

IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting Agenda

Monday, March 26, 2012; 7:00 PM
South Ballroom, MU

- I. Call to order 7:00 P.M.
 - a. Roll Call
 - b. Statement of Quorum by Speaker
 - c. Approval of the Minutes
 - d. Amendments to the Agenda
- II. Introduction of new bills and resolutions
 - a. Senate Bill S12-09 - Amending the Constitution
 - b. Senate Bill S12-10 - Amending the By-Laws and Articles of Cooperation
 - c. Senate Bill S12-11 - Amending the Standing Rules
 - d. Senate Bill S12-12 - Spring 2012 Graduate and Professional Student Senate (GPSS) Allocations
 - e. Senate Bill S12-13 - Special allocation for Fulbright Students and Scholars at Iowa State University (FSSISU)
- III. Open Forum
 - a. ISU President Steven Leath
- IV. Senate Forum
 - a. OPEN
- V. Remarks and Reports
 - a. Report of the President - President Smith
 - b. Report of the Vice President and Rules Committee - Vice President Fateh
 - c. Report of the Treasurer and Finance Committee - Treasurer Gross
 - d. Report of the CIO and Election Committee - CIO Sarkar
 - e. Report of the URLA Chair - URLA Chair Pelzer
 - f. Report of the PAG Chair - PAG Chair Brgoch
 - g. Graduate and GSB Senator Report
- VI. Old Business
 - a. OPEN
- VII. New Business
 - a. Senate Bill S12-09 - Amending the Constitution
 - b. Senate Bill S12-10 - Amending the By-Laws and Articles of Cooperation
 - c. Senate Bill S12-11 - Amending the Standing Rules
 - d. Senate Bill S12-12 - Spring 2012 Graduate and Professional Student Senate (GPSS) Allocations
 - e. Senate Bill S12-13 - Special allocation for Fulbright Students and Scholars at Iowa State University (FSSISU)
 - f. Elections
 - i. President
 - ii. Vice-President
 - iii. Treasurer

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46	iv.	CIO
47	v.	URLA Chair
48	vi.	PAG chair
49	VIII.	Announcements
50	IX.	Adjournment

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GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting Minutes

Monday, February 27, 2012; 7:00 PM
South Ballroom, MU

- I. Call to order 7:00 P.M.
 - a. Roll Call – DONE (46/85)
 - b. Statement of Quorum by Speaker - DONE
 - c. Approval of the Minutes - DONE
 - d. Amendments to the Agenda
 - i. Motion to table Senate Bills S12-05 and S12-06
 1. VOTE: Yes – 42, No – 0, Abstain -1
- II. Introduction of new bills and resolutions
 - a. Senate Bill S12-05 - Amending the Constitution
 - i. TABLED
 - b. Senate Bill S12-06 - Amending the By-Laws And Articles Of Cooperation
 - c. TABLED
 - d. Senate Bill S12-07 - Amending the Standing Rules
 - i. Senator Woolcock introduced the bill.
 - e. Senate Bill S12-08 - Allocating Funds for a Financial Aid Presentation at The College Of Veterinary Medicine
 - i. Senator Perrine introduced the bill.
- III. Open Forum
 - a. Jared Knight and Katharine Brown , GSB 2012 Candidates
 - i. Jared is a junior in Political Science with research emphases in public policy and economics and currently serves as the Vice President of the Student Body. Katie is a sophomore in History and currently serves on the Executive Cabinet for the Government of the Student Body.
 - ii. Jared Knight was present, thanked the senate for the opportunity.
 - iii. They are running for GSB president/vice president next week.
 - iv. Main objective is to improve the overall experience and values of ISU students.
 - v. Trying to focus on issues related to both undergrads and graduates:
 1. Reduce the total cost of college – residence hall and meal plan rates, and student fees.
 2. The current GSB president and vice-president worked closely with tuition fees committee to keep same rate as last year, they will try and do the same for next year also.
 3. Residence halls – lots of first year students are placed in dense halls, there is a possibility of making all single rooms to double occupancy and so forth from the next year, the DOR is not delivering the experience that they should commensurate to the costs they are taking in.

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- 45 4. Issue related to protecting the intellectual property rights for the
46 graduate students, there have been some cases where professors were
47 taking their students' work as their own, not cool.
48 5. GSB is a funding option for all students, including graduate students.
49 Various options include building various community events.
- 50 b. Jacob Swanson and David Bartholomew, GSB 2012 Candidates
- 51 i. Jake is majoring in Public Service and Administration in Agriculture and
52 Business Management and is currently representing the ISU Residence Halls
53 (IRHA) in GSB senate. Dave is a junior in Political Science, History, and
54 Spanish. He is currently serving on GSB as a Senator for the College of
55 Liberal Arts and Sciences.
- 56 ii. Both were present, thanked the senate for the opportunity to speak.
- 57 iii. Their talking points:
- 58 1. They have been meeting with different organizations, talking about
59 student funding and debt – current average for ISU student is around
60 \$30K, this is a huge number compared to state institutions.
- 61 2. They have very good relationship with Iowa state legislation; they
62 play a major role in university decisions and need to be onboard with
63 the student body.
- 64 3. Where student dollars are going, exec member director of student
65 debt reduction policies, 28 page financial plan. (ask), very promising.
- 66 4. Parking issue – news editor for ISD, million \$s goes to parking
67 tickets., open more lots earlier than 5.30 – 7 pm.
- 68 5. Increase approachability of GSB, pretty light hearted attitude.
- 69 6. Platform is very student focused., check out website for more details.
- 70 iv. OPEN TO QUESTIONS to both sets:
- 71 1. Senator Perez – what are the names of your websites?
- 72 a. <http://knightbrown2012.com/>
- 73 b. <http://jakeanddave2012.com/>
- 74 2. CIO Sarkar – most of the GSB activities are focused towards
75 undergraduates, how do you plan to include more graduate student
76 focus?
- 77 a. Knight – that's a very valid issue, currently of the student
78 activity fees, 40% goes to GPSS, 60% to GSB – they will
79 look to change that with more percentage of money from
80 graduate students going towards GPSS.
- 81 b. Jacob & David – Extend the articles of co-operation, make
82 more interactive.
- 83 i. Parking division, student debt, increasing student
84 diversity – more in tune with the student population
85 mix.
- 86 3. President Smith –
- 87 a. How do you plan to bridge the gap between graduates and
88 undergraduates?
- 89 i. Knight –

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1. President Erica has done a great job so far, we look forward to continue similar relationship with GPSS next year as well. GPSS should have active participation in GSB affairs, not just symbolically.
 2. Also, graduates are busier than undergraduates with their research and all; they will look towards ways to increasing conversation and discussion.
 - ii. Jacob & David –
 1. We feel very strongly and look forward to get constant input from GPSS in GSB affairs.
 2. We are excited about our running platform; getting GPSS input in platform on regular issues is good, planning to come to GPSS several times per semester, appointing strong director of membership development.
 4. Senator Peters – question about parking, there is a rumor of a new building to be constructed between Howe Hall and Design Building? This would sacrifice parking, how are you planning to solve the parking issue?
 - a. Jacob & David – We would all love to facilitate the building of a new parking lot, but don't know where. We have a great campus. There is some green space next to Friley hall, there could be parking lot including 30 spaces; cost would be 1 million dollars over 3 years, but that would get rid of the only green space. If we look at the campus maps over last 50 years, lots of green spaces have been removed for buildings and parking lots. So there is no single simple answer.
 - b. Knight - Not finalized yet, student pay for commuter lots, parking division has few 100 thousand dollars for capital accounts and pays to FPM, need to determine why the rates are so high that parking division cannot build more lots. Parking on campus can be a hassle; lots of students are frustrated with it. Planning to put a committee together, to deal with the parking issue. As number of off-campus students increases, this issue will become more pressing and needs to be addressed.
 - c. Ames Jaycees Representatives
 - i. Senator Stoehr represented.
 - ii. The Ames Junior Chamber (Jaycees) gives young people between the ages of 21 and 40 the tools they need to build the bridges of success for themselves in the areas of business development, management skills, community involvement, and international networking opportunities.

