

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting Agenda

Monday, February 27, 2012; 7:00 PM  
South Ballroom, MU

- I. Call to order 7:00 P.M.
  - a. Roll Call
  - b. Statement of Quorum by Speaker
  - c. Approval of the Minutes
  - d. Amendments to the Agenda
- II. Introduction of new bills and resolutions
  - a. Senate Bill S12-05 - Amending the Constitution
  - b. Senate Bill S12-06 - Amending the By-Laws And Articles Of Cooperation
  - c. Senate Bill S12-07 - Amending the Standing Rules
  - d. Senate Bill S12-08 - Allocating Funds for a Financial Aid Presentation at The College Of Veterinary Medicine
- III. Open Forum
  - a. Jared Knight and Katharine Brown , GSB 2012 Candidates
  - b. Jacob Swanson and David Bartholomew, GSB 2012 Candidates
  - c. Ames Jaycees Representatives
- IV. Senate Forum
  - a. OPEN
- V. Remarks and Reports
  - a. Report of the President - President Smith
  - b. Report of the Vice President and Rules Committee - Vice President Fateh
  - c. Report of the Treasurer and Finance Committee - Treasurer Gross
  - d. Report of the CIO and Election Committee - CIO Sarkar
  - e. Report of the URLA Chair - URLA Chair Pelzer
  - f. Report of the PAG Chair - PAG Chair Brgoch
  - g. Graduate and GSB Senator Report
- VI. Old Business
  - a. OPEN
- VII. New Business
  - a. Senate Bill S12-05 - Amending the Constitution
  - b. Senate Bill S12-06 - Amending the By-Laws And Articles Of Cooperation
  - c. Senate Bill S12-07 - Amending the Standing Rules
  - d. Senate Bill S12-08 - Allocating Funds for a Financial Aid Presentation at The College Of Veterinary Medicine

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

VIII. Announcements

IX. Adjournment

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting MINUTES

Monday, January 30, 2012; 7:00 PM  
South Ballroom, MU

#### I. Call to order 7:00 P.M.

- a. Roll Call done – DONE (50/81)
- b. Statement of Quorum by Speaker - MET
- c. Approval of the Minutes - APPROVED
- d. Amendments to the Agenda - NONE

#### II. Introduction of new bills and resolutions

- a. Senate Order S12-01 - Appointing A New Adviser To The Graduate And Professional Student Senate
  - i. Treasurer Gross read the Order.
- b. Senate Order S12-02 - Nominating A Graduate Student To The GSB Senate
  - i. Treasurer Gross read the Order.
- c. Senate Bill S12-03 - Special Allocations For Two Social Events In Spring 2012
  - i. Senator Yeninas read the bill.
- d. Senate Order S12-04 - Call For Proposals For Graduate Student Improvements In Success And Overall Experience
  - i. Senator Kleinheksel read the bill.
  - ii. A committee was formed to responsibly spend a part of reserve money for sustainable projects, the findings of the committee will be presented today.

#### III. Open Forum

- a. Michael Giles, Director of Rec Services, ISU
  - i. Thanked the GPSS for inviting him.
  - ii.
  - iii. Pause, open to questions.
  - iv. Questions:
    1. Senator Stoehr – are there any specific areas for boxing? NOT yet, there is a designated sport club area, not open to general public area yet. This will be for that purpose.
    2. Senator Anderson – Is there any family time available? NO, it is a current policy, however there is discussion ongoing about offering family time and opportunities, this situation will be addressed soon.
    3. Senator Russell – there are very few day lockers, how about adding more? THERE is a current purchase quote of additional lockers, looking to add against the west wall, looking to expand, will be added sooner rather than later.
    4. Senator Peters – In Beyer Hall, there is currently only 1 point of access, so when there is any sporting event, there might be congestion? RIGHT now, Beyer hall is mainly an activity center, on days when there is expected congestion like sporting events/swim

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## Graduate & Professional Student Senate

- 45 meets; there is provision for opening the other 3 doors so as to ease  
46 congestion.
- 47 5. President Smith – fee questions –
- 48 a. Are there any additional charges for rock climbing? THE  
49 only extra charge now is for the outdoor trips, also locker  
50 charges and some specialty courses, else no charge.
- 51 b. What about the current load in Lied Rec Center? IT is  
52 somewhat reduced now, on January night, there were 4200  
53 card scans in State gym and 2500 scans in Lied. An eventual  
54 balance between the 2 facilities is expected over time.
- 55 c. What is the current wait limits on the machines? TOO early  
56 to comment conclusively, however anytime post 4 pm and till  
57 11 pm, the State gym is extremely congested, more or less all  
58 the machines are being used at a steady pace.
- 59 6. Senator Kresge – what about parking for off campus students? NO  
60 idea yet, because of the proximity of various residential area – both  
61 on and off campus, there is few parking options available, currently  
62 not possible to give specifics on parking.
- 63 7. Senator Russell – currently all the fitness classes are in the later part  
64 of the day, nothing in the morning and thus very congested - any  
65 thoughts? THE current applied double schedule is based on the  
66 experience faced in Lied, plan was to start off the semester with what  
67 we knew will work, then continually monitor and assess and make  
68 sure to best use the resource. Any feedback on the class schedule is  
69 welcome; please send email to Nora Hudson ([nhudson@iastate.edu](mailto:nhudson@iastate.edu)).
- 70 8. Senator Riddle – in the morning hours, the Lied is very busy with  
71 community members? NO, outside people are not allowed in Lied,  
72 those people are mainly with the ROTC.  
73 Any plans to open State gym for ROTC also? NO, as of yet. But will  
74 respond to requests by various student groups.
- 75 v. Back to slides
- 76 vi.
- 77 vii. Presentation over, open to 2<sup>nd</sup> round of questions:
- 78 viii. Questions:
- 79 1. Senator DeLeon – are there any first aid or responders classes being  
80 offered currently? NONE yet, but will look into it.
- 81 2. Senator Kleinheksel – He means no disrespect, but on the UBill, all  
82 the students get charged the health fees, which can be removed by  
83 calling the office – has anyone bought the possibility of some  
84 graduate students who are busy and not using the facilities at all to  
85 remove the corresponding charges from their Ubills? WHEN the fee  
86 was established nearly 20 years ago, it was university wide fees,  
87 cannot exactly differentiate, cannot run a piecemeal operation, it is  
88 the default nature of required fee, not going to be based on choice.
- 89 a. Treasurer Gross – it is a required fee, cannot opt out of it.
- 90 b. Advisor Michelle – yes, it is mandatory fees, one has to pay.

