tabled till the end of New Business.
 - b. Senate Resolution F11-03 - Recognition of Service for President Gregory Geoffroy and wife, Kathy Geoffroy
 - i. URLA Chair Pelzer read the bill.
 - ii. Call to question, seconded.
 - iii. Vote:
 1. Yes – 51
 2. No – 4
 3. Abstain – 1
 - c. Senate Bill F11-08 - Special Allocation for Social Events in Spring 2012 – 2nd Round
 - i. Open to question:
 1. There was a lot of debate on this one, some of the issues involved were
 - a. Making it once in 2 months on a larger scale instead of monthly.
 - b. Changing food options from pizza to other items like snacks/coffee/bread sticks/
 - c. Objective of the event was discussed – to foster greater interaction among graduate students.
 - d. Organization skills were discussed – new ideas were proposed to have some senators greet people at the door; hand out tickets to avoid the mad rush.
 - e. A committee idea was floated to decide about the course of action to plan and manage the monthly socials; Senator Yeninas volunteered to head that committee.
 - f. Motion was proposed to table the bill till later until the new committee decides on the course of action.
 - ii. VOTE to table bill:
 1. Yes – 35
 2. No – 11
 3. Abstain – 7
- VIII. Announcements

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- 1 a. President Erica – please meet me after the meeting about the task
- 2 force.
- 3 b. Senator Yeninas – ready to discuss and answer questions about the
- 4 physics department salary issue.
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- 6 IX. Adjournment @ 10 pm.
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SENATE ORDER S12-01

SENATE MEETING January 30, 2012

TITLE: Appointing a new Adviser to the Graduate and Professional Student Senate

WHEREAS: Shelly Lott, Student Services Specialist with the Graduate College, has been a valuable Adviser to Iowa State graduate students and the Graduate and Professional Student Senate (GPSS) but wishes to step down as a GPSS Adviser to prepare for retirement from Iowa State University, and

WHEREAS: It is beneficial for the GPSS to maintain an Adviser in the Graduate College along with the Division of Student Affairs, and

WHEREAS: The GPSS Executive Council in consultation with Dr. Tom Hill, Vice President of Student Affairs, Dr. Elizabeth Hoffman, Executive Vice President and Provost, and current Advisers Shelly Lott and Michelle Hendricks have identified a new GPSS Adviser from the Graduate College in accordance with the GPSS Constitution (IV.2), be it therefore

ORDERED: That Dr. William Graves, Associate Dean of the Graduate College, be recognized as an Adviser to the GPSS, be it further

ORDERED: That Dr. Graves immediately assumes all rights and responsibilities as GPSS Adviser as delineated in the GPSS Constitution and By-laws.

Sponsors:

- GROSS, A.
- PELZER, C.
- SARKAR, S.
- BRGOCH, J.

Erica Smith, President

Benazir Fateh, Chair of the Senate

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SENATE ORDER S12-02

SENATE MEETING January 30, 2012

TITLE: Nominating a Graduate Student to the GSB Senate

WHEREAS: There is an open seat on the Government of the Student Body (GSB) Senate, and

WHEREAS: GSB laws states that open GSB Senate seats after the general election can be filled by a student being nominated by the appropriate council (the Graduate and Professional Student Senate for Graduate College), and

WHEREAS: _____ meets the requirements to hold the position and has expressed interest in filling the open seat, be it therefore

RESOLVED: That the Graduate and Professional Student Senate nominates _____ to be a Government of the Student Body Senator for the Graduate College, and be it further

RESOLVED: That _____ will immediately assume all rights and responsibilities of a graduate GSB Senator.

SPONSORS:

GROSS, A.

SARKAR, S.

Erica Smith, President

Benazir Fateh, Chair of the Senate

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SENATE BILL S12-03 SENATE MEETING January 30, 2012

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4 Title: Special Allocations for Two Social Events in Spring 2012
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6 Whereas: Interdepartmental acquaintances and friendships can provide multiple benefits to
7 students, including but not limited to dissemination of information relevant to off-
8 campus living, student-work life balance, and formation of interdepartmental
9 networking and collaborations, and
10

11 Whereas: Regular social events for graduate and professional students would foster such
12 relationships, and
13

14 Whereas: Providing food would greatly increase student attendance, and
15

16 Whereas: The annual spring social would remain an independent event, be it therefore
17

18 Enacted: That GPSS allocate a total of \$600 for two separate social events during the 2012
19 spring semester, at a total cost of \$300 per event.
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22 Sponsors:
23 Yeninas, S Tlach, B Pelzer, C Anderson, A
24 Sarkar, S Kleinheksel, C Woolcock, P
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Erica Smith, President

Benazir Fateh, Chair of the Senate

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SENATE ORDER S12-04

SENATE MEETING January 30, 2012

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4 TITLE: Call for Proposals for Graduate Student Improvements in Success and Overall
5 Experience