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- 134 iii. Various activities include Fundraising (Ames on the Half Shell, Trashbag
135 Fundraising Project, etc.), Community Development Projects (Holiday Food
136 Baskets, Bowling Challenge, Easter Egg Hunt, Sandbox Fill, Holiday Tour
137 of Lights, 4th of July Fireworks, Habitat for Humanity, etc.), Membership
138 Socials - Friday After Work (FAW) Program, Ames Jaycee Winter
139 Volleyball Team, etc.)
- 140 iv. QUESTIONS:
- 141 1. Senator Lee – Is there any religious affiliation with this organization?
142 NO.
- 143 v. Senator Stoehr then passed around informational cards.
- 144 IV. Senate Forum
- 145 a. OPEN
- 146 V. Remarks and Reports
- 147 a. Report of the President - President Smith
- 148 i. Bills that were tabled today, she strongly urges to keep them tabled. (The
149 rules committee should have time to decide making the change from
150 majority to 2/3rd or not).
- 151 ii. There are 2 current search committees – dean of students and registrar’s
152 office – Erica is serving on the 1st committee. The candidates are expected to
153 be brought on campus before the dead week. She will keep the senate
154 updated about the progress.
- 155 iii. Current Provost Hoffman has decided to step down; there is a graduate
156 student in that search committee, contact Senator Kleinheksel for more
157 details.
- 158 iv. The State Secretary will be visiting the campus on March 9, 2012 at 1.30 pm
159 – the location will be announced soon. The main talking point would be the
160 voter ID bill. The state of IA is trying to require to show ID at polling - this
161 might the voting rights of students, minorities, etc. She encourages senators
162 to show up in larger numbers to show that we are passionate and do care
163 about election issues.
- 164 v. The Regents’ day is April 4, 2012 *(CORRECT DATE IS MARCH 29,*
165 *2012).*
- 166 1. She is urging the graduate senators to come to the capitol, it is
167 normally dominated by undergraduates where they talk to state
168 senators for more funding.
- 169 2. Last year, ISU was lacking as compared to the other 2 big
170 universities.
- 171 3. Graduate senators can also present their own research in capitol; one
172 can bring posters and talk to state senators asking for continued
173 funding – this would be a good way to connect to legislators.

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- 174 4. GSB will highly fund transportation. Lookout for emails. Also ELPS
175 is very actively involved here.
- 176 vi. Scandal concerning ISU *just sayin'* section in the Iowa State Daily – she has
177 emailed the editor, internal provisions were taken to ensure that
178 inappropriate sayings which maybe looked as racial slurs do not happen
179 again, they are taking this issue very seriously.
- 180 vii. QUESTIONS;
- 181 1. CIO Sarkar – is there any website where one can follow about the
182 search committee updates? IOWA STATE DAILY will cover it,
183 President Smith will also update the senate in every meeting.
- 184 2. Senator Perez – could there be a conflict of interest with research
185 topic in the regents' day presentations? DON'T see that as major
186 issue, but still will look into that.
- 187
- 188 b. Report of the Vice President and Rules Committee - Vice President Fateh
- 189 i. Rules committee met in Jan and Feb to review the docs – Constitution, By-
190 laws and Standing Rules – the 3 bills will be duly considered, will come up
191 with further amended docs soon.
- 192 ii. The Vet med bill was found favorable.
- 193 iii. There was the scheduled pizza social on Feb 23, 2012. There were fewer
194 turnouts this time, mainly due to the bad weather. Hoping to have better
195 turnout in the March pizza social.
- 196 iv. Nancy Levandowski , Director, ISU Dining had come to GPSS in September
197 2012 meeting, she has some updates to report to GPSS
- 198 1. The number of students coming in LagoMarcino courtyard café,
199 there were few requests to extend the operating hours to
200 accommodate more students.
- 201 2. According to reports and some investigation, the numbers of students
202 in the vicinity during the late hours (classes ~ 80, tutoring ~ 130,
203 night exam ~ 150, special classes ~ 100) do not justify increasing the
204 courtyard café hours in an economical manner.
- 205 3. If any senator feels strongly about this, please contact VP Fateh.
- 206 v. Vice President is part of the VEISHEA 2012 advisory committee
- 207 1. The dates are April 16-22, 2012.
- 208 2. Based on feedback from previous years, issues faced during parade:
- 209 a. candy tossing
- 210 i. Children at risk
- 211 ii. Undue amount of waste
- 212 iii. Bad health.

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- 213 b. Did survey to several parents in Ames – results are as
214 follows:
- 215 i. This time and now on, candy will not be tossed but
216 handed out
 - 217 ii. Speed limit on vehicles less than 5 mph
 - 218 iii. Items other than candies can also be distributed.
- 219 c. All tickets sales will be online, possible locations for club
220 VEISHEA discussion is going on, target is to have it in the
221 most peaceful and non-alcoholic way.
- 222 vi. QUESTIONS
- 223 1. Senator Kleinheksel – for the pizza social, other than bad weather,
224 any other ways to increase participation? EXTEND the times maybe,
225 instead of 5-7 pm, go for 6-8 pm, not final decision yet. Open for
226 feedback.
 - 227 2. Senator Moss – how about other food items? WIDELY debated
228 before, while we are open for suggestions, currently we are sticking
229 with pizza as it is most widely and easily distributed.
- 230 c. Report of the Treasurer and Finance Committee - Treasurer Gross
- 231 i. There were 3 financial bills; both bills went with favorable changes.
 - 232 ii. The Pizza social money was spent according to the passed senate bill.
 - 233 iii. The regular allocations ended last Friday, they will be worked on very soon,
234 and be presented to the senate in the next meeting.
- 235 d. Report of the CIO and Election Committee - CIO Sarkar
- 236 i. Announced the elections for 2012-13 GPSS Exec Board, gave short
237 presentation about the roles and duties of each post.
 - 238 ii. Opened the floor for nominations.
 - 239 1. Gross nominated Peters for Treasurer, she accepted.
 - 240 2. Gross nominated Kleinheksel for President, he accepted.
 - 241 3. Pelzer nominated Smith for URLA Chair, she accepted.
 - 242 4. Anderson nominated Stoehr for PAG Chair, she accepted.
 - 243 5. Sarkar nominated Saldanha for CIO, she accepted.
 - 244 iii. Senators can send in nominations or can self-nominate till the election start
245 in the March meeting.
- 246
- 247 e. Report of the URLA Chair - URLA Chair Pelzer
- 248 i. Health insurance – there is currently lack of good communication between
249 the students and the committee – at most 1 or 2 emails about enrollment
250 periods, detailed information available in AccessPlus website. They are
251 deciding on the best way to communicate - any feedback is welcome;
252 possible current options include emails or Facebook posts or paper mailing.