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## Graduate & Professional Student Senate

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- 100 3. Senator Zheng – It is very difficult to play badminton indoors  
101 because of the very bright and colorful curtains around the court  
102 partitioning between different games, any thoughts? HMMM, will  
103 changing the shuttle cock color or altering the height of the curtains  
104 make any difference – changing the color of the curtain is not an  
105 options. The reason for the curtains is to partition the play space  
106 between various activities like badminton, basketball etc. and to  
107 prevent injuries.
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- 100 IV. Senate Forum  
101 a. OPEN
- 102 V. Remarks and Reports  
103 a. Report of the President - President Smith
- 104 i. The executive board has been very busy; there is little university wide  
105 policies taking into effect, more details will follow.  
106 ii. The state governor has released budget, it looks favorable for ISU.  
107 iii. President Leath is now ISU president, there is a very nice introductory video  
108 about him and his background online, do watch it. He will be coming to one  
109 of the GPSS meetings this semester to meet us.  
110 iv. Two GSB senators will be seated today.  
111 v. The search for the new DEAN of students will start soon, she might be in the  
112 committees, and more details will follow soon. Encourages senators to be a  
113 part of the open forums and help in the search.  
114 vi. Open to questions.
- 115  
116 b. Report of the Vice President and Rules Committee - Vice President Fateh  
117 i. The rules committee January legislation favorable.  
118 ii. The MEW graduate faculty awards committee met in January and  
119 forwarded the top 6 applications to the graduate college, the graduate college  
120 will form an evaluation panel with faculty and 2 GPSS members who will  
121 meet in end of February. VP Fateh will be one of the 2 members, if someone  
122 is interested to be the 2<sup>nd</sup> one, please contact Fateh or email her by February  
123 10<sup>th</sup>, 2012.  
124 iii. The Rules committee is required to review GPSS constitution and bylaws  
125 annually and they are currently doing so; if any senator has any concerns  
126 a)or suggestions, please email Fateh by February 10<sup>th</sup>, these suggestions will  
127 be considered by the next senate meeting.
- 128  
129 c. Report of the Treasurer and Finance Committee - Treasurer Gross  
130 i. He sent out mail about regular allocations sometime back, please pass it on  
131 to constituents/  
132 ii. There is a social bill today, it was replied favorably.

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## Graduate & Professional Student Senate

- 133                   iii. There is a Wakonse conference where GPSS sends students for teaching  
134                   experience; usually they send 5 students for a total cost of \$3000, however  
135                   due to increased costs, this year that will be 4 students, unless the senate  
136                   writes a bill demanding more money.
- 137
- 138                   d. Report of the CIO and Election Committee - CIO Sarkar
- 139                   i. The Exec elections for 2012-13 GPSS would be announced next month.  
140                   Please talk to anyone from the current GPSS Exec for any information about  
141                   particular positions one might be interested in.
- 142                   ii. Website is updated.
- 143
- 144                   CIO updates
- 145                   e. Report of the URLA Chair - URLA Chair Pelzer
- 146                   i. Within the graduate college, Assistant Dean Craig Ogilvie is trying to  
147                   implement a leave policy, specially focused on maternity leave. There is  
148                   currently no university wide policy, and they are looking to change that. It is  
149                   still in its initial planning stage, will be able to provide more details as they  
150                   develop.
- 151                   ii. Every spring semester, the URLA chair is required to arrange for a seminar  
152                   or clinic for graduate students, he wants the topic for this spring event to be  
153                   decided by GPSS. He will email the current ideas for the event to the senate,  
154                   please feel free to add your own ideas. It will be finalized in the March  
155                   senate meeting. This event will be able to host limited number of people  
156                   though cause of limited funds.
- 157                   1. Current ideas
- 158                   a. Career Interview
- 159                   b. Resume CV Critic
- 160                   c. Academic Presentations
- 161                   d. Financial Literacy
- 162                   e. Speed Dating
- 163                   iii. There are currently few university committee openings, roughly 9 vacancies  
164                   in a total of 65 positions, it is a very good leadership opportunity,  
165                   encourages senators to join.
- 166                   iv. This year, the Regents' day the Capitol is April 4, 2012. There was not much  
167                   graduate representation last year, which he hopes to be different this year.  
168                   Good chance to exercise the lobbying power. ISU Ambassadors take care of  
169                   the logistics mainly.[Contact - Ahna Kruzic ([akruzic@iastate.edu](mailto:akruzic@iastate.edu))]
- 170                   v. Comments:
- 171                   1. President Smith – one can also talk about their current research work,  
172                   especially if its focused on IOWA related research, this will  
173                   encourage funding increase, this event not just for ELPS major folks.



# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 217 3. Abstain – 1
- 218 v. Order passed, with Karl and Jelili names on it.
- 219
- 220 c. Senate Bill S12-03 - Special Allocations For Two Social Events In Spring 2012
- 221 i. Senator Yeninas presented the bill.
- 222 ii. It is basically a stripped down version of the old bill.
- 223 iii. VP Fateh told Senator Yeninas to read the bill; Senator Kleinheksel asked to
- 224 be considered as read, Treasurer Gross objected, Senator Yeninas read the
- 225 bill.
- 226 iv. The ad-hoc food committee has tried to be as inclusive as possible,
- 227 considering small amount of students, total 3 socials per semester, can be
- 228 template for future semesters. Fewer socials, more money per social =>
- 229 overall money saved.
- 230 v. No dates have been specified yet, there needs to be a balance around spring
- 231 break and Veishea.
- 232 vi. Maybe push the event timings little bit back till around 9, order pizza in
- 233 same fashion, there could be light music towards the end depending on the
- 234 venue.
- 235 vii. FOOD CONSIDERATION: the main item will be still Papa John's pizza, it
- 236 is cost effective. In order to allow for alternative foods, please come forward
- 237 and discuss with the following points in mind:-
- 238 1. Specific need for alternate food,
- 239 2. cost effectiveness
- 240 3. Within university policies?
- 241 We are greatly restricted by university policies so as to what food what we
- 242 can allow.
- 243 viii. TIP ISSUE: No mention here, tip shall be included inside 300\$ bill, if one
- 244 wants more tips to be included, then a new bill ash to be written.
- 245 ix. QUESTIONS:
- 246 1. Senator Perez – whom to contact for more details? VP Fateh or
- 247 Senator Yeninas.
- 248 2. Senator Deleon – How many people have attended the last 2 socials?
- 249 VP Fateh - In the last social on December 2, 2011, a new ticketing
- 250 system was implemented, there were volunteers who helped out with
- 251 that, 1 ticket for 1 pizza – that gave us an idea about the number of
- 252 people coming in – around 120 and everybody got pizza.
- 253 3. Senator White - Call to question, 2nded.
- 254 x. VOTE
- 255 1. Yes – 46
- 256 2. No – 1
- 257 3. Abstain – 2
- 258 xi. Bill passes as written.
- 259
- 260 d. Senate Order S12-04 - Call For Proposals For Graduate Student Improvements In
- 261 Success And Overall Experience
- 262 i. Senator Kleinheksel read the bill.



# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

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- ii. Currently, GPSS has around \$70k, \$30k of it is in reserve account, and \$40k is sitting accruing no interest. Graduate students entrust us to spend these funds to benefit them, but money just sitting there is not serving their purpose. This bill is not a part of any regular/special allocation. It is a one-time thing to call out proposal ideas to identify what problems exist out there and what student organizations can do something to benefit and improve graduate student experience.
  - iii. There are already some student organizations, they are addressing student needs, this is an opportunity for student organizations to identify certain gaps and help them to fill it up with a startup seed funds.
  - iv. Some might argue that isn't it the departments' job to fill up these gaps? YES, I agree, is the university which is responsible for this, to create the best chance of success, however, resources are limited and priorities do not fill up those gaps. Thus, this proposal idea.
  - v. Some might say that GPSS allocates funds in April 2012, different projects start, after 1 year say, they die out, what then? There is no way one can guarantee that any organization GPSS gives money to will be able to continue forward or not, however the top criterion in the project proposal is sustainability. If any organization asking for funds but cannot argue how their work is going to be sustainable has lasting impact – will not be considered at all.
  - vi. Few years ago, GPSS gave \$30K to ISU library for journals, this was right before the economic crisis, after which the library could not sustain that anymore. We cannot foresee that kind of situation, but if there are good ideas, we should give them a head start.
  - vii. QUESTIONS:
    1. Senator White – Can professional students also apply? YES, they also fall under graduate class classification.
    2. Senator Deleon – there is slight concern with the issue when there are more than 1 proposal per department? IF there are several proposals from a single department, the senator is worried that a disproportionate amount of money would be given to a single department. Right now, in regular allocations also, there is no strict policy against 1 department asking for funds from different groups belonging to the same department. The proposals selected would be based on the merit of the proposal; no judgment would be based on the number of proposals per department.
    3. Comment from Senator Anderson (Co-Author) – Some departments might not have any organizations currently, this might also provide impetus to create graduate student organizations and allow them to apply for funds.
    4. Senator Perez - how did \$40k accumulate? OVER multiple years, roughly 8/10 years.
    5. Senator White – not trying to nitpicky, but there's no Vet Med college group currently under the graduate college heading, since they pay student fees, they should also be able to apply for funding

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 309 through this. CLARIFICATION from Treasurer Gross – they are  
310 eligible to apply.
- 311 6. Senator Riddle – how will the committee decide on where the needs  
312 are? DOES NOT think it is up to the committees to decide where the  
313 “need” is, but instead up to the proposal writers to identify the  
314 “need”, then justify their plan and projected student impact.  
315 Additionally, sustainability will be a key feature that will be looked  
316 for in all proposals, without it, it will be a responsible use of student  
317 fee surpluses.
- 318 7. Senator White – proposed a friendly amendment to change all the  
319 instances with “graduate students” with “graduate and professional  
320 students” – accepted.
- 321 8. Senator Swanson – call to question, 2nded.
- 322 viii. VOTE
- 323 1. Yes – 41  
324 2. No – 0  
325 3. Abstain – 5
- 326 ix. Order passes as amended.
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- 328 VIII. Announcements
- 329 a. President Smith – the announcement for next year executive board elections will be  
330 done next month, if anyone is interested in a particular position, please contact the  
331 executive board.
- 332
- 333 IX. Adjournment @ 9.03 pm.
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IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

**SENATE BILL S12-05**  
**SENATE MEETING Feb 27, 2012**

TITLE: Amending the Constitution

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate Constitution each year, and

WHEREAS: The current Constitution in place for the Graduate and Professional Student Senate does not accurately represent the proceedings in the Senate, be it therefore

ENACTED: The Graduate and Professional Student Senate Constitution be amended as attached.

Sponsors:

Woolcock, P.  
Kleinheksel, C.  
Frana, A.  
Duthie, A.

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Erica Smith, President

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Benazir Fateh, Chair of the Senate

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### **IOWA STATE UNIVERSITY**

### **GRADUATE AND PROFESSIONAL STUDENT SENATE**

### **CONSTITUTION**

The Graduate and Professional Student Senate of Iowa State University is an elected body through which graduate and professional students express their concern for the welfare of graduate and professional students at the University, develop and disseminate ideas for the improvement of graduate and professional education, and contribute to the formation of relevant University policy. The Graduate and Professional Student Senate (GPSS) is the representative, deliberative, and administrative organization of the graduate and professional student body of Iowa State University, and is a duly constituted independent collegiate organization within the University.

#### **ARTICLE I. THE GRADUATE AND PROFESSIONAL STUDENT SENATE**

1. Representation. Each graduate department, interdepartmental and professional program may elect one Senator for each fraction of fifty (50) graduate or professional students enrolled with a maximum of 5 Senators per department. Interdepartmental majors will be counted as members of their major rather than their home departments. Additionally, the special status of Senator-at-large shall be granted to the President and Vice-President of the GPSS and the Government of the Student Body (GSB) Senators representing the Graduate College.
2. Eligibility. Any student enrolled at least halftime (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) in a graduate department, interdepartmental, or professional program at Iowa State University may be elected as a Senator. Each graduate/professional program may create more restrictive rules for electing Senators if they choose.
3. Definitions
  - i. Senators. A Senator is an elected departmental representative registered in good standing with the Graduate College or any of the professional colleges and University. Each Senator will have one vote in the Senate.
  - ii. Senators-at-large. The following positions carry the status of Senator-at-large. Status as a Senator-at-large shall not count against a departmental quota (ARTICLE 1, section 1, representation), and is not subject to departmental election procedures as otherwise defined in the By-laws or the Standing Rules.
    - a. President. The President shall represent the Senate as a whole and shall not carry a vote.
    - b. Vice-President. The Vice-President shall represent the Senate as a whole. The Vice-President shall only vote to decide a tie.
    - c. Graduate GSB Senators. They shall be granted voting rights in GPSS as Senators-at-large and shall represent the graduate student body as a whole. They shall also act as a liaison between GSB and GPSS to facilitate efficient and productive legislation by the two bodies and to strengthen representation of student concerns to administration. GSB Senators-at-large shall carry one vote. GSB Senators who represent the Graduate College shall be elected to GSB by the graduate student body or, in the case of a vacancy or special circumstances, appointed to GSB by GPSS as defined in the GSB Constitution and By-Laws
    - d. Session. A scheduled meeting of the seated Senate
4. Terms. Members of the Senate are elected by ~~the~~ graduate ~~or~~ professional students, as the case may be, in their departments for one year terms that begin in August or January and may be re-elected for as long as they continue to be in good standing with the graduate college or college of Veterinary Medicine.
5. Officers. The officers of the Senate are the President, Vice-President, Chief Information Officer, and Treasurer. Henceforth, this order shall be known as the order of seniority. The duties and responsibilities of the officers shall be defined and be limited to:

