

**TOLEDO EXPRESS AIRPORT**  
**EMERGENCY CONTINGENCY PLAN**

Toledo Express Airport has prepared this Emergency Contingency Plan Pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Stephen L. Arnold, Airport Manager, at [sarnold@toledoportauthority.org](mailto:sarnold@toledoportauthority.org). Toledo Express Airport is filing this plan with the Department of Transportation because it is a commercial airport.

This plan describes how, following excessive tarmac delays and to the extent practicable, Toledo Express Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Toledo Express Airport has facility constraints that limit our ability to accommodate diverted flights or maintain the airport’s safe operation, and strongly encourages aircraft operators to contact the Port Authority Police Department at 419-865-2352 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: lack of international passenger processing facilities, limited amount of aircraft parking positions, inability to accommodate certain aircraft. During diversion events, Toledo Express Airport may issue NOTAMs regarding the ability to accommodate diverted flights to ensure the safe and efficient operation of the airport and its ability to serve the civil aviation needs of the public during irregular operation events.

**Airport Information**

Name of Airport: Toledo Express Airport

Name and Title of person preparing the plan: Stephen L. Arnold, Airport Manager

Preparer contact number: 419-865-2351

Preparer contact e-mail: sarnold@toledoportauthority.org

Date of submission of plan: May 11, 2012

Airport Category: Non Hub

## **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Manager at 419-260-9964, [sarnold@toledoportauthority.org](mailto:sarnold@toledoportauthority.org) or the Port Authority Police Department at 419-865-2352 for assistance.

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Toledo Express Airport has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed under Airport Information. We will also provide a list of airlines, ground handlers, fixed base operators, and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed in Airport Information.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at Toledo Express Airport are under common use agreements with air carriers and are controlled by the airport. We direct our common use carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

Toledo Express Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **Public Access to the Emergency Contingency Plan**

Toledo Express Airport will provide public access to its emergency contingency plan by posting it on the airport website, [www.toledoportauthority.org](http://www.toledoportauthority.org).