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- 253 ii. Sustainability meeting is tomorrow, more updates on that in the next
254 meeting.
- 255 iii. Computer advisory committee
- 256 1. The call for regular CAC proposals ends this Thursday (3/1/2012). It
257 call can be found here:
258 [www.cio.iastate.edu/committees/cac/proposals/2012-](http://www.cio.iastate.edu/committees/cac/proposals/2012-2013/cac_cfp_2012-2013.pdf)
259 [2013/cac_cfp_2012-2013.pdf](http://www.cio.iastate.edu/committees/cac/proposals/2012-2013/cac_cfp_2012-2013.pdf)
- 260 2. Students are also encouraged to apply for CAC funds within their
261 colleges, he is aware of one student-driven organization which has
262 been funded through LAS CAC in the past.
- 263 3. The university-wide student computer fee was established to provide
264 improved computer facilities throughout the university, to stimulate
265 the use of computer-based instruction, and to help place Iowa State
266 University as a leader in the use of technology for instruction.
- 267 4. The focus of this annual call is for projects that have a broad impact
268 on student use of academic technology and represent innovative uses
269 of technology at Iowa State University.
- 270 5. Additional innovative projects will be funded that are focused on
271 student instruction but have inadequate funding from other sources
272 of student computer fees and are deemed worthy of financial support.
- 273 6. This document is a CALL FOR PROPOSALS that address university
274 needs for instructional technology support from CAC Initiatives
275 funds. Total funds for competitive proposals are anticipated to be
276 \$400,000.
- 277 iv. Updates from Graduate council & GSB Finance
- 278 1. Non-Major Graduate credits – Bill Graves. Report on programs that
279 frequently use NMG credits in their programs. Guest Nikki Bado,
280 Religious Studies.
- 281 2. Great Plains Distance Programs – Final exams at a distance. Bill
282 Graves/Guest: Cornelia Flora
- 283 3. Suggested changes for the Graduate College Handbook. Term
284 Graduate Faculty appointments. Bill Graves/Guest: Jean Anderson
- 285 4. Items from GCCC
- 286 a. Number of classes a graduate student can drop. Should there
287 be a limit?
- 288 b. Proposal for Masters in Engineering in Engineering
289 Management
- 290 5. Reports from sub-committees 2011-2012 topics
- 291 a. Non Degree Graduate Students – Dayal
- 292 b. State of Graduate Education at ISU – Carpenter
- 293 c. Interdepartmental – Martin
- 294 d. Distance Education – Moore
- 295 v. He had sent out email about the seminar – hosted by GPSS through his chair
296 position – the once on resume and CV critique got most votes, thus

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- 297 arrangements for that will be undertaken, open to feedback. The exact date
298 and location is TBD.
- 299 f. Report of the PAG Chair - PAG Chair Brgoch
300 i. Out of money for spring 2012.
301 ii. Funding for summer 2012 is coming in, apply quickly.
302 iii. The deadlines for the 2nd round of peer awards are coming soon, please
303 check website for more details. Apply through email or paper mail.
- 304 g. Graduate and GSB Senator Report
305 i. Senator Hennig
306 1. Meeting on 2-8-12
307 a. \$68 million in cuts this year, All time enrollment over 30,000
308 students this fall, 90% job placement, Adding 700 new
309 scholarships, 68% in-state students, “I want to see more
310 graduate students”, president Leath, Wants to tackle student
311 debt.
312 2. Meeting on 2-15-12
313 a. New ISU app, available for both mac based and beta
314 versions. Questions contact the engineering department;
315 ActivUs, group promoting environmental and social justice
316 on campus would like the GSB to promote green technology
317 and taking coal based energy off campus; VIESHEA,
318 knockout world record attempt, battleship and BBQ
319 competitions. \$5 buttons for lunches available again;
320 Cyclone family weekend, date TBA, doesn’t do much with
321 graduate students.
322 3. Meeting on 2-22-12
323 a. Cyclone aids, help freshman and transfer students get familiar
324 with campus, don’t work with graduate students; 10,000 hour
325 club, attempts to get 1,000 students to volunteer 10 hours.
326 Big party at the end for those who do, competes with other
327 schools for highest number of hours
328 4. Questions:
329 a. Senator Deleon – 90% placements – any departmental
330 breakup? Any numbers on Social studies?? NOT yet.
331 b. Senator Peters – food lines in VEISHEA central campus are
332 very long, the food ends very fast, any thoughts? GOOD
333 question, will ask people in charge.
334 c. Senator Sridharan – is President Leath coming to GPSS?
335 President Smith - YES, next month, all senators please wear
336 business casual for the meeting.
- 337 VI. Old Business
338 a. OPEN

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- 339 VII. New Business
- 340 a. Senate Bill S12-05 - Amending the Constitution
- 341 i. TABLED
- 342 b. Senate Bill S12-06 - Amending the By-Laws And Articles Of Cooperation
- 343 i. TABLED
- 344 c. Senate Bill S12-07 - Amending the Standing Rules
- 345 i. Senator Woolcok read the bill.
- 346 ii. Requested to suspend the rules to just read amendments, call for UC, 2nded.
- 347 iii. Aaron moves to amend by striking line 49.
- 348 iv. Motion to table the bill to next meeting –
- 349 1. Yes – 20
- 350 2. No – 8
- 351 3. Abstaining – 17
- 352 v. Aaron – withdrew cut February reference, called to question, 2nded.
- 353 vi. Call to question –
- 354 1. Yes – 41
- 355 2. No – 1
- 356 3. Abstain – 1
- 357 4. PASSES.
- 358 d. Senate Bill S12-08 - Allocating Funds for a Financial Aid Presentation at The
- 359 College Of Veterinary Medicine
- 360 i. Senator Perrine presented,
- 361 ii. CIO Sarkar – is the event open to all students, also non – vet med? YES.
- 362 iii. Senator Anderson – how are you planning to notify all other students?
- 363 THROUGH emails, also GPSS listserv.
- 364 iv. Senator FRANA – do you have funding from any other source? AT THE
- 365 moment, NO
- 366 1. President Smith – GPSS is the best body to support this event, it is a
- 367 unique situation that directly affects the vet med major.
- 368 v. Senator Kleinheksel – any idea so as to what would be an opportune time for
- 369 all to be able to attend? Any time after 6 pm most probably.
- 370 vi. Call to QUESTION, 2nded.
- 371 vii. VOTE
- 372 1. Yes – 45
- 373 2. No – 2
- 374 3. Abstain – 3
- 375 4. PASSES.
- 376 VIII. Announcements
- 377 a. President Smith
- 378 i. ISU President Leath will be coming to GPSS next month, will have a short
- 379 presentation, please come prepared with questions, representing the graduate
- 380 student population, please dress accordingly.

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381 ii. Will veto the standing rules bill, discussion needs to be done on the
382 constitution and bylaws before that.

383 IX. Adjournment @ 8:35 pm

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SENATE BILL S12-09 SENATE MEETING Mar 26, 2012

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6 TITLE: Amending the Constitution

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8 WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student
9 Senate Constitution each year, and

10
11 WHEREAS: The current Constitution in place for the Graduate and Professional Student
12 Senate does not accurately represent the proceedings in the Senate, be it therefore
13

14 ENACTED: The Graduate and Professional Student Senate Constitution be amended as
15 attached.

16
17 Sponsors:
18 Woolcock, P.
19 Kleinheksel, C.
20 Frana, A.
21 Duthie, A.
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43 _____
Erica Smith, President

_____ Benazir Fateh, Chair of the Senate

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GRADUATE AND PROFESSIONAL STUDENT SENATE

CONSTITUTION

The Graduate and Professional Student Senate of Iowa State University is an elected body through which graduate and professional students express their concern for the welfare of graduate and professional students at the University, develop and disseminate ideas for the improvement of graduate and professional education, and contribute to the formation of relevant University policy. The Graduate and Professional Student Senate (GPSS) is the representative, deliberative, and administrative organization of the graduate and professional student body of Iowa State University, and is a duly constituted independent collegiate organization within the University.

ARTICLE I. THE GRADUATE AND PROFESSIONAL STUDENT SENATE

1. Representation. Each graduate department, interdepartmental and professional program may elect one Senator for each fraction of fifty (50) graduate or professional students enrolled with a maximum of 5 Senators per department. Interdepartmental majors will be counted as members of their major rather than their home departments. Additionally, the special status of Senator-at-large shall be granted to the President and Vice-President of the GPSS and the Government of the Student Body (GSB) Senators representing the Graduate College.
2. Eligibility. Any student enrolled at least halftime (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) in a graduate department, interdepartmental, or professional program at Iowa State University may be elected as a Senator. Each graduate/professional program may create more restrictive rules for electing Senators if they choose.
3. Definitions
 - i. Senators. A Senator is an elected departmental representative registered in good standing with the Graduate College or any of the professional colleges and University. Each Senator will have one vote in the Senate.
 - ii. Senators-at-large. The following positions carry the status of Senator-at-large. Status as a Senator-at-large shall not count against a departmental quota (ARTICLE 1, section 1, representation), and is not subject to departmental election procedures as otherwise defined in the By-laws or the Standing Rules.
 - a. President. The President shall represent the Senate as a whole and shall not carry a vote.
 - b. Vice-President. The Vice-President shall represent the Senate as a whole. The Vice-President shall only vote to decide a tie.
 - c. Graduate GSB Senators. They shall be granted voting rights in GPSS as Senators-at-large and shall represent the graduate student body as a whole. They shall also act as a liaison between GSB and GPSS to facilitate efficient and productive legislation by the two bodies and to strengthen representation of student concerns to administration. GSB Senators-at-large shall carry one vote. GSB Senators who represent the Graduate College shall be elected to GSB by the graduate student body or, in the case of a vacancy or special circumstances, appointed to GSB by GPSS as defined in the GSB Constitution and By-Laws
 - d. Session. A scheduled meeting of the seated Senate
4. Terms. Members of the Senate are elected by ~~the graduate-of~~ or professional students, as the case may be, in their departments for one year terms that begin in August or January and may be re-elected for as long as they continue to be in good standing with the graduate college or college of Veterinary Medicine.