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

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- i. President:
    - a. Preside over the GPSS Executive Council meetings.
    - b. Preside over any general meetings of the graduate and/or professional student body.
    - c. Supervise normal internal operations of the Senate.
    - d. Coordinate and direct the activities of the operating committees.
    - e. Assume risk management responsibilities for acts of the organizations or events produced by the organization.
    - f. Such other responsibilities as authorized by the Senate. Authorization may be reviewed by the Senate as necessary.
  - ii. Vice-President:
    - a. Assume the responsibility of the President in the case of the President's absence.
    - b. Preside over Sessions of the Senate or designate the chair with the approval of the Senate.
    - c. Conduct the Senate Sessions according to the rules of procedure set by the Rules Committee.
    - d. Determine whether or not a quorum is present.
    - e. Chair the Rules Committee.
  - iii. Chief Information Officer:
    - a. Record and file records of activities of the Senate and its agencies.
    - b. Keep a record of attendance at Senate Sessions.
    - c. Handle and maintain a record of all Senate correspondence.
    - d. Conduct roll call votes.
    - e. Maintain the GPSS webpage and email listservs.
    - f. Have a functional knowledge of GPSS rules and proceedings.
    - g. Chair the Elections Committee.
  - iv. Treasurer:
    - a. Collect, keep a record of, and arrange for the safekeeping of such monies as the Senate may obtain.
    - b. Disburse such monies as the Senate approves through a Senate Bill unless other procedures are outlined in the Bylaws or Senate Bill.
    - c. Report to the Senate for approval at all regular sessions, all income and expenses and maintain records of all transactions.
    - d. Maintain financial records for inspection at any time by members of the Senate.
    - e. Chair the Finance Committee.
6. Sessions.
- i. The Graduate and Professional Student Senate meets once per month, except in the ~~month~~months of December and May, during the Fall and Spring semesters. Summer sessions may be held at the discretion of the Executive Council for Senators who are in place and present at Iowa State University.
  - ii. The Vice-President shall call additional sessions as directed by the Senate or a written petition of 30% of the Senate
7. Powers and Duties.
- i. The Senate may discuss and take a position on any subject of concern to the graduate and professional student body. The Senate may discuss and make policies within its jurisdiction. The Senate may also allocate funds by Senate Bill or through an approved budget. Allocation of funds shall never exceed the actual funds possessed by the Senate.
  - ii. Issues must be referred to a vote of the graduate and professional student body upon receipt of a petition of five percent (5%) of the graduate and professional student body (as determined by the Office of the Registrar), or may be referred by the Senate. The vote shall be through a process approved by the Senate and the voting process shall be open for not less than one regular class day (9am to 5pm).

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

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153       iii. The Senate may call general meetings of the graduate and professional student body.  
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155       iv. The Senate is the judge of its membership.  
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157       v. The existence of the Senate shall not preclude other means of communication between the graduate or  
158       professional student and the University.  
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### 160 ARTICLE II. THE EXECUTIVE COUNCIL

- 161  
162 1. Membership. The Executive Council consists of the Senate officers and the chairpersons of the University  
163 Relations and Legislative Affairs and Professional Advancement Grant committees.  
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165 2. Terms. The term of office for Executive Council members shall expire upon the adjournment of the April session.  
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167 3. Eligibility. The Executive Council members are elected by and from the Senate.  
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169       i. All members of the current or incoming Senate are eligible to serve as other Executive Council members.  
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171       ii. Members of the Executive Council or nominees to be elected to the Executive Council must meet the  
172       following requirements:  
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174           a. Have a minimum cumulative grade point average (GPA) of 3.00 and meet that minimum cumulative  
175           GPA in the semester immediately prior to the election/appointment, the semester of election/appointment  
176           and semesters during the term of office. In order for this provision to be met, at least six hours (half-  
177           time credits) must have been taken for the semester under consideration.  
178           b. Be in good standing with the University and enrolled: at least half-time (six or more credit hours), unless  
179           fewer credits are required in the final stages of their degree as defined by the Continuous Registration  
180           Requirement during their term of office.  
181           c. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a)  
182           and (b)  
183  
184       iii. The Senate may recall, if necessary, any of the members of the Executive Council by a 2/3 vote of elected  
185       senators.  
186  
187 4. Meetings - The President shall call meetings of the Executive Council at the request of any member of the Council  
188 or as is necessary. ~~Executive council meetings, limited to persons invited by the Council, may be held by a majority~~  
189 ~~vote of the Council. Otherwise, These~~ meetings will be open to all persons advertised appropriately before the council  
190 meeting. Each member of the Executive Council shall have one vote.  
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192 4. Powers and Duties.  
193  
194       i. The Executive Council represents the Senate while the Senate is not in session.  
195  
196       ii. The Executive Council is responsible directly to the Senate for all its activities and decisions.  
197  
198       iii. The Executive Council may act on behalf of the Senate only on issues requiring action prior to the next  
199       Senate session and a quorum for a special Senate session cannot be attained.  
200  
201       iv. The Executive Council must report all its activities, actions and decisions to the Senate at the next Senate  
202       session.  
203

### 204 ARTICLE III. COMMITTEES

- 205  
206 1. Permanent Standing Committees.

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

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- i. Finance Committee. The Finance Committee prepares the budget and makes recommendations for allocations of the funds of the Graduate and Professional Student Senate. The Treasurer acts as Chair for the Finance Committee. In addition, the finance committee will
    - a. Compose a bill of guidelines for regular and special allocations during the spring semester to be used for the following year.
    - b. Notify the senate of any changes to the guidelines due to current circumstances.
  - ii. Rules Committee. The Rules Committee prescribes all general and special rules of procedure necessary for the orderly consideration of Senate business. All questions of a procedural or legal nature are directed to the Rules Committee. The Vice President serves as the Chair for the Rules Committee.
  - iii. Elections Committee. The Elections Committee is responsible for ensuring that all Senate positions are filled. All questions regarding GPSS membership are directed to the Elections Committee. The Chief Information Officer is the Chair of the Elections Committee, which
    - a. Supervises elections of Senators and Executive Council members.
    - b. Supervises special elections needed to fill vacancies.
    - c. Maintains a record of attendance at all Senate sessions and notifies Senators as well as their departments or professional programs of their nonattendance.
  - iv. Professional Advancement Grant Committee. The Professional Advancement Grant Chair will work with a representative from the Graduate College for travel awards, and form a committee to select the Graduate Research and Graduate Teaching award winners for the Fall and Spring semesters. ~~Further assistance may be needed to aid the PAG Chair with other duties of his/her position. This assistance will be asked for on an as-needed basis.~~
  - v. University Relations and Legislative Affairs Committee. Questions regarding public and university policy on graduate and professional students shall be referred to this committee. The duties of this committee include
    - a. Advocating graduate and professional student concerns to local, state, and federal officials.
    - b. Monitoring governmental actions affecting graduate and professional students.
    - c. Coordinating Senate actions to influence public policy on graduate and professional student concerns.
    - d. Recruit graduate and professional students to serve on University Committees.
    - e. Serving as an investigative committee for the Senate when the occasion arises.
    - f. Work closely with the Senators-at-large to GSB on issues that concern both Senates.
    - g. Serve as a liaison to the GPSS regarding Board of Regents activities.
2. Other Committees. The Senate may establish such other standing or temporary committees as its business requires.
3. ~~Committee Chairpersons. With the exception of the~~ All committees including Finance, Rules, Elections, Professional Advancement Grant, and University Relations and Legislative Affairs Committees shall have a chairperson. If a committee does not have a chairperson, the President of the Graduate and Professional Student Senate or the Senate shall appoint all committee chairpersons one.