6 WHEREAS: Graduate students are closest to their departments and overall experiences, which
7 provide an opportunity to recognize specific areas of improvement for that
8 discipline, and

9 WHEREAS: Graduate student led initiatives may be better received than an administrator led
10 initiative to address these needs, and

11 WHEREAS: These graduate student led initiatives could strengthen and/or compliment current
12 department initiatives for graduate student success, and

13 WHEREAS: The purpose and intention of the Graduate and Professional Student Senate is to
14 advocate the needs for a successful graduate student and to ensure that the
15 policies and initiatives being set forth at the University are benefiting to the
16 graduate student body, and

17 WHEREAS: The Graduate and Professional Student Senate receives part of graduate student's
18 activity fee in order to support our purpose and intention as a senate. However,
19 the senate has accumulated a surplus of approximately \$40,000 that is not serving
20 the intention of those student fees, and

21 WHEREAS: To ensure that this accumulated surplus is spent down responsibly and effectively
22 to serve the graduate students, be it therefore

23 ORDERED: That the attached call for proposals be sent to graduate and professional students
24 at Iowa State University, program DOGEs, and graduate department secretaries,
25 let it be further

26 ORDERED: That the Proposal Exploration Committee review the proposals and submit a
27 funding bill related to these proposals.

28 Sponsors:

29 KLEINHEKSEL, C. DALLUGE, D.
30 ANDERSON, A.

KAHL, E. HAUSER, C.

31 _____
32 Erica Smith, President

Benazir Fateh, Chair of the Senate

33 APPENDIX: Call for Proposals

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Call for Proposals

1

2 The purpose and intention of the Graduate and Professional Student Senate (GPSS) is to
3 advocate the needs for a successful graduate student and to ensure that the policies and initiatives
4 being set forth at the University are benefiting to the graduate student body. We are calling for
5 proposals to improve graduate student success and overall experience.

6 GPSS receives part of each graduate student's activity fee in order to support our purpose and
7 intention as a senate. Using a portion of these collected funds, proposals will be funded for a
8 maximum of \$2000 to start up a proposed plan. Thereafter the proposed plans need to be self-
9 sustaining by either generating funds for continued operation or through other continuing
10 supporting sources.

11 Proposals must come from an established graduate student organization, or will apply for student
12 organization recognition by Fall 2012 (http://www.sac.iastate.edu/en/clubs_and_organizations/).
13 Additionally a statement of support for the proposal from the DOGE or department
14 representative /program sponsor is required. Proposals supporting or complementing existing
15 department / program initiatives are encouraged, however not required.

16 Proposals need a clearly defined problem and solution. Describe the problem thoroughly,
17 including severity of need and urgency, while providing any applicable comparisons to other
18 departments, programs and/or universities. Solution steps should be reasonable and articulate a
19 well thought out process with timeline to reaching the stated goal(s) while justifying all line-item
20 expenses in the budget. Include the estimated number of graduate and professional students
21 impacted by the proposal, as well as the methodology of how that number was arrived at.
22 Provide evaluation metrics on how impact and success will be measured. Give reasonable
23 justification of why success / results are expected.

24 All proposals will be evaluated by the GPSS Proposal Exploration Committee and the
25 committee's recommendations on at most ten (10) proposals will be passed to GPSS. Proposals
26 without a detailed budget of line-item expenses and funding sources will not be considered.
27 Additionally proposals not adhering to the five (5) page, 12pt font, 1.5 line-spaced limit
28 (including the budget, but not including the ONE required proposal support letter) will not be
29 considered. Funding, if any, will ultimately be put up to vote for the entire GPSS body.

30 **Timeline:**

31 Call for proposals published - January 31, 2012

32 Complete proposals submitted - March 9, 2012

33 Announcement of proposal funding - April 20, 2012

34 Student Organization recognition required by - August 31, 2012

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- 1 Submit questions via email to gpsspresident@iastate.edu
- 2 Submit complete proposals in hard-copy to the GPSS office, Office C, West Student Office
- 3 Space, Memorial Union. An electronic copy must be sent to gpsspresident@iastate.edu to serve
- 4 as a timestamp for when the proposal was submitted. See the following checklist to confirm the
- 5 proposal is complete prior to submitting.
- 6 - Proposal has a title
- 7 - Proposal is self-sustaining
- 8 - Proposal defines a problem and solution impacting graduate student success/experience
- 9 - Proposal justifies why success/results are expected
- 10 - Proposal has a detailed budget with line-item expenses and funding sources
- 11 - Proposal is no more than five (5) pages
- 12 - Proposal has at least 12pt font with at least 1.5 line-spacing
- 13 - Proposal has ONE letter of support (do not include when counting pages)
- 14 - All above materials are sealed inside of an envelope with “GPSS Proposal Exploration
- 15 Committee” written on the outside