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- 50 5. Officers. The officers of the Senate are the President, Vice-President, Chief Information Officer, and Treasurer.
51 Henceforth, this order shall be known as the order of seniority. The duties and responsibilities of the officers
52 shall be defined and be limited to:
53
- 54 i. President:
55 a. Preside over the GPSS Executive Council meetings.
56 b. Preside over any general meetings of the graduate and/or professional student body.
57 c. Supervise normal internal operations of the Senate.
58 d. Coordinate and direct the activities of the operating committees.
59 e. Assume risk management responsibilities for acts of the organizations or events produced by the
60 organization.
61 f. Such other responsibilities as authorized by the Senate. Authorization may be reviewed by the Senate
62 as necessary.
63
- 64 ii. Vice-President:
65 a. Assume the responsibility of the President in the case of the President's absence.
66 b. Preside over Sessions of the Senate or designate the chair with the approval of the Senate.
67 c. Conduct the Senate Sessions according to the rules of procedure set by the Rules Committee.
68 d. Determine whether or not a quorum is present.
69 e. Chair the Rules Committee.
70
- 71 iii. Chief Information Officer:
72 a. Record and file records of activities of the Senate and its agencies.
73 b. Keep a record of attendance at Senate Sessions.
74 c. Handle and maintain a record of all Senate correspondence.
75 d. Conduct roll call votes.
76 e. Maintain the GPSS webpage and email listservs.
77 f. Have a functional knowledge of GPSS rules and proceedings.
78 g. Chair the Elections Committee.
79
- 80 iv. Treasurer:
81 a. Collect, keep a record of, and arrange for the safekeeping of such monies as the Senate may obtain.
82 b. Disburse such monies as the Senate approves through a Senate Bill unless other procedures are
83 outlined in the Bylaws or Senate Bill.
84 c. Report to the Senate for approval at all regular sessions, all income and expenses and maintain records
85 of all transactions.
86 d. Maintain financial records for inspection at any time by members of the Senate.
87 e. Chair the Finance Committee.
88
- 89 6. Sessions.
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- 91 i. The Graduate and Professional Student Senate meets once per month, except in the ~~month~~months of
92 December and May, during the Fall and Spring semesters. Summer sessions may be held at the discretion
93 of the Executive Council for Senators who are in place and present at Iowa State University.
94
- 95 ii. The Vice-President shall call additional sessions as directed by the Senate or a written petition of 30% of
96 the Senate
97
- 98
- 99 7. Powers and Duties.
100
- 101 i. The Senate may discuss and take a position on any subject of concern to the graduate and professional
102 student body. The Senate may discuss and make policies within its jurisdiction. The Senate may also

IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

103 allocate funds by Senate Bill or through an approved budget. Allocation of funds shall never exceed the
104 actual funds possessed by the Senate.

105 ii. Issues must be referred to a vote of the graduate and professional student body upon receipt of a petition of
106 five percent (5%) of the graduate and professional student body (as determined by the Office of the
107 Registrar), or may be referred by the Senate. The vote shall be through a process approved by the Senate
108 and the voting process shall be open for not less than one regular class day (9am to 5pm).

109
110 iii. The Senate may call general meetings of the graduate and professional student body.

111
112 iv. The Senate is the judge of its membership.

113
114 v. The existence of the Senate shall not preclude other means of communication between the graduate or
115 professional student and the University.

116 117 ARTICLE II. THE EXECUTIVE COUNCIL

118
119 1. Membership. The Executive Council consists of the Senate officers and the chairpersons of the University
120 Relations and Legislative Affairs and Professional Advancement Grant committees.

121
122 2. Terms. The term of office for Executive Council members shall expire upon the adjournment of the April
123 session.

124
125 3. Eligibility. The Executive Council members are elected by and from the Senate.

126
127 i. All members of the current or incoming Senate are eligible to serve as other Executive Council members.

128
129 ii. Members of the Executive Council or nominees to be elected to the Executive Council must meet the
130 following requirements:

131
132 a. Have a minimum cumulative grade point average (GPA) of 3.00 and meet that minimum cumulative
133 GPA in the semester immediately prior to the election/appointment, the semester of
134 election/appointment and semesters during the term of office. In order for this provision to be met, at
135 least six hours (half-time credits) must have been taken for the semester under consideration.

136 b. Be in good standing with the University and enrolled: at least half-time (six or more credit hours),
137 unless fewer credits are required in the final stages of their degree as defined by the Continuous
138 Registration Requirement during their term of office.

139 c. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a)
140 and (b)

141
142 iii. The Senate may recall, if necessary, any of the members of the Executive Council by a 2/3 vote of elected
143 senators.

144
145 4. Meetings. The President shall call meetings of the Executive Council at the request of any member of the
146 Council or as is necessary. ~~Executive council meetings, limited to persons invited by the Council, may be held~~
147 ~~by a majority vote of the Council. Otherwise, These~~ meetings will be ~~open to all persons~~ advertised
148 appropriately before the council meeting. Each member of the Executive Council shall have one vote.

149
150 5. Powers and Duties.

151
152 i. The Executive Council represents the Senate while the Senate is not in session.

153
154 ii. The Executive Council is responsible directly to the Senate for all its activities and decisions.

155

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156 iii. The Executive Council may act on behalf of the Senate only on issues requiring action prior to the next
157 Senate session and a quorum for a special Senate session cannot be attained.

158
159 iv. The Executive Council must report all its activities, actions and decisions to the Senate at the next Senate
160 session.

161 162 ARTICLE III. COMMITTEES

163 164 1. Permanent Standing Committees.

165
166 i. Finance Committee. The Finance Committee prepares the budget and makes recommendations for
167 allocations of the funds of the Graduate and Professional Student Senate. The Treasurer acts as Chair for
168 the Finance Committee. In addition, the finance committee will
169 a. Compose a bill of guidelines for regular and special allocations during the spring semester to be used
170 for the following year.
171 b. Notify the senate of any changes to the guidelines due to current circumstances.

172
173 ii. Rules Committee. The Rules Committee prescribes all general and special rules of procedure necessary for
174 the orderly consideration of Senate business. All questions of a procedural or legal nature are directed to
175 the Rules Committee. The Vice President serves as the Chair for the Rules Committee.

176
177 iii. Elections Committee. The Elections Committee is responsible for ensuring that all Senate positions are
178 filled. All questions regarding GPSS membership are directed to the Elections Committee. The Chief
179 Information Officer is the Chair of the Elections Committee, which
180 a. Supervises elections of Senators and Executive Council members.
181 b. Supervises special elections needed to fill vacancies.
182 c. Maintains a record of attendance at all Senate sessions and notifies Senators as well as their
183 departments or professional programs of their nonattendance.