### ARTICLE IV. ADVISER

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1. The duties of the Adviser(s) shall include:
    - i. Be available to provide advice to Senators and Executive Council members.
    - ii. Act as a liaison with the University Administration and in any other situation where a non-student spokesperson is needed.
    - iii. Maintain confidentiality on any information given or when advice is sought, except where violation of law or University policy is at issue.
    - iv. Sign all expenditures made by the organization.

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 261 2. Selection. The Adviser shall be selected through consultation between the President of the Senate and Office of the  
262 Vice President for Student Affairs and the Office of the Provost. A majority vote of the Senate shall be required to  
263 confirm the appointment of the Adviser.  
264
- 265 3. Term. The term of the Adviser shall be ongoing until resignation or removal by a two thirds vote of a 60%  
266 quorum of the Senate.  
267

### 268 ARTICLE V. SUPREMACY OF RULES

- 269
- 270 1. The following shall be the order of supremacy of rules and policies of the Graduate and Professional Student  
271 Senate:  
272 i. Constitution  
273 ii. Articles of Cooperation  
274 iii. Bylaws  
275 iv. Acts of the Senate as passed through Senate Bill  
276
- 277 2. All acts and rules of the Senate shall be in accordance with applicable federal, state, and local laws as well as  
278 Iowa State University rules and regulations.  
279

### 280 ARTICLE VI. FINANCES

- 281
- 282 1. All monies belonging to this organization shall be deposited and disbursed through a bank account established for  
283 this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive  
284 authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after  
285 collection. The Adviser to this organization must approve and sign each expenditure before payment.  
286
- 287 2. No dues shall be required for membership as a Senator.  
288

### 289 | ARTICLE ~~VII~~. BY-LAWS, AMENDMENTS, AND RATIFICATION

- 290
- 291 1. By-Laws. A set of By-Laws shall be written and maintained to specify the rules for elections and rules of  
292 procedure for the Senate and the Executive Council. Amendments to the By-Laws shall require a majority of all  
293 Senators currently elected and verified for approval.  
294
- 295 2. Amendments. Amendments to the Constitution may be initiated by the Senate, or by a petition to the Senate of at  
296 least one hundred (100) combined graduate and professional students. An amendment must be approved by a  
297 majority of all Senators currently elected and verified at two senate sessions that are at least two weeks apart.  
298
- 299 3. Ratification. This Constitution shall be ratified upon approval of three-fourths of the Senate.  
300
- 301 If the Constitution or By-Laws are amended, the Chief Information Officer shall send an updated copy of both to the  
302 Student Activities Center within ten days of the amendment.  
303



IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

**SENATE BILL S12-06**  
**SENATE MEETING Feb 27, 2012**

TITLE: Amending the By-Laws and Articles of Cooperation

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate By-Laws each year, and

WHEREAS: The current By-Laws in place for the Graduate and Professional Student Senate do not accurately represent the proceedings of the Senate, be it therefore

ENACTED: The Graduate and Professional Student Senate By-Laws be amended as attached.

Sponsors:

Woolcock, P.  
Kleinheksel, C.  
Frana, A.  
Duthie, A.

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Erica Smith, President

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Benazir Fateh, Chair of the Senate

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### IOWA STATE UNIVERSITY GRADUATE AND PROFESSIONAL STUDENT

#### SENATE BY-LAWS

#### ARTICLE I. PROCEDURES OF THE SENATE

##### 1. Elections. The Chief Information Officer shall:

- i. Call for Senator elections by the respective departments no later than November 1 and March 1 for seating of the following term.
- ii. Calculate the number of representatives allotted to each department according to the rules given in the Constitution and based upon the enrollment of fee-paying graduate and eligible professional students for each department given by the University Registrar for the immediately previous Fall semester. Any information used in this calculation must be made available to any interested parties upon request.
- iii. Be responsible for disseminating information of the number of Senators and time of election to all graduate and eligible professional students.
- iv. Investigate all complaints concerning elections which were registered by the last day of March. Each department will control its elections, but is subject to review by the Elections Committee in response to complaints.
- v. See that elections are completed and verified no later than two weeks prior to the beginning of the Spring term, and August 1 for Spring and Fall terms respectively. An election is considered verified upon receipt of the proper verification form in the Graduate and Professional Student Senate Office.
- vi. Be notified of any special elections held by departments.

##### 2. Meeting rules

- i. Unless otherwise specified, meetings of the Senate shall operate in compliance with the GPSS Constitution, the GPSS By-laws, Robert's Rules of Order, and the GPSS Standing Rules.
- ii. In the event of the Vice-President's absence the presiding officer for the Senate session will be appointed by the President (or officer with the highest seniority) and subject to a majority vote of the Senate.

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 83 ii. A quorum shall consist of a majority of elected and verified Senators unless otherwise  
84 stipulated in the Constitution or By-laws. A quorum during the summer sessions shall  
85 consist of 35 % of the elected and verified Senators.  
86
- 87 iv. No motion may be made nor a vote be binding unless a quorum is present with the  
88 exceptions of the motions to adjourn, fix a time to which to adjourn, recess, or modify  
89 the agenda.  
90
- 91 v. The agenda for a session of the Senate shall be prepared and distributed no later than  
92 one week before the session. The agenda shall enumerate items to be discussed under  
93 old and new business. Copies of bills and resolutions to be considered will be appended  
94 to the agenda. The agenda may be amended at the beginning of the meeting by a  
95 majority vote of the Senate.  
96
- 97 vi. The order of business shall be:  
98 a. Call to  
99 Order  
100 b. Roll Call  
101 c. Statement of a Quorum by the Vice-President  
102 d. Approval of Minutes  
103 e. Amendments to the agenda  
104 ~~e. Open forum~~  
105 ~~f. Approval of the minutes~~ g  
106 f. Introduction of new bills  
107 g. Open Forum  
108 h. President's remarks  
109 ~~i. Senate forum~~ Forum  
110 ~~j. i. President's Remarks~~  
111 j. Rules Committee report  
112  
113 k. Finance Committee report ~~k. Rules Committee report~~  
114 l. Elections Committee report  
115 m. University Relations and Legislative Affairs Committee report  
116 n. Professional Advancement Committee report  
117 o. Graduate GSB Senator report  
118 p. Old Business  
119 q. New ~~business~~ Business  
120 r. Announcements  
121 s. Adjournment  
122
- 123 vii. The Open Forum and the Senate Forum shall follow normal Graduate and  
124 Professional Student Senate procedures with discussion directed from the chair, who

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

125 will recognize each request from the Senate floor.

126

127 3. Budget procedure.

128

129 i. Budget development.

130 a. The Finance Committee shall be responsible for preparing a preliminary budget  
131 proposal. This proposal shall be submitted to the Executive Council for review  
132 and comment no later than the ~~October~~January Executive Council meeting.

133 b. The Treasurer will present the reviewed budget to the Senate at the ~~October~~January  
134 meeting.

135 A discussion period will then follow with the Senate sitting as a committee of the  
136 whole, with the time for this discussion limited to fifteen minutes. Acting  
137 informally as a committee of the whole, the Senate can make suggestions to the  
138 finance committee for the final budget proposal.

139 c. The budget proposal will be sent to the Finance Committee for consideration  
140 of suggestions from the ~~October~~January Senate meeting. The final budget  
141 proposal will be presented to the Senate for approval at the  
142 ~~November~~February meeting.

143

144 ii. Budget approval

145 a. The Senate has three options available for consideration of the budget:

146 1. Approval (simple majority).

147 2. Rejection.

148 3. Referral back to committee with specific concerns.

149 b. The budget proposal is not amendable except for friendly amendments.

150 c. In the event of Senate rejection, the Finance Committee will prepare a new  
151 proposal for submission to the Senate by the ~~December~~March meeting.

152 iii. Budget Maintenance. Once a budget is approved for a given fiscal year, the  
153 Executive Council may approve any expenditures that are in accordance with that  
154 budget unless otherwise mandated.

155

156 4. Allocations

157

158 i. Requirements for organizations requiring funds.

159 a. The Organization shall be recognized by the Student Activities Center, including  
160 probationary status, as determined by the SORB, or recognized by an ACT of the  
161 Senate as providing service available to the University community.

162 b. Social, religious, and political groups are not funded by GPSS.

163 c. Products purchased through GPSS funds are considered property of GPSS and  
164 need to be returned upon request of the Senate.

165

166 ii. Regular allocations

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 167 a. Only organizations that consist completely of graduate and/or professional  
168 students qualify to apply for regular allocations.  
169 b. Qualified organizations may only receive funding through regular allocations  
170 once per academic year.  
171 c. Requests for funding student conference attendance should be applied through a  
172 Professional Advanced Grant (PAG) and will not be considered through regular  
173 allocations.  
174  
175 iii. Special allocations  
176 a. Funding that is requested through special allocations should be a benefit to  
177 graduate and/or professional students.  
178 b. Funding requests that are eligible for regular allocations, but are not submitted  
179 by the deadline should not be accepted for special allocations funding except for  
180 unforeseen expenditures.  
181 c. It is the responsibility of the recipient receiving GPSS funding to communicate  
182 to the Treasurer on how the money was spent and the treasurer will report back  
183 to the Senate.  
184  
185  
186 5. Delinquency, Resignation and Removal of Senators  
187  
188 i. Senators are required to attend all Senate meetings.  
189 a. Attendance is required from the beginning of Statement of Quorum through the  
190 end of New Business. If a Senator is not present during this entire time, he or she  
191 may be counted absent unless prior arrangements have been made with the chair of  
192 the meeting.  
193 b. Two absences from regular meetings shall warrant notification by the  
194 Elections Committee to the Senator in question, stating the rules of the  
195 attendance and delinquency.  
196 c. Missing three regular meetings without a substitute constitutes resignation.  
197 d. A substitute should be a graduate or professional student who is able to relay  
198 information back to the Senator's department.  
199  
200 iii. Removal of a Senator from the Senate for misconduct or nonfeasance shall be carried  
201 out by a roll call vote requiring a two-thirds vote for approval. A resolution for  
202 removal may be brought to the floor only if it is in written form.  
203

### 204 ARTICLE II. THE EXECUTIVE COUNCIL

#### 205 1. Elections

- 206  
207  
208 i. Election Procedures. The Chairperson of the Elections Committee shall chair any

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

209 election unless he or she is running for that position, in which case he or she shall  
210 delegate the chair during that election to a member of the Elections Committee not  
211 running for that position or to an appropriate GPSS member. Nominations for each  
212 position shall be closed immediately preceding the elections for that position by a  
213 majority vote of the Senate. Executive Council members shall be elected by a majority.  
214 A run-off election will be held between the persons receiving the two highest vote  
215 totals should a majority fail to be reached on the initial vote.

216  
217 ii. General Election. The Elections Committee shall call for nominations for the  
218 Executive Council positions, at the regular February meeting of the Senate, and again  
219 at the March regular meeting of the Senate. The Executive Council members will be  
220 elected at the March regular meeting of the Senate. A transfer of information between  
221 the old Executive Council and the new Council will occur from the close of the  
222 March meeting through the close of the April Senate meeting.

223  
224 iii. Term of Office. The terms of the retiring Executive Council members shall expire at  
225 the adjournment of the April meeting; and concurrently, the President-Elect and Vice  
226 President-Elect will assume the offices of President and Vice President, respectively,  
227 and other incoming Executive Council members will assume their respective positions.

228  
229 iv. Vacancies. Vacancies resulting from impeachment, resignation or other causes shall  
230 be filled by a special election conducted by the Elections Committee.

231  
232 | 2. Meeting Rules. The Executive Council shall meet at least two weeks prior to the regular  
233 Senate meeting. The Presiding Officer at Executive Council meetings shall be the  
234 President of the Senate. In the event of the President's absence, the Presiding Officer will  
235 be chosen in the order of seniority. The Council cannot conduct business unless four of  
236 the six members are present.

237  
238 3. Delinquency, Resignation, Impeachment and Removal of Executive Officers.

239  
240 i. An executive officer will be allowed one excused absence from meetings due to  
241 professional or personal conflicts providing they secure another officer to relay  
242 any committee reports and additional communication at Executive Council  
243 meetings or regular meetings of the Senate.

244  
245 ii. Two absences from either GPSS Executive Council or regular Senate meetings that  
246 are not excused shall warrant notification by the Elections Committee stating the  
247 rules of attendance and delinquency. Missing three meetings without an excused  
248 absence constitutes a resignation from the executive board position. The Chief  
249 Information Officer will advise the election committee of the need for a special  
250 election to fill the position left vacant.

251

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

252           iii. Executive Council members may be impeached by a written presentation of charges  
253                 signed by 25% of the Senate. A vote to recall an impeached Executive Council  
254                 member from office must be approved by two-thirds of a 60% quorum of the Senate.  
255

### 256   ARTICLE III. COMMITTEES

- 257  
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- 260   1. Ad hoc committees may be formed by the Senate to carry out duties assigned to them by the  
261         Senate, with powers clearly defined by the Senate.  
262
  - 263   2. The Chairperson of the committee appoints the members. Committee members must be  
264         graduate or professional students. Committees, other than those defined by the  
265         Constitution, may not have ~~more than ten members nor~~ less than three members.  
266
  - 267   3. Committees, other than those defined by the Constitution, shall be dissolved after two  
268         years unless re-formed by the Senate.  
269

### 270   ARTICLE V. ACCESS TO INFORMATION

271           The Senate and all of its organized bodies, through its officers, shall follow the rules  
272           and regulations outlined in the Iowa Open Meetings Open Records Act.  
273

### 274   ARTICLE V. APPENDICES

#### 275 276   APPENDIX A: THEARTICLESOF COOPERATION

277  
278   APPENDIX B: STANDING RULES – ~~Existing~~ Standing Rules ~~will~~shall be passed by a simple  
279           majority vote at the ~~first~~September meeting ~~after and shall be presented for~~  
280           adoption, with any revisions made, to the seating of the new Senate in the  
281           February meeting.  
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# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

290 APPENDIX A

291 **The Articles of**  
292 **Cooperation**

293 **Between the Iowa State University Government of the Student Body (GSB)**  
294 **and the Graduate and Professional Student Senate (GPSS)**

295  
296  
297 Preamble

298 GSB and GPSS have a special and unique relationship, supported by decades of history,  
299 which is different than the relationship between GSB and any other organization. This  
300 document has a primary status in the enumeration of the rights and responsibilities of the two  
301 governmental bodies, as well as codifying independent legitimate authority.