184
185 iv. Professional Advancement Grant Committee. The Professional Advancement Grant Chair will work with a
186 representative from the Graduate College for travel awards, and form a committee to select the Graduate
187 Research and Graduate Teaching award winners for the Fall and Spring semesters. ~~Further assistance may
188 be needed to aid the PAG Chair with other duties of his/her position. This assistance will be asked for on
189 an as-needed basis.~~

190
191 v. University Relations and Legislative Affairs Committee. Questions regarding public and university policy
192 on graduate and professional students shall be referred to this committee. The duties of this committee
193 include
194 a. Advocating graduate and professional student concerns to local, state, and federal officials.
195 b. Monitoring governmental actions affecting graduate and professional students.
196 c. Coordinating Senate actions to influence public policy on graduate and professional student concerns.
197 d. Recruit graduate and professional students to serve on University Committees.
198 e. Serving as an investigative committee for the Senate when the occasion arises.
199 f. Work closely with the Senators-at-large to GSB on issues that concern both Senates.
200 g. Serve as a liaison to the GPSS regarding Board of Regents activities.

201
202 2. Other Committees. The Senate may establish such other standing or temporary committees as its business
203 requires.

204
205 3. Committee Chairpersons. ~~With the exception of the~~All committees including Finance, Rules, Elections,
206 Professional Advancement Grant, and University Relations and Legislative Affairs Committees shall have a
207 chairperson. ~~If a committee does not have a chairperson,~~ the President of the Graduate and Professional Student
208 Senate or the Senate shall appoint ~~all committee chairpersons, one~~.

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ARTICLE IV. ADVISER

1. The duties of the Adviser(s) shall include:
 - i. Be available to provide advice to Senators and Executive Council members.
 - ii. Act as a liaison with the University Administration and in any other situation where a non-student spokesperson is needed.
 - iii. Maintain confidentiality on any information given or when advice is sought, except where violation of law or University policy is at issue.
 - iv. Sign all expenditures made by the organization.
2. Selection. The Adviser shall be selected through consultation between the President of the Senate and Office of the Vice President for Student Affairs and the Office of the Provost. A majority vote of the Senate shall be required to confirm the appointment of the Adviser.
3. Term. The term of the Adviser shall be ongoing until resignation or removal by a two thirds vote of a 60% quorum of the Senate.

ARTICLE V. SUPREMACY OF RULES

1. The following shall be the order of supremacy of rules and policies of the Graduate and Professional Student Senate:
 - i. Constitution
 - ii. Articles of Cooperation
 - iii. Bylaws
 - iv. Acts of the Senate as passed through Senate Bill
2. All acts and rules of the Senate shall be in accordance with applicable federal, state, and local laws as well as Iowa State University rules and regulations.

ARTICLE VI. FINANCES

1. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.
2. No dues shall be required for membership as a Senator.

ARTICLE ~~VII~~. BY-LAWS, AMENDMENTS, AND RATIFICATION

1. By-Laws. A set of By-Laws shall be written and maintained to specify the rules for elections and rules of procedure for the Senate and the Executive Council. Amendments to the By-Laws shall require [approval from two-thirds of all Senators present, where those two-thirds are also](#) a majority of all Senators currently elected and verified ~~for approval~~.
2. Amendments. Amendments to the Constitution may be initiated by the Senate, or by a petition to the Senate of at least one hundred (100) combined graduate and professional students. An amendment must be approved [at two senate sessions that are at least two weeks apart. At each senate session, approval must be by two-thirds of all Senators present, where those two-thirds are also](#) a majority of all Senators currently elected and verified ~~at two senate sessions that are at least two weeks apart~~.

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- 262 3. Ratification. This Constitution shall be ratified upon approval of three-fourths of the Senate.
263
264 If the Constitution or By-Laws are amended, the Chief Information Officer shall send an updated copy of both to the
265 Student Activities Center within ten days of the amendment.

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Graduate & Professional Student Senate

SENATE BILL S12-10
SENATE MEETING Mar 26, 2012

TITLE: Amending the By-Laws and Articles of Cooperation

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate By-Laws each year, and

WHEREAS: The current By-Laws in place for the Graduate and Professional Student Senate do not accurately represent the proceedings of the Senate, be it therefore

ENACTED: The Graduate and Professional Student Senate By-Laws be amended as attached.

Sponsors:
Woolcock, P.
Kleinheksel, C.
Frana, A.
Duthie, A.

Erica Smith, President

Benazir Fateh, Chair of the Senate

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Graduate & Professional Student Senate

IOWA STATE UNIVERSITY GRADUATE AND PROFESSIONAL STUDENT

SENATE BY-LAWS

ARTICLE I. PROCEDURES OF THE SENATE

1. Elections. The Chief Information Officer shall:

- i. Call for Senator elections by the respective departments no later than November 1 and March 1 for seating of the following term.
- ii. Calculate the number of representatives allotted to each department according to the rules given in the Constitution and based upon the enrollment of fee-paying graduate and eligible professional students for each department given by the University Registrar for the immediately previous Fall semester. Any information used in this calculation must be made available to any interested parties upon request.
- iii. Be responsible for disseminating information of the number of Senators and time of election to all graduate and eligible professional students.
- iv. Investigate all complaints concerning elections which were registered by the last day of March. Each department will control its elections, but is subject to review by the Elections Committee in response to complaints.
- v. See that elections are completed and verified no later than two weeks prior to the beginning of the Spring term; and August 1 for Spring and Fall terms respectively. An election is considered verified upon receipt of the proper verification form in the Graduate and Professional Student Senate Office.
- vi. Be notified of any special elections held by departments.

2. Meeting rules

- i. Unless otherwise specified, meetings of the Senate shall operate in compliance with the GPSS Constitution, the GPSS By-laws, Robert's Rules of Order, and the GPSS Standing Rules.
- ii. In the event of the Vice-President's absence the presiding officer for the Senate session will be appointed by the President (or officer with the highest seniority) and subject to a majority vote of the Senate.

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- 42 iii. A quorum shall consist of a majority of elected and verified Senators unless otherwise
43 stipulated in the Constitution or By-laws. A quorum during the summer sessions shall
44 consist of 35 % of the elected and verified Senators.
45
- 46 iv. No motion may be made nor a vote be binding unless a quorum is present with the
47 exceptions of the motions to adjourn, fix a time to which to adjourn, recess, or modify the
48 agenda.
49
- 50 v. The agenda for a session of the Senate shall be prepared and distributed no later than one
51 week before the session. The agenda shall enumerate items to be discussed under old and
52 new business. Copies of bills and resolutions to be considered will be appended to the
53 agenda. The agenda may be amended at the beginning of the meeting by a majority vote
54 of the Senate.
55
- 56 vi. The order of business shall be:
57 a. Call to Order
58 b. Roll Call
59 c. Statement of a Quorum by the Vice-President
60 d. Approval of Minutes
61 e. Amendments to the agenda
62 ~~e. Open forum~~
63 ~~f. Approval of the minutes~~ g
64 f. Introduction of new bills
65 g. Open Forum
66 h. ~~President's remarks~~
67 ~~i. Senate forum~~ Forum
68 ~~j. i. President's Remarks~~
69 j. Rules Committee report
70 k. Finance Committee report
71 ~~k. Rules Committee report~~
72 l. Elections Committee report
73 m. University Relations and Legislative Affairs Committee report
74 n. Professional Advancement Committee report
75 o. Graduate GSB Senator report
76 p. Old Business
77 q. New ~~business~~ Business
78 r. Announcements
79 s. Adjournment
80
- 81 vii. The Open Forum and the Senate Forum shall follow normal Graduate and Professional
82 Student Senate procedures with discussion directed from the chair, who will recognize
83 each request from the Senate floor.
84
- 85 3. Budget procedure.
86
- 87 i. Budget development.
88 a. The Finance Committee shall be responsible for preparing a preliminary budget
89 proposal. This proposal shall be submitted to the Executive Council for review
90 and comment no later than the ~~October~~ January Executive Council meeting.