302 GSB is the only student government organization on campus which represents all  
303 students: undergraduate, non-traditional, graduate, and professional. Accordingly, GSB  
304 allocates student fees in a manner to benefit the student body as a whole, by funding such  
305 entities as the Daily, the Committee on Lectures, and Student Legal Services. GSB is also able  
306 to speak to the university administration and outside groups on behalf of the entire student  
307 body.

308 GPSS is the independent government body which handles matters of concern to  
309 graduate and professional students that fall outside of the scope of the GSB by-laws.  
310 Specifically, GPSS confronts issues of professional and academic advancement common to  
311 graduate and  
312 professional students, such as the funding of travel grants. In addition, GPSS funds graduate  
313 and professional student groups which would not be eligible for funding through the GSB  
314 student  
315 fees allocation process.

316 Beyond its funding responsibilities, GPSS is charged with the representation of  
317 graduate and professional student interests in policy-making decisions, both on and off  
318 campus. This representation requires that GSB and GPSS consult one another in the  
319 deliberation of issues that may affect the two constituencies differently. It is the  
320 responsibility of both institutions to establish and maintain communication with one another  
321 on such issues.

322 As a result of the organization and responsibilities of GPSS, its role is different than  
323 both GSB and a constituency council. Its special status within the overall structure of ISU  
324 student governance is one that complements, and is independent of, the governance structures  
325 of GSB and enhances the overall representation of student interests at ISU. In the interest of  
326 both the GSB and the GPSS, the following Articles of Cooperation shall serve as an outline of  
327 procedures for communication, funding, and representation.

328  
329 1. Inter-Government  
330 Communication i.

331 Executive Officers

332 a. The executives of GSB and the executives of GPSS, including, but not limited to,



# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 333 the President and Vice-president of each body, shall meet prior to the first meeting  
334 of the fall and spring semesters to review the goals of each body for that semester,  
335 and to discuss other items of mutual interest.
- 336 b. During at least one meeting of both the spring and fall semesters, the GSB and the  
337 GPSS Executive Officers shall address each other's legislative body concerning  
338 the activities, accomplishments and pertinent legislation of the past and  
339 upcoming academic years.
- 340 ii. Graduate Senators on GSB. Graduate senators seated on GSB serve on GPSS as  
341 senator at large. a. GSB elections. The graduate students will vote for GSB  
342 senators during the GSB elections that will serve as GSB senators and the GPSS  
343 senators at large. The GSB election commissioner will notify the elected  
344 graduate senators and the GPSS exec board of the Graduate Senator winners.
- 345 b. Vacant GSB Graduate Senators after election. If three GSB senators are not  
346 elected during the GSB elections, which occur while the general GPSS senate is  
347 not in session, the GPSS President will issue an executive order to temporary fill  
348 these vacancies. The GPSS Senate can ratify the exec order or select new  
349 graduate students to fill the vacancy during the first meeting of the GPSS Senate  
350 following the executive order.
- 351
- 352 iii. Minutes, Bills, and Resolution
- 353 The Secretary or Chief Information Officer of each body shall make available a copy  
354 of the approved minutes, bills, resolutions, and other pertinent correspondence to  
355 the Secretary or Chief Information Officer of the other body within one week of  
356 each meeting upon request.
- 357 2. Funding
- 358 i. Student Activity Fees
- 359 a. The GSB shall receive 60% and the GPSS shall receive 40% of the Student Activity  
360 Fees paid by graduate and professional  
361 students.
- 362 ii. Sponsored Events
- 363 a. Jointly funded events shall be sponsored whenever appropriate. All appropriate  
364 publicity shall equally display the GSB and the GPSS logos, and the words  
365 "funded by GSB and GPSS" shall appear on all appropriate publicity material.  
366
- 367 3. Representation
- 368 i. The Presidents of GSB and GPSS shall each appoint a voting representative to serve  
369 on each other's Finance Committee.
- 370 ii. In committees overseeing issues of importance to both GSB and GPSS, representatives  
371 of both bodies should be present.
- 372 iii. The GPSS University Relations and Legislative Affairs (URLA) chair, or  
373 designated appointee, shall serve as a voting member on the GSB University  
374 Affairs Committee.

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

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4. Supremacy

The Articles of Cooperation shall supersede the bylaws of GSB and GPSS.

5. Amendments

Amendments to the Articles of Cooperation shall take effect after 2/3 of seated senators in each legislative body approve the amendments, which must be presented in written bills, the body text of which is the same in both bills.

6. Ratification

Ratification of the Articles of Cooperation shall require a 2/3 vote of seated senators of each legislative body and shall take effect immediately upon passage.

IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

**SENATE BILL S12-07**  
**SENATE MEETING Feb 27, 2012**

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TITLE: Amending the Standing Rules

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate Standing Rules each year, and

WHEREAS: The current Standing Rules in place for the Graduate and Professional Student Senate require additional clarification, be it therefore

ENACTED: The Graduate and Professional Student Senate Standing Rules be amended as attached.

Sponsors:  
Woolcock, P.  
Kleinheksel, C.  
Frana, A.  
Duthie, A.

---

Erica Smith, President

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Benazir Fateh, Chair of the Senate

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### 40 **2011-2012 Standing Rules for the GPSS**

41  
42 The following rules are guidelines for the Senate. They may be revised, suspended, or  
43 discontinued by the approval of the appropriate motion by a simple majority of Senators voting  
44 at the meeting of the Senate.

45  
46 1) These rules shall be reviewed by the Executive Council, under the direction of the Vice  
47 President, and the Rules Committee at least once each year and shall be presented for  
48 adoption, with any revisions made, to the Senate ~~no later than the first meeting following the~~  
49 ~~seating of new Senators.~~ in February.

50  
51 2) The Senate shall meet on the last Monday of each month, unless otherwise arranged.

52  
53 3) The Chair of the Senate shall strive to follow the guidelines for assigning the floor to  
54 speakers as stated in Robert's Rules of Order, so as to provide balance and order to the  
55 debate.

56  
57 4) The Chair shall recognize the first request from the floor. The right to the Senate floor is  
58 open to all persons attending the Senate session. Each speaker's right to the floor shall not  
59 exceed five minutes for each issue at the meeting, except for committee reports.

60  
61 5) The Senate may not take final action on a bill or resolution until a sponsor presents the final  
62 version clearly to all Senators present at the meeting.