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- 91 | b. The Treasurer will present the reviewed budget to the Senate at the ~~October~~January
92 | meeting.
- 93 | A discussion period will then follow with the Senate sitting as a committee of the
94 | whole, with the time for this discussion limited to fifteen minutes. Acting
95 | informally as a committee of the whole, the Senate can make suggestions to the
96 | finance committee for the final budget proposal.
- 97 | c. The budget proposal will be sent to the Finance Committee for consideration of
98 | suggestions from the ~~October~~January Senate meeting. The final budget
99 | proposal will be presented to the Senate for approval at the ~~November~~February
100 | meeting.
- 101 |
- 102 | ii. Budget approval
- 103 | a. The Senate has three options available for consideration of the budget:
- 104 | 1. Approval (simple majority).
- 105 | 2. Rejection.
- 106 | 3. Referral back to committee with specific concerns.
- 107 | b. The budget proposal is not amendable except for friendly amendments.
- 108 | c. In the event of Senate rejection, the Finance Committee will prepare a new
109 | proposal for submission to the Senate by the ~~December~~March meeting.
- 110 | iii. Budget Maintenance. Once a budget is approved for a given fiscal year, the Executive
111 | Council may approve any expenditures that are in accordance with that budget unless
112 | otherwise mandated.
- 113 |
- 114 | 4. Allocations
- 115 |
- 116 | i. Requirements for organizations requiring funds.
- 117 | a. The Organization shall be recognized by the Student Activities Center, including
118 | probationary status, as determined by the SORB, or recognized by an ACT of the
119 | Senate as providing service available to the University community.
- 120 | b. Social, religious, and political groups are not funded by GPSS.
- 121 | c. Products purchased through GPSS funds are considered property of GPSS and need
122 | to be returned upon request of the Senate.
- 123 |
- 124 | ii. Regular allocations
- 125 | a. Only organizations that consistent completely of graduate and/or professional
126 | students qualify to apply for regular allocations.
- 127 | b. Qualified organizations may only received funding through regular allocations once
128 | per academic year.
- 129 | c. Requests for funding student conference attendance should be applied through a
130 | Professional Advanced Grant (PAG) and will not be considered through regular
131 | allocations.
- 132 |
- 133 | iii. Special allocations
- 134 | a. Funding that is requested through special allocations should be a benefit to
135 | graduate and/or professional students.
- 136 | b. Funding requests that are eligible for regular allocations, but are not submitted by
137 | the deadline should not be accepted for special allocations funding except for
138 | unforeseen expenditures.
- 139 | c. It is the responsibility of the recipient receiving GPSS funding to communicate to

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140 the Treasurer on how the money was spend and the treasure will report back to the
141 Senate.

142 143 144 5. Delinquency, Resignation and Removal of Senators 145

- 146 i. Senators are required to attend all Senate meetings.
 - 147 a. Attendance is required from the beginning of Statement of Quorum through the end
148 of New Business. If a Senator is not present during this entire time, he or she may be
149 counted absent unless prior arrangements have been made with the chair of the
150 meeting.
 - 151 b. Two absences from regular meetings shall warrant notification by the
152 Elections Committee to the Senator in question, stating the rules of the
153 attendance and delinquency.
 - 154 c. Missing three regular meetings without a substitute constitutes resignation.
 - 155 d. A substitute should be a graduate or professional student who is able to relay
156 information back to the Senator's department.
- 157
158 iii. Removal of a Senator from the Senate for misconduct or nonfeasance shall be carried
159 out by a roll call vote requiring a two-thirds vote for approval. A resolution for removal
160 may be brought to the floor only if it is in written form.
161

162 ARTICLE II. THE EXECUTIVE COUNCIL 163

164 1. Elections 165

- 166 i. Election Procedures. The Chairperson of the Elections Committee shall chair any election
167 unless he or she is running for that position, in which case he or she shall delegate the
168 chair during that election to a member of the Elections Committee not running for that
169 position or to an appropriate GPSS member. Nominations for each position shall be
170 closed immediately preceding the elections for that position by a majority vote of the
171 Senate. Executive Council members shall be elected by a majority. A run-off election will
172 be held between the persons receiving the two highest vote totals should a majority fail to
173 be reached on the initial vote.
174
- 175 ii. General Election. The Elections Committee shall call for nominations for the Executive
176 Council positions, at the regular February meeting of the Senate, and again at the March
177 regular meeting of the Senate. The Executive Council members will be elected at the
178 March regular meeting of the Senate. A transfer of information between the old
179 Executive Council and the new Council will occur from the close of the March meeting
180 through the close of the April Senate meeting.
181
- 182 iii. Term of Office. The terms of the retiring Executive Council members shall expire at the
183 adjournment of the April meeting; and concurrently, the President-Elect and Vice
184 President-Elect will assume the offices of President and Vice President, respectively, and
185 other incoming Executive Council members will assume their respective positions.
186
- 187 iv. Vacancies. Vacancies resulting from impeachment, resignation or other causes shall be
188 filled by a special election conducted by the Elections Committee.

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- 189
190 | 2. Meeting Rules. The Executive Council shall meet at least two weeks prior to the regular
191 Senate meeting. The Presiding Officer at Executive Council meetings shall be the
192 President of the Senate. In the event of the President's absence, the Presiding Officer will be
193 chosen in the order of seniority. The Council cannot conduct business unless four of the six
194 members are present.
- 195
- 196 3. Delinquency, Resignation, Impeachment and Removal of Executive Officers.
- 197
- 198 i. An executive officer will be allowed one excused absence from meetings due to
199 professional or personal conflicts providing they secure another officer to relay any
200 committee reports and additional communication at Executive Council meetings or
201 regular meetings of the Senate.
- 202
- 203 ii. Two absences from either GPSS Executive Council or regular Senate meetings that are
204 not excused shall warrant notification by the Elections Committee stating the rules of
205 attendance and delinquency. Missing three meetings without an excused absence
206 constitutes a resignation from the executive board position. The Chief Information
207 Officer will advise the election committee of the need for a special election to fill the
208 position left vacant.
- 209
- 210 iii. Executive Council members may be impeached by a written presentation of charges
211 signed by 25% of the Senate. A vote to recall an impeached Executive Council member
212 from office must be approved by two-thirds of a 60% quorum of the Senate.

213 214 ARTICLE III. COMMITTEES 215

- 216
217
- 218 1. Ad hoc committees may be formed by the Senate to carry out duties assigned to them by the
219 Senate, with powers clearly defined by the Senate.
- 220
- 221 2. The Chairperson of the committee appoints the members. Committee members must be
222 graduate or professional students. Committees, other than those defined by the Constitution,
223 | may not have ~~more than ten members nor~~ less than three members.
- 224
- 225 3. Committees, other than those defined by the Constitution, shall be dissolved after two years
226 unless re-formed by the Senate.
- 227

228 ARTICLE V. ACCESS TO INFORMATION

229 The Senate and all of its organized bodies, through its officers, shall follow the rules and
230 regulations outlined in the Iowa Open Meetings Open Records Act.

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240	ARTICLE V. <u>APPENDICES</u>
241	
242	APPENDIX A: <u>THEARTICLESOFCOOPERATION</u>
243	
244	APPENDIX B: <u>STANDINGRULES</u> – Standing Rules will <u>shall</u> be passed by a simple majority
245	vote at the first meeting after the seating of the new Senate
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IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

284 APPENDIX A

The Articles of Cooperation

Between the Iowa State University Government of the Student Body (GSB) and the Graduate and Professional Student Senate (GPSS)

288
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290

Preamble

291
292
293 GSB and GPSS have a special and unique relationship, supported by decades of history,
294 which is different than the relationship between GSB and any other organization. This document
295 has a primary status in the enumeration of the rights and responsibilities of the two governmental
296 bodies, as well as codifying independent legitimate authority.

297 GSB is the only student government organization on campus which represents all
298 students: undergraduate, non-traditional, graduate, and professional. Accordingly, GSB allocates
299 student fees in a manner to benefit the student body as a whole, by funding such entities as the
300 Daily, the Committee on Lectures, and Student Legal Services. GSB is also able to speak to the
301 university administration and outside groups on behalf of the entire student body.

302 GPSS is the independent government body which handles matters of concern to graduate
303 and professional students that fall outside of the scope of the GSB by-laws. Specifically, GPSS
304 confronts issues of professional and academic advancement common to graduate and
305 professional students, such as the funding of travel grants. In addition, GPSS funds graduate and
306 professional student groups which would not be eligible for funding through the GSB student
307 fees allocation process.

308 Beyond its funding responsibilities, GPSS is charged with the representation of graduate
309 and professional student interests in policy-making decisions, both on and off campus. This
310 representation requires that GSB and GPSS consult one another in the deliberation of issues that
311 may affect the two constituencies differently. It is the responsibility of both institutions to
312 establish and maintain communication with one another on such issues.

313 As a result of the organization and responsibilities of GPSS, its role is different than both
314 GSB and a constituency council. Its special status within the overall structure of ISU student
315 governance is one that complements, and is independent of, the governance structures of GSB
316 and enhances the overall representation of student interests at ISU. In the interest of both the
317 GSB and the GPSS, the following Articles of Cooperation shall serve as an outline of procedures
318 for communication, funding, and representation.

319

1. Inter-Government Communication

- 320
321 i. Executive Officers
- 322 a. The executives of GSB and the executives of GPSS, including, but not limited to, the
323 President and Vice-president of each body, shall meet prior to the first meeting of the
324 fall and spring semesters to review the goals of each body for that semester, and to
325 discuss other items of mutual interest.
 - 326 b. During at least one meeting of both the spring and fall semesters, the GSB and the
327 GPSS Executive Officers shall address each other's legislative body concerning the
328 activities, accomplishments and pertinent legislation of the past and upcoming
329 academic years.
- 330 ii. Graduate Senators on GSB. Graduate senators seated on GSB serve on GPSS as
331 senator at large. a. GSB elections. The graduate students will vote for GSB
332 senators during the GSB elections that will serve as GSB senators and the GPSS
333 senators at large. The GSB election commissioner will notify the elected graduate

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Graduate & Professional Student Senate

- 334 senators and the GPSS exec board of the Graduate Senator winners.
- 335 b. Vacant GSB Graduate Senators after election. If three GSB senators are not
- 336 elected during the GSB elections, which occur while the general GPSS senate is
- 337 not in session, the GPSS President will issue an executive order to temporary fill
- 338 these vacancies. The GPSS Senate can ratify the exec order or select new graduate
- 339 students to fill the vacancy during the first meeting of the GPSS Senate following
- 340 the executive order.
- 341
- 342 iii. Minutes, Bills, and Resolution
- 343 The Secretary or Chief Information Officer of each body shall make available a copy of
- 344 the approved minutes, bills, resolutions, and other pertinent correspondence to the
- 345 Secretary or Chief Information Officer of the other body within one week of each
- 346 meeting upon request.
- 347 2. Funding
- 348 i. Student Activity Fees
- 349 a. The GSB shall receive 60% and the GPSS shall receive 40% of the Student Activity
- 350 Fees paid by graduate and professional students.
- 351 ii. Sponsored Events
- 352 a. Jointly funded events shall be sponsored whenever appropriate. All appropriate
- 353 publicity shall equally display the GSB and the GPSS logos, and the words “funded
- 354 by GSB and GPSS” shall appear on all appropriate publicity material.
- 355
- 356 3. Representation
- 357 i. The Presidents of GSB and GPSS shall each appoint a voting representative to serve on
- 358 each other’s Finance Committee.
- 359 ii. In committees overseeing issues of importance to both GSB and GPSS, representatives of
- 360 both bodies should be present.
- 361 iii. The GPSS University Relations and Legislative Affairs (URLA) chair, or designated
- 362 appointee, shall serve as a voting member on the GSB University Affairs Committee.
- 363
- 364 4. Supremacy
- 365 The Articles of Cooperation shall supersede the bylaws of GSB and GPSS.
- 366
- 367 5. Amendments
- 368 Amendments to the Articles of Cooperation shall take effect after 2/3 of seated senators
- 369 in each legislative body approve the amendments, which must be presented in written
- 370 bills, the body text of which is the same in both bills.
- 371
- 372 6. Ratification
- 373 Ratification of the Articles of Cooperation shall require a 2/3 vote of seated senators of
- 374 each legislative body and shall take effect immediately upon passage.

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Graduate & Professional Student Senate

SENATE BILL S12-11 SENATE MEETING Mar 26, 2012

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5
6 TITLE: Amending the Standing Rules

7
8 WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student
9 Senate Standing Rules each year, and

10
11 WHEREAS: The current Standing Rules in place for the Graduate and Professional Student
12 Senate require additional clarification, be it therefore

13
14 ENACTED: The Graduate and Professional Student Senate Standing Rules be amended as
15 attached.

16
17 Sponsors:
18 Woolcock, P.
19 Kleinheksel, C.
20 Frana, A.
21 Duthie, A.
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43 _____
Erica Smith, President

Benazir Fateh, Chair of the Senate

IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

2011-2012 Standing Rules for the GPSS

The following rules are guidelines for the Senate. They may be revised, suspended, or discontinued by the approval of the appropriate motion by a simple majority of Senators voting at the meeting of the Senate.

- 1) These rules shall be reviewed by the Executive Council, under the direction of the Vice President, and the Rules Committee at least once each year and shall be presented for adoption, with any revisions made, to the Senate no later than the first meeting following after the seating of the new SenatorsSenate.
- 2) The Senate shall meet on the last Monday of each month, unless otherwise arranged.
- 3) The Chair of the Senate shall strive to follow the guidelines for assigning the floor to speakers as stated in Robert's Rules of Order, so as to provide balance and order to the debate.
- 4) The Chair shall recognize the first request from the floor. The right to the Senate floor is open to all persons attending the Senate session. Each speaker's right to the floor shall not exceed five minutes for each issue at the meeting, except for committee reports.
- 5) The Senate may not take final action on a bill or resolution until a sponsor presents the final version clearly to all Senators present at the meeting.
- 6) Procedure for the submission of bills and resolutions to the Senate:
 - a) All bills and resolutions to be proposed must be submitted to the Vice President ten (10) calendar days before the regular Senate meeting.
 - b) The Vice President and the Rules Committee will review the proposed bills and resolutions and provide feedback to the sponsors.
 - i. The chairperson of the Rules Committee can state an opinion of the Rules Committee during their committee report. This opinion from the committee on any legislation will be reported back to the Senate as being favorable, unfavorable, or no-bias. This decision by the Rules Committee must be supported by the current constitution and/or by-laws.
 - ii. If the proposed legislation is of a financial nature the Rules Committee shall forward the bill to the Finance Committee. The Finance Committee's opinion will be reported to the senate by its chair person. The opinion of the Finance Committee will be reported as favorable, unfavorable, or no-bias. This

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43 decision by the Finance Committee must be supported by the current
44 constitution and/or bylaws.

- 45
- 46 c) If there is an urgent situation and these deadlines cannot be met, legislation can still
47 be brought before the Senate provided the following:
- 48 i. The sponsor is able to show legitimate urgency, and the Senate votes to
49 allow an addition to the agenda. A majority vote from the Senate is needed.
 - 50 ii. The sponsor brings enough paper copies of the legislation for each Senator
51 and Executive Council officer.
- 52
- 53

54 7) Introduction of new legislation:

- 55
- 56 a) A sponsor of a resolution or a bill shall must read the resolution or bill aloud at the
57 senate meeting ~~and~~. Once the bill is read, the author can present any pertinent
58 information about the bill or resolution to the Senate.

59

60 b) Once the bill has been introduced, the Senate is able to debate the bill in question.

61

62

63 8) Debate following a motion will be limited to a maximum of thirty (30) minutes, with each

64 speaker allotted a maximum of five minutes speaking time.

65

66 a) The question may be called during debate and requires a second. At that time a vote to
67 call the question must be taken. A two-thirds majority is required to call the question.
68 If two-thirds majority is not met, then debate continues.

69

70 b) To end debate the Senate must either:

71 i. Vote on the issue.

72 ii. Vote to postpone the debate until a specified time (or indefinitely).

73 iii. Vote to send the issue to committee for further study.