63  
64 6) Procedure for the submission of bills and resolutions to the Senate:

65  
66 a) All bills and resolutions to be proposed must be submitted to the Vice President ten  
67 (10) calendar days before the regular Senate meeting.

68  
69 b) The Vice President and the Rules Committee will review the proposed bills and  
70 resolutions and provide feedback to the sponsors.

71  
72 i. The chairperson of the Rules Committee can state an opinion of the Rules  
73 Committee during their committee report. This opinion from the committee  
74 on any legislation will be reported back to the Senate as being favorable,  
75 unfavorable, or no-bias. This decision by the Rules Committee must be  
76 supported by the current constitution and/or by-laws.

77  
78 ii. If the proposed legislation is of a financial nature the Rules Committee shall  
79 forward the bill to the Finance Committee. The Finance Committee's opinion  
80 will be reported to the senate by its chair person. The opinion of the Finance  
81 Committee will be reported as favorable, unfavorable, or no-bias. This

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

82 decision by the Finance Committee must be supported by the current  
83 constitution and/or bylaws.

- 84
- 85 c) If there is an urgent situation and these deadlines cannot be met, legislation can still  
86 be brought before the Senate provided the following:
- 87 i. The sponsor is able to show legitimate urgency, and the Senate votes to  
88 allow an addition to the agenda. A majority vote from the Senate is needed.
  - 89 ii. The sponsor brings enough paper copies of the legislation for each Senator  
90 and Executive Council officer.
- 91
- 92

### 93 7) Introduction of new legislation:

- 94
- 95 a) A sponsor of a resolution or a bill ~~shall~~must read the resolution or bill aloud at the  
96 senate meeting ~~and~~. Once the bill is read, the author can present any pertinent  
97 information about the bill or resolution to the Senate.

98

99 b) Once the bill has been introduced, the Senate is able to debate the bill in question.

100

### 101

### 102 8) Debate following a motion will be limited to a maximum of thirty (30) minutes, with each

### 103 speaker allotted a maximum of five minutes speaking time.

104

105 a) The question may be called during debate and requires a second. At that time a vote to  
106 call the question must be taken. A two-thirds majority is required to call the question.  
107 If two-thirds majority is not met, then debate continues.

108

109 b) To end debate the Senate must either:

110 i. Vote on the issue.

111 ii. Vote to postpone the debate until a specified time (or indefinitely).

112 iii. Vote to send the issue to committee for further study.

113

- 114 c) If the bill or resolution is passed, the sponsor has the responsibility to see that the  
115 action mandated by the legislation occurs.
- 116

### 117 7)9) General discussion of a particular subject can be held by passing a Motion to Discuss.

- 118
- 119 a) No action aside from debate is possible under this motion, but it is appropriate to make  
120 a motion calling for action after debate under the Motion to Discuss has ended.
- 121

122 b) Any Senator may make a Motion to Discuss during the Senate Forum or the  
123 committee

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124 | Committee reports.

125  
126 c) The Motion to Discuss is non-debatable, requires a second, has the rank of a main  
127 motion, and is passed by a simple majority of the Senators present at the meeting of the  
128 Senate.

129 |  
130 d) Discussion will be limited to a maximum of forty-five (45) minutes, with each speaker  
131 allotted a maximum of five (5) minutes speaking time.

132  
133 e) The Chair will remind Senators of the maximum speaking and discussion time after the  
134 Motion to Discuss has been passed.

135  
136 f) The discussion period ends:

137  
138 i. When forty-five (45) minutes have elapsed, unless a motion is made to  
139 extend the time limit of debate for an allotted period of time, which  
140 requires a second and a two-thirds (majority) of present senators.

141  
142 ii. When a motion is made to end the debate. This motion requires a second  
143 and a two-thirds majority to pass. If two-thirds majority is not met, then  
144 debate continues.

145  
146 ~~8) Debate following a motion will be limited to a maximum of thirty (30) minutes, with each~~  
147 ~~speaker allotted a maximum of five minutes speaking time.~~

148 ~~— a) The question may be called during debate and requires a second. At that time a vote to~~  
149 ~~call the question must be taken. A two-thirds majority is required to call the question. If~~  
150 ~~two-thirds majority is not met, then debate continues.~~

151  
152 ~~— b) To end debate the Senate must either:~~

153 ~~i. Vote on the issue.~~

154 ~~ii. Vote to postpone the debate until a specified time (or indefinitely).~~

155 ~~iii. Vote to send the issue to committee for further study.~~

156  
157 9)10) Two (2) types of amendments can be made to a bill or resolution:

158  
159 a) Friendly Amendments (minor changes which do not change the original intent of the  
160 bill or resolution): spelling errors, punctuation, word usage, and short clarification. The  
161 Chair will call for anyone opposed to the amendment. If no one is opposed, it passes by  
162 silent consent.

163  
164 b) Other Amendments (major changes which might change the original intent of the bill  
165 or resolution): striking portions of the bill/resolution, large additions, or long

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166 clarification.

167

168 | ~~10)~~11) These amendments must be written down and passed to the Chair.

169 a) After the amendment is made, there will be a total of four (4) minutes of debate on the  
170 amendment. The proponent of the amendment will be given two (2) minutes to explain  
171 and support the amendment. There will be two (2) minutes for rebuttal of the  
172 amendment. These four (4) minutes of debate counts against the total thirty (30)  
173 minutes allowed for debate for the given bill/resolution.

174

175 b) Major amendments are passed by a simple majority vote.

176

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### SENATE BILL S12-08 SENATE MEETING Feb 27, 2012

1  
2  
3  
4  
5 TITLE: Allocating funds for a financial aid presentation at the College of Veterinary  
6 Medicine

7  
8 WHEREAS: The Budget Control Act of 2011 eliminated graduate and professional student  
9 loan subsidies, and

10  
11 WHEREAS: Most veterinary students at Iowa State University College of Veterinary Medicine  
12 depend on federal student loans to finance their education, and many veterinary  
13 students are only minimally aware of the implications concerning the Budget  
14 Control Act of 2011 on their interest accrual during veterinary school and,  
15

16 WHEREAS: The GPSS Executive Committee advised that a meeting with the veterinary  
17 student population would be appropriate and beneficial to all in attendance and  
18

19 WHEREAS: All graduate students with similar financial aid concerns would also be welcome  
20 to attend, be it therefore  
21

22 ENACTED: that GPSS allocates the following amounts to the Veterinary School for a  
23 financial aid seminar:  
24

Item	Explanation	Total
Papa John's Pizza	50 pizzas @ \$6.50/pizza	\$325.00
Soft Drinks	216 cans @ \$0.35/can	\$75.00
Total		<b>\$400.00</b>

25  
26  
27 Sponsors:  
28 Kresge, A.  
29 Perrine, A.,  
30 White, D.  
31 Troy, J.  
32 Flinn, A.  
33  
34  
35

36 \_\_\_\_\_  
Erica Smith, President

\_\_\_\_\_   
Benazir Fateh, Chair of the Senate