74

- 75 c) If the bill or resolution is passed, the sponsor has the responsibility to see that the
76 action mandated by the legislation occurs.
- 77

78 7)9) General discussion of a particular subject can be held by passing a Motion to Discuss.

- 79
- 80 a) No action aside from debate is possible under this motion, but it is appropriate to make
81 a motion calling for action after debate under the Motion to Discuss has ended.
- 82

83 b) Any Senator may make a Motion to Discuss during the Senate Forum or the
84 committee
85 Committee reports.

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- 86
87 c) The Motion to Discuss is non-debatable, requires a second, has the rank of a main
88 motion, and is passed by a simple majority of the Senators present at the meeting of the
89 ~~Senate.~~
90 ~~Senate.~~
91
- 92 a)d) Discussion will be limited to a maximum of forty-five (45) minutes, with each
93 speaker allotted a maximum of five (5) minutes speaking time.
94
- 95 e) The Chair will remind Senators of the maximum speaking and discussion time after the
96 Motion to Discuss has been passed.
97
- 98 f) The discussion period ends:
99
- 100 i. When forty-five (45) minutes have elapsed, unless a motion is made to
101 extend the time limit of debate for an allotted period of time, which
102 requires a second and a two-thirds (majority) of present senators.
103
- 104 ii. When a motion is made to end the debate. This motion requires a second
105 and a two-thirds majority to pass. If two-thirds majority is not met, then
106 debate continues.
107
- 108 ~~8) Debate following a motion will be limited to a maximum of thirty (30) minutes, with each~~
109 ~~speaker allotted a maximum of five minutes speaking time.~~
- 110 ~~— a) The question may be called during debate and requires a second. At that time a vote to~~
111 ~~call the question must be taken. A two-thirds majority is required to call the question. If~~
112 ~~two-thirds majority is not met, then debate continues.~~
113
- 114 ~~— b) To end debate the Senate must either:~~
115 ~~i. Vote on the issue.~~
116 ~~ii. Vote to postpone the debate until a specified time (or indefinitely).~~
117 ~~iii. Vote to send the issue to committee for further study.~~
118
- 119 9)10) Two (2) types of amendments can be made to a bill or resolution:
120
- 121 a) Friendly Amendments (minor changes which do not change the original intent of the
122 bill or resolution): spelling errors, punctuation, word usage, and short clarification. The
123 Chair will call for anyone opposed to the amendment. If no one is opposed, it passes by
124 silent consent.
125
- 126 b) Other Amendments (major changes which might change the original intent of the bill
127 or resolution): striking portions of the bill/resolution, large additions, or long
128 clarification.

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130 | ~~10~~11) These amendments must be written down and passed to the Chair.

131 a) After the amendment is made, there will be a total of four (4) minutes of debate on the
132 amendment. The proponent of the amendment will be given two (2) minutes to explain
133 and support the amendment. There will be two (2) minutes for rebuttal of the
134 amendment. These four (4) minutes of debate counts against the total thirty (30)
135 minutes allowed for debate for the given bill/resolution.

136

137 b) Major amendments are passed by a simple majority vote.

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SENATE BILL S12-12 SENATE MEETING March 26, 2012

TITLE: Spring 2012 Graduate and Professional Student Senate (GPSS) Allocations

WHEREAS: The GPSS allocates funding to graduate and professional student organizations twice a year, and

WHEREAS: The GPSS Finance Committee has reviewed all spring 2012 allocation requests to ensure that they abide by GPSS guidelines and university policies, including Institutional Animal Care and Use Committee (IACUC), and

WHEREAS: The GPSS Finance Committee has notified the student organizations of their recommendation and have heard appeals, and

WHEREAS: The GPSS Finance Committee has allocated more funds than the current budget allows for, therefore let it be

ENACTED: That the spring GPSS Allocation budget be amended as follows:

SPRING GPSS ALLOCATION BUDGET	
Current Spring Allocation Budget	\$10,500
Fall Regular Allocation Surplus	\$710
GPSS Surplus	\$1,678
TOTAL Spring GPSS Allocation Budget	\$12,888

, let it further be

ENACTED: That the GPSS allocates funding to graduate student organizations as follows:

Graduate Student Organization	Amount
American Association of Bovine Practitioners	\$455
American Assn. of Small Ruminant Practitioners	\$70
Association of Avian Veterinarians, Student Chapter	\$700
Agronomy Graduate Student Club	\$595
Environmental Science Graduate Organization	\$500
Feral Cat Alliance	\$1,000
Graduate Architecture Students	\$0
ISU Graduate Meteorology Club	\$0
HDFS Graduate Student Network	\$190
Immunobiology Graduate Student Organization	\$695
ISUCVM – Veterinary Business Management Association	\$500
Latina/o Graduate Student Organization	\$465

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Microbiology Graduate Student Organization	\$1,000
Natural Resource and Ecology Management GSO	\$750
Ophthalmology Club	\$0
Omega Tau Sigma	\$1,000
Plant Pathology Grad Student Org	\$200
Sustainable Agriculture Student Association	\$15
Society for Applied Spectroscopy Student Chapter	\$955
Association of Shelter Veterinarians – Student Chapter	\$890
Student Chapter of the Veterinary Emergency Critical Care Society	\$661
Toxicology Graduate Student Organization	\$0
Society for Theriogenology	\$850
Veterinary Public Health Club	\$50
Zoo, Exotics, and Wildlife Club	\$207

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, let it further be

ENACTED That the following organizations be funded on the condition that they provide documentation from the IACUC by 5pm on April 30, 2012:

American Association of Equine Practitioners	\$690
American Veterinary Society of Animal Behavior	\$200
Integrative Medicine Club - American Holistic Veterinary Medical Association - Student Chapter	\$250
SPRING GPSS ALLOCATION TOTAL	\$12,888

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Sponsors:

GROSS, A.
PETERS, A.
BRGOCH, J.
PELZER, C.
KLEINHEKSEL, C.
WOOLCOCK, P.
RUSSELL, S.
SRI-HARSHA, K.

Erica Smith, President

Benazir Fateh, Chair of the Senate

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Graduate & Professional Student Senate

SENATE BILL S12-13 SENATE MEETING March 26, 2012

TITLE: Special allocation for Fulbright Students and Scholars at Iowa State University (FSSISU)

WHEREAS: Fulbright scholarships are part of a program sponsored by the US Department of State and the Fulbright Commissions worldwide, and

WHEREAS: FSSISU gathers graduate students along with non-graduate students at ISU with the main goal to create support structures, awareness, interest and opportunities for current, former, and prospective Fulbrighters at Iowa State University, and

WHEREAS: FSSISU cannot apply for funding through the Graduate and Professional Student Senate (GPSS) regular allocations because their membership is extended to non-graduate/professional students, be it therefore

ENACTED: That the GPSS allocates \$1,000 to FSSISU pursuant to the following:

One day trip to Des Moines to the State Historical Society of Iowa

A visit to the museum for immersion in the American culture, followed by lunch and discussion. The aim of this activity is to recognize cultural differences between the United States and other countries and research the historical roots of traditions and believes. The final objective is to discuss different approaches for effective collaboration between countries at professional, intellectual and scientific levels; avoiding cultural misunderstanding. This event also promotes networking and will be open to any graduate student.

Van Rental	\$40 X 2
Lunch	\$15 X 20
TOTAL	\$380

International night

Speakers from different countries will cook typical food and share information and experiences from their respective nations. The aim of this event is to promote understanding among cultures. A second goal is to encourage networking and stimulate professional collaboration between graduate students from different countries and fields of study (the event will be open to any graduate students). The international night was organized for the first time last year and was a total success, demonstrated by the amount of questions that we have received about this year's edition of this event

Speaker and Cooks Compensation	\$10 x 10
Advertising material and ticket printing	\$ 60
Food and Soft drinks	\$400
Silverware, cups, plates, etc.	\$60
TOTAL	\$620

Sponsors:

PETERS, A.

GROSS, A.

Erica Smith, President

Benazir Fateh, Chair of the Senate